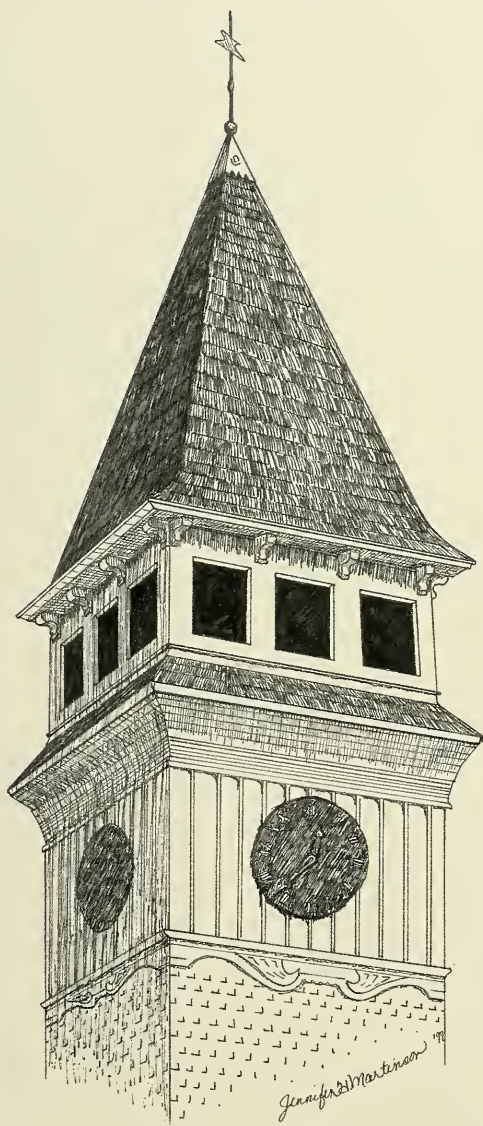


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Town of Hollis

NEW HAMPSHIRE
1999 ANNUAL REPORT



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Annual Report

for the Town of

Hollis

NEW HAMPSHIRE

for the year

Nineteen Hundred and Ninety Nine



Annual Reports

of the

Officers and Committees

of the Town of

HOLLIS, NEW HAMPSHIRE

FOR THE YEAR ENDING DECEMBER 31, 1999

with Reports of the

Hollis School District

and the

Hollis/Brookline
Cooperative School District

TOWN HALL OFFICES AND HOURS

Town Hall	465-2209
Deborah Adams, Secretary	465-3701 Fax
Cathy Hoffman, Secretary/Receptionist	8 AM to 3 PM
Assessing Office	465-9860
Catharine Hallsworth, Assessing Assistant	8 AM to 3 PM
Building Inspector	465-2514
Richard C. Jones, Building Inspector	8 AM to Noon
	Inspections 1-5 PM
Planning Department	465-3446
Virginia Mills, Assistant Planner	8 AM to 3 PM
Selectmen's Office	465-2780
Benjamin D. Frost, Administrative Assistant	8 AM to 3 PM
	(Call for appointment)
Tax Collector	465-7987
Barbara Townsend, Tax Collector	8 AM to 3 PM
Town Clerk	465-2064
Nancy Jambard, Town Clerk	Mon, Wed, Fri 8 to 1
	Monday eve. 7-9 PM
	1 st and 3 rd Tues
	evening 7-9 PM
	1 st Saturday 8-11 AM

Visit the Town's World Wide Web page at www.hollis.nh.us

DEDICATION

The bell tower atop the town hall experienced a year in the spotlight during 1999. The tower, which can be seen from any approach into the center of Hollis, was chosen as the symbol for the 1999 Old Home Day event. As part of a town wide program, a pen and ink drawing of the tower was submitted by Jennifer Martinson for consideration. The committee agreed that this recognizable structure was perfect for promotion of the Town and its events. As such it was imprinted on T-shirts, posters and the OHD commemorative booklet. The original drawing was presented to the Town for display in the Community Room.

In late June the bell tower once again became the center of attention as it experienced a lightning strike during an evening thunderstorm. Although the tower itself sustained only minimal damage the lightning bolt had considerable effect on the town's computers, printers and security system. The equipments were repaired under their warranty while repairs to the tower were mostly covered by insurance.

The building was constructed in 1886 as the seat of town government, the clock and bell were added in 1902. To this day the bell tower reminds citizens and visitors alike of the New England style of architecture. From morning until mid-evening it also announces the time.

Speaking in the voice of the Town Hall, Irene Farley West once said, "In 1886 I was dedicated to the citizens who labor amid obstacle and discouragements to advance the material, intellectual, and social interests of the town." Now, as then, it remains a symbol of the Town of Hollis and its people. (Town Report 1986).



The Hollis Town Hall, circa 1900

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TOWN ADMINISTRATION

Town Administration
March 1999-March 2000

ELECTED OFFICIALS OF THE TOWN

Selectmen, Assessors, Overseers of the Poor

Thomas Jambard, Chairman, 2000	Frank Ballou, 2002
Daniel McManus, Clerk, 2001	Don Ryder, 2000
Richard Walker, 2002	
Nanci Mitchell, resigned	

Town Clerk Nancy Jambard, 2000

Treasurer Edward Lehoullier, 2000

Moderator James W. Squires, 2000

Town Budget Committee (Town and Hollis School District Budgets)

Jim Belanger, Chairman, 2002	Lorin Rydstrom, Vice Chair, 2001
Morton E. Goulder, 2002	Michael Harris, 2000
Melinda Willis, 2000	Craig Jones, 2001
Dan McManus, Ex-Officio, Selectmen	Cliff Conneighton, School Board
Staff: Deborah Adams, Secretary	

Hollis/Brookline Cooperative School District Budget Committee

Brian Spence (Hollis), 2001	Deborah Hilson (Brookline), 2001
Raymond Valle (Hollis), 2000	Russell Heinzelman (Brookline), 2002
John Andruszkiewicz (Hollis), 2000	Tom Enright, School Board
William Matthews (Hollis), 2002	

Library Trustees

J. Howard Bigelow, Chairman, 2000	Ann Shedd, 2002
Sumner Roper, 2001	Gordon Russell, 2001
Norma B. Woods, 2002	Catharine W. Hallsworth, 2002
Dorothy Hackett, 2000	

Supervisors of the Checklist

Julia L. McCoy, 2000
Lydia L. Schellenberg, 2002
Jessica "Jan" Squires, 2004

Trustees of the Trust Funds

John Lumbard, 2002
F. Warren Coulter, 2001
Richard Birch, 2000

Trustees of the Cemeteries

Jack Maguire, Chairman, 2000	Jeffrey Snow, 2002
Sharon Howe, 2001	Kathy Albee, 2002
Nancy Bell, 2000	
Staff: Deborah Adams, Secretary	

Fire Wards

Richard K. Towne, 2002
Edward Chamberlain, 2001
George Burton, 2000

STATE GOVERNMENT

Governor	Jeanne Shaheen
Executive Council	Bernard A. Streeter, Jr.
Senate	James W. Squires
General Court	Susan Durham Nancy Wall

APPOINTED OFFICIALS OF THE TOWN

Planning Board

Ed Makepeace, Chairman, 2001	John Eresian, 2001
Carl Hills, Vice Chairman, 2000	Arthur LeBlanc, 2002
Cathy Hoffman, 2000	Teresa Rossetti, 2002
Nanci Mitchell, resigned	Tom Jambard, resigned
Susan Leadbetter (Alt), 2000	David Petry (Alt), 2001
Richard Hardy (Alt), 2000	Don Ryder Ex Officio
Doug Tamasanis (Alt), 2002	
Staff: Virginia Mills, Assistant Planner	
Cynthia May, NRPC Circuit Rider	

Zoning Board of Adjustment

John Andruszkiewicz, Chairman., 2001	Brian Major, Vice Chairman, 2000
Richard Walker, 2001	Ralph Nicosia-Rusin, resigned
Robert Winer (Alt.), 2000	Mark Johnson, 2002
Allan Miller (Alt.), 2000	Raymond Lindsay (Alt), 2002
Nancy Phillips, 2002	Staff: Deborah Adams, Secretary
	Richard Jones, Building Inspector

Historic District Commission/Sign Board

James Cram, Chairman, 2002
Martha Valicenti, Vice Chair, 2002
Gerald Walsh, resigned
Ed Makepeace, Planning Board
Kevin McDonnell, 2001
Staff: Richard Jones
Cathy Hoffman

Miriam Winer, Clerk, 2001
Marilyn Wehrle, 2000
Daniel McManus, Selectman
Evangeline Eresian, resigned
Paul Hemmerich (Alt), 2002

Heritage Commission

Sharon Howe, Chair, 2001
Louise King, Vice Chairman, 2001
Evangeline Eresian, Secretary, 2002
Frank Ballou, Selectmen's Rep
Bill Lawrence (Alt), 2001
John Butler(Alt.), 2001

Martha Davis, 2002
Honi Glover, 2002
Robert Leadbetter, 2000
Jennifer Nelson (Alt), 2002
Martha Rogers (Alt), 2002
Jim Cram, HDC Rep

Conservation Commission

Peter Baker, Chairman, 2002
Thomas Dufresne, 2001
John Lumbard, 2002
Donald Ryder, 2000
Deborah Tamasanis (Alt), 2002
David Chase(Alt), 2002

Richard Brown, 2001
Carl Hills, Planning Board
Vaughan Pitman, resigned
Kathleen Johnson (Alt), 2000
Thomas Davies (Alt), 2001
Richard Walker, Selectman (non-voting)

Recreation Commission

Alexis-Ann Bundschuh, 2002
Diane Davis, 2002
Cheryl Beaudry, 2001
Staff: Steve Luce, Director

Susan Hill, 2001
Matthew Kleeman, 2001

Recreation Fields and Facilities Study Committee

Kevin McDonnell, 2000
Richard Hardy, 2000
Susan Hill, 2000
Mike Cullinan, 2000
Frank Ballou, Selectman

Thomas Davies, 2000
Steve Luce, 2000
Cheryl Beaudry, 2000
Anne Burke, 2000

Highway Safety Committee

Doug Cleveland, Chairman, 2001
Doug Gagne, 2001
Mort Goulder, Budget Committee
Frank Ballou, Selectman
Richard Towne, Fire Chief
Sandy Bohling, Asst. EMS Dir

Teresa Rossetti, 2001
Joan Dunn, 2000
Dan McManus, Selectman
Arthur LeBlanc, DPW Director
Richard Darling, Police Chief

Forest Committee

Stephen R. Beaulieu, 2001
George R. "Bill" Burton, 2000
Steven P. Briggs, 2002

Edward Chamberlain, 2002
Craig H. Birch, 2000

Building Code Board of Appeals

Richard Brown, 2001
Paul Hayner, 2002
Richard Casale, 2000

Roger Parsons, 2001
Paul Hemmerich, 2001
Donald Smith (Alt.), 2000

Department of Public Works Facilities Study Committee

Kathy Pasko, Chairman
John Dunn, Vice Chair
Gordon Russell
Richard Sneden

Dick Brown
Paul Hoffman
Sue Flaherty, Secretary

Trails Committee

Doug Cleveland, Chairman
Cathy Hoffman, Planning Bd, resigned
Tom Dufresne, Conserv. Com.
Rick Towne, Fire Dept
Dan McManus, Selectman
Toby Tarnow, Greenway Cons.
Ann Burke, Hollis Area Equestrians
Doug Mook
Steve Realmutto
Debbie Bartholomew, HAE
Scott Pettengill
Ray Valle
Gerry Haley

Craig Birch, Forest Com.
Lynne Simonfy, HDC
Arthur LeBlanc, DPW
Tom Jambard, Selectman
Lee Kanter, Beaver Brook
Richard Kalin, Greenway Cons.
Kathleen Johnson, Conserv. Com
Debee Vecchiarelli
Sherri Van Oss, HAE
Nancy Bosowski
Linda Emerson
Ken Johnson

Charitable Funds Committee

Marge Weston
Mary Anne Smith
Millie Bonati

Debbie Shipman
Eleanor Whittemore

North Pepperell Road Study Committee

John Eresian
Louis Gargas
Mary R. Brickley
Robert Hickey
Janet Hicks

Patrick Clark
F. Donald McCoy
Tom Jambard, Selectman
Don Ryder, Selectman

Federal Hill Road Study Committee

David Petry, Chairman	Erin Traver
Lynne Simonfy, Clerk	Toby Tarnow
Lorraine McNamara	Dick Walker, Selectman
Dan McManus, Selectman	

Worcester Road Committee

Steven Eszenyi, Chairman	Katherine Lewis
Paul Fellows	Robert Kelly
Samuel Rogers	Tom Jambard, Selectman
Frank Ballou, Selectman	

Computing and Communications Infrastructure Committee

Allan Miller, Chairman	Jim Isaak
Jim Himi	Ray Valle
Steve Davidson	Chet Rogers
Tom Hildreth	Robin Loveland

Cable Advisory Board

Ray Valle, Chairman, 2003	Allan Miller, 2001
Erwin Reijgers, 2001	Neil Rosenberg, 2003
Robert Kelly, 2002	Carolyn Gargas, 2002
Don Ryder, Selectman	Mort Goulder, 2002

Water Resources Management Task Force

Gary Flaherty, 2002
Joseph Schmidl, 2000
Richard Roach, 2002

Nashua Regional Planning Commission

Ann Caldwell, 2001
Richard Walker, 2000
John Eresian (Alt), 2001

Souhegan Regional Landfill District

Donald Smith, 2000
Arthur LeBlanc, 2002

DOINGS OF THE SELECTMEN

The past year has been a most interesting and challenging one for the Board of Selectmen. Having a five-member board has been invaluable for sharing the workload. A great deal of the Selectmen's time is spent as a representative on other boards or committees.

As part of an ongoing effort to improve working conditions and provide easy access for the public, the Selectmen have been exploring ideas for increased office and meeting space. To meet requirements we have created numerous floor plans of the existing town hall area, considered additions to the building where possible, looked into additional space in the town center surrounding the building and even considered the creation of a Town Office complex outside of the existing structure. Increased floor space and additional parking, along with handicapped access for visitors and employees, have been foremost in our quest. The objective is to provide not just for today but the foreseeable future.

The present union contract with employees represented by the American Federation of State County and Municipal Employees (AFSCME) expires in April 2000. This year the Selectmen and the Administrative Assistant represented the Town, rather than an outside consultant. By doing so we were able to save consulting fees and successfully negotiate a contract for a three-year period that we feel is very fair to the Town and represented employees alike.

A signed agreement was reached with the Town of Brookline to reflect the expenses associated with their use of services from the Hollis Communications Center. The agreement will more accurately represent the actual expenses created by Brookline's use of the Hollis facilities. Our agreement will be reviewed annually to ensure that current data is used in determining the relevance of the agreement.

Warrant articles passed at last year's Town Meeting regarding Worcester Road, Federal Hill Road, and North Pepperell Road required extra hours spent by the Selectmen working with citizen committees from each road. Although the process is often slow, it does allow for citizen input as to the ultimate repair or reconstruction of the roads. Worcester Road was reconstructed as to the agreement reached at last year's meeting. Recommendations for Federal Hill and North Pepperell Roads will be presented at this year's Town Meeting.

With voter approval of the Heritage Commission at the 1999 Town Meeting, Selectmen made the necessary appointments to the commission. Under strong and active leadership, the committee successfully applied for and obtained a grant of \$16,000 for the documentation of historical sites and buildings within the town. The Selectmen also provided assistance to the Commission in the latter days of their efforts to save the Lawrence Barn.

Management meetings were held nearly every Monday morning with two Selectmen, Administrative Assistant, Finance Officer and department heads. These meetings have been beneficial in promoting a good working relationship between departments and an exchange of ideas. The meetings provide a good forum to evaluate ideas and review existing policies. This past year the group made recommendations to the Selectmen regarding cellular phones, equipment purchases, safety issues, employee benefits and procedure manuals. This group has helped to expedite the budget process by understanding requirements and working together to meet and maintain a high level of town services at a minimum cost to taxpayers.

The Selectmen engaged the services of Municipal Resources, Inc. of Concord to review employee benefits and wages to determine whether or not the Town was in a competitive position in the labor market. With only minor exceptions, the report determined that the town was comparable with surrounding market areas.

The Town has initiated a sewerage feasibility study update to determine the effectiveness of a waste disposal system for the existing properties along the west shore of Flint's Pond. The outcome of this study is linked to the success of the proposed federally assisted dredging operation to clean up the pond. Town owned property located on the northeast side of the pond could be used for Town recreational purposes subsequent to the pond dredging. The majority opinion of the Board is to dispose of the existing log cabin due to its severe disrepair.

Over the summer months the NH Dept. of Transportation, through the efforts of the Selectmen and the Highway Safety Committee, installed traffic signals at the intersections of Route 111, 111A and Depot Road. For many months a Hollis Police officer had been used to relieve the congestion during the morning and evening peak periods. With the signal installation, completed in October, traffic backups on the feeder roads have been eliminated, much to the delight of motorists.

A Recreation Fields and Facilities Study Committee was formed and charged to review the "Hardy Lot" as it exists on Depot Road across from Nichols Field. In keeping with the original vision of Hollis Nichols, the committee will determine which recreational "spaces" should be developed in the Town center to best benefit the Hollis townspeople.

As part of a program to improve the video system for cable telecast, and through the generosity of Frank and Eleanor Whittemore, two portable camcorders were purchased for town use. With the addition of this equipment, public access to committee meetings such as the Board of Selectmen, Planning Board, Budget Committee and Zoning Board of Adjustment, among others, had been improved considerably. Home viewers are now able to watch proceedings as they occur. The additional equipment enables the viewing of the speaker and the plans being

presented. As time permits, more events will be brought on line via the use of Cable Channel 16, the Hollis Public Access path. The Board, working with the Cable Advisory Committee, still seeks volunteers to assist in the presentation of these events.

To meet the needs of increasing ballot-counting requirements, the Board of Selectmen have purchased a ballot box that electronically counts and tallies every ballot. This technical innovation is more efficient than previous counting methods.

A Cable Advisory Committee has been formed to serve as advisors to the Board of Selectmen on matters pertaining to Cable Access Television. A few areas of interest by this group are assessment of cable needs, monitoring compliance to the Town's agreement with the cable provider and community programming issues. In addition, the Committee shall serve as liaison to the Selectmen during license renewal negotiations.

The Computing and Communications Infrastructure Committee was appointed as an ad hoc committee to address the needs of the Town relating to electronic communications. The committee will research issues arising from emerging communications and information technology that could impact or benefit the residents and businesses within Hollis and advise the Board on a course of action based on its findings.

The above-mentioned subjects are but a few of the many activities the Board has participated in. The Selectmen express their appreciation to the many volunteers for their hours and support. Without their assistance many tasks would be difficult to complete, or perhaps never begin. We look forward to many more successes as we begin the new millennium.

Board of Selectmen

Thomas Jambard, Chairman
Daniel McManus, Vice Chairman
Richard Walker
Frank Ballou
Donald Ryder

2000 TOWN WARRANT--ELECTIONS

THE STATE OF NEW HAMPSHIRE

THE POLLS WILL BE OPEN FROM 7:00 AM TO 7:00 PM

Tuesday, March 14, 2000

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Gymnasium in the Hollis Brookline High School on Cavalier Court in said Hollis on **Tuesday, March 14, 2000 at 7:00 AM**, to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.
2. To conduct other business by official ballot.

Given under our hands and seal, this 28th day of February, in the year of our Lord two thousand.

Board of Selectmen, Town of Hollis

Thomas Jambard, Chairman
Daniel McManus, Vice Chairman
Richard Walker
Frank Ballou
Donald Ryder

A true copy of the Warrant—Attest:

Board of Selectmen, Town of Hollis

Thomas Jambard, Chairman
Daniel McManus, Vice Chairman
Richard Walker
Frank Ballou
Donald Ryder

PLANNING BOARD SAMPLE BALLOT 2000
AMENDMENTS TO THE HOLLIS ZONING ORDINANCE

AMENDMENT (1) “ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (1) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section X.B.2.h: MAXIMUM IMPERMEABLE SURFACE COVERAGE?” Amend Section X.B.2.h to delete entire section because impermeable surfaces are covered in Section IX.F, which was amended in 1999 to 60% maximum impermeable coverage, and is not consistent with this section. *(The Planning Board approves this amendment.)*

YES ☐ NO ☐

AMENDMENT (2) “ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section X.I.4.d: MINIMUM SIDE YARD WIDTH?” Amend Section X.I.4.d to add dimensional requirements for accessory structures (15’ to property line) to this section under Area and Height Requirements for the Town Center zone as in all other zones in the ordinance. *(The Planning Board approves this amendment.)*

YES ☐ NO ☐

AMENDMENT (3) “ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (3) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section IX.E.1: ONSITE WASTEWATER TREATMENT?” Amend Section IX.E.1 to add that no part of a sewage disposal system shall be constructed within seventy-five (75) feet of drainage swales and/or stormwater detention basins. *(The Planning Board approves this amendment.)*

YES ☐ NO ☐

AMENDMENT (4) “ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (4) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section IX.K.5.a(i): (HOSPD) DENSITY?” Amend Section IX.K.5.a(i) to add that jurisdictional wetlands, surface waters, flood plains, and areas with unaltered slopes are not used to calculate permitted density in an open space development.

And amend Section IX.K.5.d(i): (HOSPD) OPEN SPACE REQUIREMENTS?” Amend Section IX.K.5.d (i) to change from fifty percent to no required open space can consist of wetlands, flood plains, (add unaltered) steep slopes, and also add surface waters to this list for densities from 3-5 acres per lot.

And amend Section IX.K.5.d(ii): (HOSPD) OPEN SPACE REQUIREMENTS?” Amend Section IX.K.5.d(ii) to change from fifty percent to no required open space can consist of wetlands, flood plains, steep slopes, and also add surface waters to this list for densities from 2-3 acres per lot. Add that steep slopes must be unaltered as of December 1, 1999. (*The Planning Board approves this amendment.*)

YES ☐ NO ☐

AMENDMENT (5) “ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (5) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section VII.B.3: WETLAND CONSERVATION OVERLAY ZONE (WCO)?” Amend Section VII.B.3 to add hydric soils for protection within the WCO Zone, requiring that the 100’ buffer be delineated for the most restrictive case. (*The Planning Board approves this amendment.*)

YES ☐ NO ☐

AMENDMENT (6) “ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (6) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section VIII.5: Definition of BUILDABLE LOT?” Amend Definitions Section VIII.5 to require that the minimum one and one-half acres of acceptable land for building be contiguous. *(The Planning Board approves this amendment.)*

YES ☐ NO ☐

AMENDMENT (7) “ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (7) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend VIII.6: Definition of BUILDING AREA?” Amend Definitions Section VIII.6 to require that steep slopes not permitted in the required building area be unaltered by man as of December 1, 1999. *(The Planning Board approves this amendment.)*

YES ☐ NO ☐

AMENDMENT (8) “ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (8) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section IX.K.5.b(ii): MINIMUM AREA OF HOSPD BACKLAND LOTS?” Amend Section IX.K.5.b(ii) to require that backland lots in HOSPDs have a minimum of one and one-half acres of contiguous acceptable land. *(The Planning Board approves this amendment.)*

YES ☐ NO ☐

AMENDMENT (9) “ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (9) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section VIII.51: Add new Definition of UNALTERED SLOPES?” Amend Definitions Section to add new Definition Section VIII.51 for unaltered slopes. *(The Planning Board approves this amendment.)*

YES ☐ NO ☐

AMENDMENT (10) "ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (10) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section VIII.16: Definition of ELDERLY HOUSING?"
Delete definition Section VIII.16 Elderly Housing and replace with a definition of **HOUSING FOR OLDER PERSONS** that complies with State and Federal definitions.

And Amend Section VIII.42: Definition of RETIREMENT COMMUNITY?" Amend definition of retirement community to include concise description of unique characteristics of this type of housing for older persons.

And Renumber Section VIII: DEFINITIONS?" Renumber Definitions to accommodate amendments.

(The Planning Board approves this amendment.)

YES ☐ NO ☐

AMENDMENT (11) "ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (11) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section VIII: DEFINITIONS to add the following three new definitions?" Amend Definition Section VIII to add definitions for **DENSITY, DWELLING UNIT and NET TRACT AREA.**

And Renumber Section VIII: DEFINITIONS?" Renumber Definitions to accommodate amendments.

(The Planning Board approves this amendment.)

YES ☐ NO ☐

AMENDMENT (12) "ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (12) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend the following Sections: SECTION X.A.2: OTHER RELATED PERMITTED USES IN THE AGRICULTURAL AND BUSINESS ZONE, SECTION X.E.1: PERMITTED USES IN THE MOBILE HOME-2 ZONE, SECTION X.G.1: PERMITTED USES IN THE RESIDENTIAL AND AGRICULTURAL DISTRICT, SECTION X.I.1: PERMITTED

USES IN THE TOWN CENTER?" Amend these Sections to delete references to elderly housing/ and or elderly and disabled housing and replace with housing for older persons as a permitted use in each Zoning District. *(The Planning Board approves this amendment.)*

YES ☐ NO ☐

AMENDMENT (13) "ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (13) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Delete entirely SECTION IX.M: HOUSING FOR THE ELDERLY AND DISABLED and SECTION R: RETIREMENT COMMUNITY and replace with new SECTION IX.M: CONDITIONS FOR THE WAIVER OF THE HOUSING DENSITY REQUIREMENTS?" Amend Section IX.M to allow housing for older persons meeting community needs while complying with applicable State and Federal laws, by providing a waiver to otherwise applicable density requirements. New Section M incorporates most provisions of deleted Sections M and R. *(The Planning Board approves this amendment.)*

YES ☐ NO ☐

AMENDMENT (14) "ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (14) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Add New SECTION IX.U: UNREGISTERED VEHICLES?" Add new Section IX.U so that no more than one disabled or unregistered motor vehicle shall be visible on any property. *(The Planning Board approves this amendment.)*

YES ☐ NO ☐

AMENDMENT (15) "ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (15) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Add New SECTION IX.K.5.d(v): OPEN SPACE OWNERSHIP AND MANAGEMENT?" Add Section to require conveyance and management of open space land is addressed on plat and in appropriate deeds and covenants as part of plan approval. *(The Planning Board approves this amendment.)*

YES ☐ NO ☐

AMENDMENT (16) "ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (16) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XI.C: WETLAND CONSERVATION OVERLAY (WCO) ZONE?" Amend many subsections of SECTION XI.C to improve general understanding and facilitate implementation, and to provide further protection to wetlands and surface waters. Require minimum contiguous acceptable land. Clarify the process for Wetland Special Exception. Specify applications involving alterations to wetlands go through appropriate Town process. *(The Planning Board approves this amendment.)*

YES ☐ NO ☐

AMENDMENT (17) "ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (17) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XII.B: NONCONFORMING LOTS: Add 4?" Amend Section XII.B to provide conditions under which the Zoning Board of Adjustment may grant a special exception to setback requirements for non-conforming lots of less than two acres in the Historic District. *(The Planning Board approves this amendment.)*

YES ☐ NO ☐

AMENDMENT (18) "ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (18) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS HISTORIC DISTRICT ORDINANCE AS FOLLOWS:

Amend HDC Ordinance: Section III:B.5: POWERS AND DUTIES?" Amend Section III.B.5 to remove language from the Historic District Commission Ordinance which governs the manner in which the ZBA hears appeals. *(The Planning Board approves this amendment.)*

YES ☐ NO ☐

AMENDMENT (19) "ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT (19) WHICH IS A PETITION RECEIVED BY THE BOARD OF SELECTMEN PER RSA 675:4?"

Text of Petitioned Amendment: "This Petition proposes to delete the existing definition of "Elderly Housing" set forth in Section VII of the Hollis Zoning Ordinance and to replace it with the following:

16. HOUSING FOR OLDER PERSONS: The occupancy of units within a development specifically designed for older persons and their families. The age of the occupants of the project will be regulated by private covenants in a manner that will insure that it complies with the federal and state laws relating to Housing for Older Persons as that term is defined in RSA 354-A:15 as well as any federal counterpart of that statute as they may be amended from time to time."

(The Planning Board disapproves this amendment.)

YES ☐ NO ☐

AMENDMENT (20) "ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT (20) WHICH IS A PETITION RECEIVED BY THE BOARD OF SELECTMEN PER RSA 675:4?"

Text of Petitioned Amendment: "This Petition is to add a new article to the Hollis Zoning Ordinance, to be referred to as 'Article XV - Noise Control Ordinance'."

(The Planning Board disapproves this amendment.)

YES ☐ NO ☐

AMENDMENT (21) "ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT (21) WHICH IS A PETITION RECEIVED BY THE BOARD OF SELECTMEN PER RSA 675:4?"

Text of Petitioned Amendment: "This Petition proposes to add the following section to Section XII: NONCONFORMING USES, STRUCTURES AND LOTS, Paragraph A. NONCONFORMING USE, Subsection 3. ALTERATIONS, as follows:

3. *ALTERATIONS:*
- Add: d. *The proposed alteration, expansion, or change, although still nonconforming, is a better alternative to the existing use or structure*
- e. *For purpose of this Section, the phrase "alteration, expansion, or change of a nonconforming use or structure" shall include but is not limited to the physical modification, enlargement, or addition to existing structures, the replacement or substitution of existing structures (including larger structures), as well as relocation to an adjacent parcel, but only if the applicant meets the criteria from sections 3 a-d above. Where appropriate, Planning Board site plan approval shall be obtained."*

(The Planning Board disapproves this amendment.)

YES ☐ NO ☐

[End of Planning Board Sample Ballot]

2000 WARRANT—TOWN MEETING

THE STATE OF NEW HAMPSHIRE

Annual Meeting, Town of Hollis

Wednesday, March 15, 2000

7:00 PM, Hollis/Brookline High School Auditorium

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Auditorium in the Hollis Brookline High School on Cavalier Court in said Hollis on **Wednesday, March 15, 2000 at 7:00 PM**, to act upon the following subjects:

Article 1. Official Reports. To hear reports of Selectmen and other Town Officers and Committees.

Article 2. Conservation Commission to Retain Unexpended Funds. To see if the Town will vote to authorize the Conservation Commission to retain the unexpended portion of its previous appropriations in accordance with the procedures set forth in RSA 36-A:5, or take any other action relative thereto. BY SELECTMEN.

- **Recommended** by the Selectmen.
- **Recommended** by the Budget Committee.

Article 3. Sidewalk Construction. To see if the Town will vote to raise and appropriate forty eight thousand, five hundred fifty nine dollars (\$48,559) for construction of sidewalks in the center of Town. This sum represents the Town's 20% match to \$194,236 of federal funds for this project, for a total project cost of \$242,795.

- **Recommended** by the Selectmen.
- **Recommended** by the Budget Committee.

Article 4. Federal Hill Road Improvements. To see if the town will vote to raise and appropriate forty thousand dollars (\$40,000) to pay for improvements to Federal Hill Road as recommended by the Federal Hill Road Committee in response to Article 18 passed at the 1999 annual meeting. BY SELECTMEN.

- **Recommended** by the Selectmen.
- The Budget Committee was *split* 3-3 on the question of recommending this article.

Article 5. North Pepperell Road. To hear the report of the North Pepperell Road Study Committee.

Article 6. Collective Bargaining Agreement Cost Items. To see if the town will vote to raise and appropriate the cost items included in the collective bargaining agreement reached between the town and AFSCME Local 3657 (Police, Fire, and Communications employees), which calls for the following increases in salaries and benefits:

YEAR	ESTIMATED INCREASE
2000	\$19,973
2001	\$18,882
2002	\$20,098

and further, to raise and appropriate the sum of nineteen thousand nine hundred seventy two dollars (\$19,973) for the 2000 fiscal year, such sum representing the additional costs attributable to the increase in salary and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. BY SELECTMEN.

- **Recommended** by the Selectmen.
- **Recommended** by the Budget Committee.

Article 7. Optional Special Town Meeting. To see if the Town will, under the provisions of RSA 31:5, III, if Article 6 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 6 cost items only. BY SELECTMEN.

Article 8. Ambulance Purchase. To see if the town will vote to raise and appropriate one hundred thousand dollars (\$100,000) for the purchase of a new ambulance and to withdraw forty thousand dollars (\$40,000) plus accumulated interest from the Ambulance Capital Reserve Fund established for this purpose at the 1999 annual meeting, with the balance to come from general taxation. BY SELECTMEN.

- **Recommended** by the Selectmen.
- The Budget Committee was *split* 3-3 on the question of recommending this article.

Article 9. Fire Truck Capital Reserve. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing a fire truck and to raise and appropriate fifty thousand dollars (\$50,000) to be placed into this fund.

- **Recommended** by the Selectmen.
- **Not recommended** by the Budget Committee.

Article 10. Revaluation Capital Reserve. To see if the Town will raise and appropriate the sum of fifty thousand dollars (\$50,000) to be placed in the existing Capital Reserve Fund established for revaluation. BY SELECTMEN.

- **Recommended** by the Selectmen.
- The Budget Committee was *split* 3-3 on the question of recommending this article.

Article 11. Communications Center Capital Reserve. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing a console and related equipment for the Communications Center and to raise and appropriate fifty five thousand dollars (\$55,000) to be placed into this fund.

- **Recommended** by the Selectmen.
- **Recommended** by the Budget Committee.

Article 12. Flint's Pond Capital Reserve. To see if the Town will raise and appropriate the sum of fifty-one thousand dollars (\$51,000) to be placed in the existing Capital Reserve Fund established for the dredging of Flint's Pond. BY SELECTMEN.

- **Recommended** by the Selectmen.
- **Recommended** by the Budget Committee.

Article 13. Flint's Pond Sewerage Study Update. To see if the Town will vote to raise and appropriate the sum of nine thousand two hundred dollars (\$9,200) for the purpose of providing a 40% match to state funds for an update to the 1987 Flint's Pond Sewerage Study and for the development of preliminary sewage system design. BY SELECTMEN.

- **Recommended** by the Selectmen.
- **Recommended** by the Budget Committee.

Article 14. Flint's Pond Cabin. To see if the town will vote to authorize the Board of Selectmen to demolish the cabin owned by the town on Flint's Pond. BY SELECTMEN.

Article 15. Ambulance Fee Fund Appropriation. To see if the town will vote to appropriate thirty five thousand dollars (\$35,000) for the purpose of funding ambulance services and equipment, and to authorize the withdrawal from the Ambulance Fee Special Revenue Fund established for this purpose at the 1999 annual meeting. None of this money is to come from general taxation. BY SELECTMEN.

- **Recommended** by the Selectmen.
- **Recommended** by the Budget Committee.

Article 16. Old Home Day Fund Appropriation. To see if the town will vote to appropriate thirty thousand dollars (\$30,000) for the purpose of funding the annual Old Home Day celebration, and to authorize the withdrawal from the Old Home Day Special Revenue Fund established for this purpose at the 1999 annual meeting. None of this money is to come from general taxation. BY SELECTMEN.

- **Recommended** by the Selectmen.
- **Recommended** by the Budget Committee.

Article 17. Non-binding Recycling Article. To see if the town, as a member of the Souhegan Regional Landfill District, will vote to support the development of a plan or plans to implement a program of expanded and possibly mandatory recycling in order to minimize the material going into the waste stream, reduce costs and maximize the income on recyclable materials. Such plan or plans will be developed by the Landfill District for the purpose of determining their cost and feasibility, after considering both the needs and facility restraints of each of the member towns. It is anticipated that such plan or plans, if deemed as both feasible and cost-effective, would be presented by the District to the member towns for inclusion on the 2001 town warrants. This is a non-binding article intended to measure the voters' support for a program of expanded, possibly mandatory, recycling. BY SELECTMEN.

Article 18. Resolution Regarding Resource Protection. To see if the town will vote to send the following resolution to the New Hampshire General Court: Resolved, New Hampshire's natural, cultural and historic resources in this town and throughout the state are worthy of protection and, therefore, the State of New Hampshire should establish and fund a permanent public/private partnership for the voluntary conservation of these important resources. BY SELECTMEN.

Article 19. Land Purchase Alternatives. To determine the sense of the Town to see if a majority of those voting would be in favor of having the Selectmen appoint a special committee to investigate and to report to the Annual Town Meeting in 2001 regarding the following: (1) the possibility of bonding several million dollars to purchase land for the Town over time, the purpose being to further protect the natural heritage and rural character of the Town, and (2) to consider the immediate purchase of certain parcels of land with some of these funds. BY SELECTMEN.

Article 20. Operating Budget. To see if the Town will vote to raise and appropriate the sum of four million, one hundred eleven thousand, three hundred sixty eight dollars (\$4,111,368), which represents the operating budget of the Town for the year 2000. Said sum does not include special or individual articles addressed. BY SELECTMEN.

- **Recommended** by the Selectmen.
- **Recommended** by the Budget Committee.

Given under our hands and seal, this 28th day of February, in the year of our Lord two thousand.

Board of Selectmen, Town of Hollis

Thomas Jambard, Chairman
Daniel McManus, Vice Chairman
Richard Walker
Frank Ballou
Donald Ryder

A true copy of the Warrant—Attest:

Board of Selectmen, Town of Hollis

Thomas Jambard, Chairman
Daniel McManus, Vice Chairman
Richard Walker
Frank Ballou
Donald Ryder

PROPOSED BUDGET OF THE TOWN OF HOLLIS, 2000

APPROPRIATIONS

PURPOSE OF APPROPRIATION	Warr. Art.	Approved Appropriations 1999	Actual Expenditures 1999	SELECTMEN'S APPROPRIATIONS, 2000		BUDGET COMMITTEE'S APPROPRIATIONS, 2000	
				Recommended	Not Recommended	Recommended	Not Recommended
GENERAL GOVERNMENT							
Executive		\$212,208	\$157,861	\$190,634		\$190,634	
Elections, Registration, & Vital Stats		\$52,635	\$53,183	\$64,007		\$64,007	
Financial Administration		\$130,633	\$130,258	\$154,645		\$154,645	
Legal Expense		\$30,000	\$21,968	\$25,000		\$25,000	
Personnel Administration		\$449,294	\$428,165	\$476,005		\$476,005	
Planning & Zoning		\$104,267	\$105,539	\$106,212		\$106,212	
General Government Buildings		\$177,605	\$167,439	\$135,716		\$135,716	
Cemeteries		\$21,901	\$17,870	\$21,901		\$21,901	
Insurance		\$122,955	\$98,728	\$127,733		\$127,733	
Advertising and Regional Association		\$3,601	\$3,600	\$4,428		\$4,428	
Information Systems		\$35,280	\$37,025	\$34,940		\$34,940	
PUBLIC SAFETY							
Police		\$564,083	\$612,617	\$600,351		\$600,351	
Radio Maintenance Contract		\$0	\$0	\$0		\$0	
Fire / Ambulance		\$251,785	\$243,630	\$274,014		\$274,014	
Building Inspection		\$65,284	\$63,895	\$65,192		\$65,192	
Emergency Management		\$1,000	\$0	\$1,400		\$1,400	
Communications		\$213,299	\$213,547	\$218,560		\$218,560	
HIGHWAYS AND STREETS							
Administration		\$309,972	\$300,168	\$313,267		\$313,267	
Highways and Streets		\$530,001	\$476,381	\$513,905		\$513,905	
Street Lighting		\$17,500	\$16,837	\$17,000		\$17,000	

SANITATION					
	Solid Waste Collection	\$125,967	\$110,805	\$126,968	\$126,968
	Solid Waste Disposal	\$235,928	\$235,928	\$234,106	\$234,106
HEALTH & WELFARE					
	Administration	\$750	\$736	\$750	\$750
	Pest Control	\$8,891	\$8,082	\$10,953	\$10,953
	Health Agencies & Hospitals & Other	\$18,975	\$18,975	\$19,525	\$19,525
	Admin. & Direct Assistance	\$5,900	\$2,086	\$5,400	\$5,400
CULTURE AND RECREATION					
	Parks and Recreation	\$52,471	\$59,949	\$63,401	\$63,401
	Library	\$108,957	\$108,957	\$117,174	\$117,174
	Patriotic Purposes	\$13,500	\$13,398	\$10,500	\$10,500
CONSERVATION COMMISSION					
		\$30,000	\$30,000	\$5,000	\$5,000
DEBT SERVICE					
	Princ.—Long Term Bonds and Notes	\$85,000	\$85,000	\$85,000	\$85,000
	Interest—Long Term Bonds and Notes	\$25,601	\$25,600	\$20,663	\$20,663
	Interest—Short Term Notes	\$5,000	-	\$5,000	\$5,000
CAPITAL OUTLAY					
	Machines, Vehicles, & Equipment	\$162,500	\$168,863	\$62,018	\$62,018
	Buildings				
CAPITAL RESERVES					
		\$90,000	\$90,000		
SUBTOTAL 1		\$4,262,743	\$4,107,088	\$4,111,368	\$4,111,368

SPECIAL WARRANT ARTICLES

<i>Appropriations</i>	Warr. Art.	Approved Appropriations 1999	Actual Expenditures 1999	SELECTMEN'S APPROPRIATIONS, 2000		BUDGET COMMITTEE'S APPROPRIATIONS, 2000	
				Recommended	Not Recommended	Recommended	Not Recommended
Capital Reserve/Fire Truck	9			\$50,000			\$50,000
Capital Reserve/Revaluation	10			\$50,000			\$50,000
Capital Reserve/Communications Equip.	11			\$55,000		\$55,000	
Capital Reserve/Flint Pond Restoration	12			\$51,000		\$51,000	
SUBTOTAL 2 Recommended		xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	\$206,000	xxxxxxxxxxxxxx	\$106,000	xxxxxxxxxxxxxx

INDIVIDUAL WARRANT ARTICLES

<i>Appropriations</i>	Warr. Art.	Approved Appropriations 1999	Actual Expenditures 1999	SELECTMEN'S APPROPRIATIONS, 2000		BUDGET COMMITTEE'S APPROPRIATIONS, 2000	
				Recommended	Not Recommended	Recommended	Not Recommended
Town Center Sidewalks	3			\$48,559		\$48,559	
Federal Hill Road	4			\$40,000			\$40,000
Negotiated Labor	6			\$19,973		\$19,973	
Ambulance	8			\$100,000			\$100,000
Flint Pond Sewerage Study Update	13			\$9,200		\$9,200	
SUBTOTAL 3 Recommended		xxxxxxxxxxxxxx	xxxxxxxxxxxxxx	\$217,732	xxxxxxxxxxxxxx	\$77,732	xxxxxxxxxxxxxx

REVENUES		Actual Revenues, 1999		Estimated Revenues, 2000
SOURCE OF REVENUE		Estimated Revenues, 1999		
TAXES: Land Use Change Taxes		\$131,956	\$123,729	\$100,000
Timber Yield Taxes		\$23,679	\$26,808	\$23,679
Interest & Penalties on Delinquent Taxes		\$60,000	\$73,872	\$60,000
Excavation Tax		\$694	\$695	\$694
Excavation Activity Tax		\$6,423	\$6,550	\$6,423
LICENSES, PERMITS, AND FEES				
Business Licenses and Permits				
Motor Vehicle Permit Fees		\$840,000	\$1,161,283	\$1,000,000
Building Permits		\$50,000	\$78,012	\$50,000
Other Licenses, Permits and Fees		\$20,000	\$27,098	\$20,000
From Federal Government				
FROM STATE				
Shared Revenue		\$50,000	\$50,790	\$50,000
Meals and Rooms Tax		\$119,941	\$127,930	\$55,000
Highway Block Grant		\$133,000	\$140,365	\$150,618
State & Fed. Forest Land Reimbursement		\$40	\$41	\$40
State FEMA		\$0	\$0	\$40
CHARGES FOR SERVICES				
Income from Departments, Souhegan Settlement		\$80,000	\$151,106	\$99,080
Other Charges, Brookline Dispatch, Cable		\$50,832	\$50,833	\$76,000
MISCELLANEOUS REVENUES				
Sale of Municipal Property		\$1,500	\$1,695	\$1,500
Interest on Investments		\$175,000	\$207,089	\$175,000
Other		\$4,500	\$5,725	\$4,500
INTERFUND OPERATING TRANSFERS IN				
Capital Reserve Fund		\$0	\$0	\$40,000
Trust and Agency Funds		\$5,000	\$11,296	\$5,000
OTHER FINANCING SOURCES				
Amounts Voted from Fund Balance ("Surplus")				
Fund Balance ("Surplus") to Reduce Taxes		\$555,000	\$555,000	\$555,000
TOTAL ESTIMATED REVENUES AND CREDITS		\$2,307,565	\$2,799,918	\$2,472,574

BUDGET SUMMARY

	SELECTMEN	BUDGET COMMITTEE
SUBTOTAL 1: Appropriations Recommended	\$4,111,368	\$4,111,368
SUBTOTAL 2: Special Warrant Articles Recommended	\$206,000	\$106,000
SUBTOTAL 3: "Individual" Warrant Articles Recommended	\$217,732	\$77,732
TOTAL Appropriations Recommended	\$4,535,100	\$4,295,100
Less: Amount of Estimated Revenues and Credits (from above)	\$2,472,574	\$2,472,574
Estimated Amount of Taxes to be Raised	\$2,062,526	\$1,822,526

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE
MUNICIPAL BUDGET ACT
(RSA 32:18, 19, and 21)
Fiscal Year Ending December 2000

	A	B	C
	RECOM- MENDE D AMOUNT	AMOUNT VOTED (Complete at meeting)	DIFFER- ENCE (Col. B minus Col. A)
1. Total RECOMMENDED by Budget Committee	\$4,295,100		
LESS EXCLUSIONS:			
2. Principle: Long-Term Bonds & Notes	\$85,000		
3. Interest: Long-Term Bonds & Notes	\$20,663		
4. Capital Outlays Funded from Long-Term Bonds & Notes per RSA 33:8 & 33:7-b	\$0		
5. Mandatory Assessments	\$0		
6. TOTAL EXCLUSIONS (Sum of rows 2 – 5)	\$105,663		
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less Line 6)	\$4,189,437		
8. Line 7 times 10%	\$418,944		
9. MAX. ALLOWABLE APPR. PRIOR TO VOTE (Line 1 + 8)	\$4,714,044		
10. Collective Bargaining Cost Items, RSA 32:19 & 273-A:1,IV, RECOMMENDED AND VOTED. (Complete Col. A prior to meeting and Col. B and Col. C at meeting)	\$19,973		
11. Mandatory Water & Waste Treatment Facilities (RSA 32:21). RECOMMENDED & VOTED. (Complete Col. A prior to meeting & Col. B and Col. C at meeting)	\$0		

MAXIMUM ALLOWABLE APPROPRIATIONS VOTED
(At meeting, add Col. A, Line 9 + Col. C, Line 10, and Col. C in Line 11. Note: Add Col. C amounts only if positive.

\$ _____

1999 TAX RATE CALCULATION

Town of Hollis

DEPARTMENT OF REVENUE ADMINISTRATION

Municipal Services Division, Concord, NH 03302-1122

Town Portion		Rates
Appropriations	4,262,743	
Less: Revenues	2,307,605	
Less: Shared Revenues	11,395	
Add: Overlay	198,320	
War Service Credits	39,557	
Net Town Appropriation	2,181,620	
Special Adjustment	0	
Approved Town Tax Effort		2,181,620
Municipal Tax Rate		4.08

School Portion		
Net Local School Budget	5,912,870	
Regional School Apportionment	5,518,698	
Less: Adequate Education Grant	(750,103)	
State Education Taxes	(3,874,203)	
Approved School Tax Effort		6,807,262
Local Education Tax Rate		12.73

State Education Taxes

Equalized Valuation (no utilities) x	6.60	
587,000,463		3,874,203
Divide by Local Assessed Valuation		7.30
(no utilities) 530,650,707		
Excess State Education Taxes to be	0	
Remitted to State		

County Portion

Due to County	1,120,181	
Less: Shared Revenues	(5,160)	
Approved County Tax Effort		1,115,021
County Tax Rate		2.09

Combined Tax Rate

Total Property Taxes Assessed	13,978,106	
Less: War Service Credits	(39,557)	
Add: Village District Commitment(s)	0	
Total Property Tax Commitment		13,938,549

PROOF OF RATE

Net Assessed Valuation

		Tax Rate	Assessment
State Education Tax	530,650,707	7.30	3,874,203
All Other Taxes	534,621,963	18.90	10,103,903
			13,978,106

TOWN BUDGET, 1999

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES FOR YEAR ENDING DECEMBER 31, 1999

<i>EXPENDITURES</i>	BUDGET	EXPENDI- TURES	UNEXP. BALANCE	OVER- DRAFT
GENERAL GOVERNMENT				
Executive	\$212,208	\$157,861	\$54,347	
Town Clerk/Elections & Registr.	\$52,635	\$53,183		-\$548
Financial Administration	\$130,633	\$130,258	375	
Legal Expenses	\$30,000	\$21,968	\$8,032	
Employee Benefits	\$449,294	\$428,165	\$21,129	
Planning & Zoning	\$104,267	\$105,539		-\$1,272
Town Buildings and Grounds	\$177,605	\$167,439	\$10,166	
Cemeteries	\$21,901	\$17,870	\$4,031	
Liability Insurance	\$122,955	\$98,728	\$24,227	
Municipal Association	\$3,601	\$3,600	1	
Information Systems	\$35,280	\$37,025		-\$1,745
Subtotal	\$1,340,379	\$1,221,636		
PUBLIC SAFETY				
Police	\$564,083	\$612,617		-\$48,534
Fire & Ambulance	\$251,785	\$243,630	\$8,155	
Communications	\$213,299	\$213,547		-\$248
Radio Maintenance	\$012,950	\$0		
Building & Septic Inspection	\$65,284	\$63,895	\$1,389	
Emergency Management	\$1,000	\$0	\$1,000	
Subtotal	\$1,095,451	\$1,133,689		
HIGHWAYS AND STREETS				
Highway Administration & Roads	\$839,973	\$776,549	\$63,424	
Street Lighting	\$17,500	\$16,837	\$663	
Subtotal	\$857,473	\$793,386		
SANITATION				
Solid Waste Collection	\$125,967	\$110,805	\$15,162	
Solid Waste Disposal	\$235,928	\$235,928		
Subtotal	\$361,895	\$346,733		
HEALTH & WELFARE				
Admin. & Pest Control	\$9,641	\$8,818	\$823	
Health Agencies and Hospitals	\$18,975	\$18,975		
Direct Assistance	\$5,900	\$2,086	\$3,814	
Subtotal	\$34,516	\$29,879		
CULTURE & RECREATION				
Parks and Recreation	\$52,471	\$59,949		-\$7,478
Library	\$108,957	\$108,957		
Patriotic Purposes	\$13,500	\$13,398	\$102	
Subtotal	\$174,928	\$182,304		
CONSERVATION				
Conservation Commission	\$30,000	\$30,000		
DEBT SERVICE				
P/Long Term Bonds and Notes	\$85,000	\$85,000		
I/Long Term Bonds and Notes	\$25,601	\$25,600	\$1	
I/Short Term Notes	\$5,000	\$0	\$5,000	
Subtotal	\$115,601	\$110,600		
CAPITAL OUTLAY	\$162,500	\$168,863		-\$6,363
Capital Reserve	\$90,000	\$90,000		
TOTAL APPROPRIATIONS	\$4,262,743	\$4,107,088	\$155,655	

REVENUES	BUDGETED REVENUE	ACTUAL REVENUE	BUDGET DEFICIT	BUDGET EXCESS
TAXES				
Land Use Change Tax	\$131,956	\$123,729	-\$8,227	
Yield Tax	\$23,679	\$26,808		\$3,129
Interest and Costs	\$60,000	\$73,872		\$13,872
Excavation Tax	\$694	\$695		\$1
Excavation Activity Tax	\$6,423	\$6,550		\$127
Subtotal	\$222,752	\$231,654		
LICENSES AND PERMITS				
Motor Vehicle	\$840,000	\$1,161,283		\$321,283
Building & Septic	\$50,000	\$78,012		\$28,012
Other Licenses, Permits, & Fees	\$20,000	\$27,098		\$7,098
Subtotal	\$910,000	\$1,266,393		
STATE/FEDERAL REVENUES				
Shared Revenue	\$50,000	\$50,790		\$790
Meals & Rooms Tax	\$119,941	\$127,930		\$7,989
Highway Block Grant	\$133,000	\$140,365		\$7,365
State/Federal Land Reimburse	\$40	\$0	-\$40	
Forest/Railroad Tax	\$40	\$41		\$1
Subtotal	\$303,021	\$319,126		
TOWN DEPARTMENTS	\$80,000	\$151,106		\$71,106
OTHER SERVICE CHARGES	\$50,832	\$50,833		\$1
INTEREST INCOME	\$175,000	\$207,089		\$32,089
OTHER MISC. REVENUES	\$6,000	\$7,420		\$1,420
CAPITAL RESERVE W/D	\$0	\$0		
TRUST & AGENCY FUNDS	\$5,000	\$11,296		\$6,296
TOTAL REVENUES	\$1,752,605	\$2,244,917		\$492,312

TOWN CLERK
JANUARY 1, 1999 THROUGH DECEMBER 31, 1999

DOG LICENSES

Received for:	
1,301—1999 Licenses	<u>\$9,248.00</u>
	\$9,248.00
30 Dog Fines @\$25.00	<u>\$ 750.00</u>
Total	\$9,998.00
Paid to Edward Lehoullier, Treasurer	\$9,998.00

AUTOMOBILE PERMITS

Received for 8,533 Automobile Registrations	<u>\$1,161,283.00</u>
Paid to Edward Lehoullier, Treasurer	\$1,161,283.00

MISCELLANEOUS COLLECTIONS

Received for 8 Election (Local) Filing Fees @\$1.00	\$6.00
Received for 30 DC-MC-BC for State @\$6.00	\$180.00
Received for 25 DC-MC-BC for State @\$8.00	\$200.00
Received for 27 DC-MC-BC for State @\$3.00	\$81.00
Received for 13 DC-MC-BC for State @\$5.00	\$65.00
Received for 46 Marriage Licenses for State @\$38.00	\$1,748.00
Received for Boat Permits	\$2,126.24
Received for 20 Bounced Check Fines @\$25.00	\$500.00
Received for Mail-in-Postage	\$6,352.00
Received for Title, UCC, Dredge & Fill Permits, etc.	\$7,092.04
Received for extra money collected	\$16.00
Total	\$18,366.28
 Paid to Edward Lehoullier, Treasurer	 \$18,366.28

Nancy Beal Jambard
Town Clerk

TAX COLLECTOR'S REPORT

MS-61

DEBITS

<i>Uncollected Taxes— Beginning of Year:</i>	1999	Prior Levies	
		1998	1997
Property Taxes	XXXXXX	557,904.62	
Land Use Change Taxes	XXXXXX	7,169.30	
Yield Taxes	XXXXXX		
Excavation Tax	XXXXXX		
Excavation Activity Tax	XXXXXX	6,423.00	

TAXES COMMITTED THIS YEAR:

Property Taxes	13,940,557.00	
Land Use Change Taxes	534,958.00	
Yield Taxes	26,807.71	
Excavation Tax	694.84	
Excavation Activity Tax	6,550.00	

OVERPAYMENT:

Property Taxes			
Land Use Change Taxes			
Yield Taxes			
Interest—Late Taxes	39,960.67	8,402.57	
Costs	1,652.19	1,484.00	
TOTAL DEBITS	14,551,180.41	581,383.49	

CREDITS

Remitted to TREASURER	1999	Prior Levies	
		1998	1997
Property Taxes	13,308,942.30	401,457.24	
Land Use Change Taxes	341,362.00	7,169.30	
Yield Taxes	26,807.71		
Excavation Tax	20.00		
Excavation Activity Tax		4,616.00	
Interest	39,960.67	8,402.57	
Costs	1,652.19	1,484.00	
Conversion to Lien		133,605.68	

ABATEMENTS MADE

Property Taxes	7,511.43	24,648.70	
Land Use Change Taxes	1,790.00		
Yield Taxes			
Current Levy Deeded			

UNCOLLECTED TAXES—END OF YEAR

Property Taxes	624,103.27		
Land Use Change Taxes	191,806.00		
Yield Taxes			
Excavation Tax	674.84		
Excavation Activity Tax	6,550.00		
TOTAL CREDITS	14,551,180.41	581,383.49	

REDEMPTIONS

DEBITS

	1998	Prior Levies		
		1997	1996	Prior
Unredeemed Liens-Beg. of Yr.		89,973.65	27,889.86	
Liens Executed During Year	143,492.25			
Interest & Costs Collected	3,339.96	8,744.40	10,287.71	
TOTAL DEBITS	146,832.21	98,718.05	38,177.57	

CREDITS

REMITTED TO TREASURER	1998	Prior Levies		
		1997	1996	Prior
Redemptions	58,614.16	42,655.98	27,889.86	
Interest & Costs Collected	3,339.96	8,744.40	10,287.71	
Abatements of Unredeemed Taxes				
Liens deeded to Municipality				
Unredeemed Liens Bal. End of Year	84,878.09	47,317.67		
TOTAL CREDITS	146,832.21	98,718.05	38,177.57	

Respectfully Submitted,
 Barbara C. Townsend
 Tax Collector
 January 12, 2000

TREASURER’S REPORT TO THE TOWN OF HOLLIS

February 8, 2000

The balance of cash and cash equivalents for the Town of Hollis General Fund as of December 31, 1999 was \$6,594,286, which compares to \$6,198,906 for the year ending December 31, 1998. Interest on overnight and other short-term cash investments produced income of \$207,089.41, which compares to \$204,306.79 earned in 1998 and \$172,399.52 earned in 1997.

During 1999, the Town purchased from the Tax Collector \$143,492 in delinquent taxes and accruals, down \$84,400 from \$227,892 in 1998, reflecting an improved rate of tax payments. At December 31, 1999, the amount of unpaid taxes was \$624,103, \$84,878, and \$47,318 for the years 1999, 1998, and 1997 respectively. (See the Tax Collector’s Report for more details.)

For the sixth year in a row, the Town incurred no short-term borrowing costs associated with the issuance of Tax Anticipation Notes.

Delinquent Taxes Purchased
From the Tax Collector

1999	\$143,492
1998	\$227,892
1997	\$280,725
1996	\$306,519

Delinquent Taxes outstanding for year-end 1999

	1999	1998	1997
1999	624,103	--	--
1998	84,878	557,905	--
1997	47,318	89,974	635,914
1996	--	27,889	182,244
1995	--	--	87,475
1994	--	--	4,489
Total	756,299	675,768	910,122

Respectfully Submitted,

Edward Lehoullier, Treasurer

STATEMENT OF BONDED DEBT TOWN OF HOLLIS, NEW HAMPSHIRE

ANNUAL MATURITIES OF OUTSTANDING BONDS

I. Police Station Bonds

Issue Date: 1987
Initial Indebtedness: \$535,000
Interest Rate: Variable

Amortization Schedule

Year of Maturity	Maturity Amount*
2000	\$25,000
2001	\$25,000
2002	\$25,000
2003	\$25,000
2004	\$25,000
2005	\$25,000
2006	\$25,000
2007	<u>\$25,000</u>
Balance Due at 12/31/99	\$200,000

II. Hardy Land Acquisition (Depot Road)

Issue Date: 1994
Initial Indebtedness: \$390,000
Interest Rate: 5%

Amortization Schedule

Year of Maturity	Maturity Amount*
2000	\$60,000
2001	<u>\$30,000</u>
Balance Due at 12/31/99	\$90,000

* Exclusive of interest.

NICHOLS FUND

Financial Report 1999

The present members on the Governing Committee of the Nichols Fund, established in 1985 and amended May 10, 1989 consists of: Steve Luce, Town of Hollis Recreation Commission; Shirley Cohen, Beaver Brook Association; Richard R. Husk, Charles J. Nichols Fund; Cheryl Beaudry, Louise King, Representatives at large; and Richard Walker, Selectmen's Representative.

MONEY MARKET ACCOUNT

Beginning Balance 12/31/98		\$12,525.61
Receipts:		
Interest Earned	\$243.70	
Nichols Trust Payments	\$5,294.71	
Gift—Private Donation	\$3,351.18	
		\$8,889.59
Payments:		
Gate City Fence	(\$11.52)	
Dutton's Lawn Care	(\$13,115.00)	
		(\$13,126.52)
Ending Balance 12/31/99		\$8,288.68

PASSBOOK ACCOUNT

Beginning Balance 12/31/98	\$45,734.64	
Interest Earned	\$1,001.55	
Ending Balance 12/31/99		\$46,736.19

CONSERVATION FUND

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal year ended December 31, 1999
(amounts expressed in hundreds)

	1999	1998
REVENUES		
Pool Interest Income	\$8,590	\$6,760
Bank Interest Income	\$460	\$142
Preferred Account Interest Income	\$47	\$53
Land Use Change Tax	\$123,729	\$30,000
Town Appropriation	\$30,000	\$30,000
Grants	\$--	\$--
Donations	\$--	\$--
Forest View Greenway	33,820	\$--
Total Revenues	\$196,645	\$66,955
EXPENDITURES		
<i>Non-Land</i>		
Supplies and Equipment	\$154	\$288
Postage	\$9	\$45
Dues and Publications	\$635	\$320
Public Notices	\$183	\$38
Seminars	\$439	\$1,350
Educational Materials	\$--	\$48
NHACC Annual Meeting	\$100	\$145
Bank Charges	\$29	\$30
Other	\$55	\$--
<i>Land</i>		
Legal Fees	\$6,094	\$2,867
Surveys	\$3,615	\$--
Appraisals	\$500	\$--
Studies	\$1,754	\$1661
Land Acquisition	\$130,489	\$162,599
Total Expenditures	\$144,057	\$169,391
Excess (deficiency) of Revenues over (under) Expenditures	\$52,588	(\$102,436)
Fund Balance, January 1, 1999	\$193,013	\$295,449
Fund Balance, December 31, 1999	\$245,601	\$193,013

OLD HOME DAY SPECIAL REVENUE FUND

Statements of Revenues, Expenditures, and Changes in Fund Balance

For the fiscal year ended December 31, 1999

(amounts expressed in hundreds)

REVENUES

Town Appropriation	\$13,000
Donations	\$3,473
Vendors	\$935
Buttons for Balloon Rides	\$2,775
BBQ Tickets	\$6,386
Balloon Rides	\$2,142
T-Shirts	\$1,563
Concession Rides	\$1,121
Calendar 2000	\$1,240
Daily Interest	\$86
Sale of Merchandise	\$15
Drinks	\$97
Bike Raffle	\$83
T-Ball Raffle	\$655
Miscellaneous	\$2
Total Revenues	\$33,573

EXPENDITURES

T-Shirts	\$1,903
Printing	\$455
Postage	\$416
Signs/Banners	\$67
Chicken Barbeque	\$2,798
Entertainment (Music)	\$450
Fireworks	\$5,000
Rentals	\$2,689
Sound System	\$800
Police Details	\$1,031
DPW Hours	\$857
Entertainment (Performances)	\$525
Balloon Rides	\$2,900
Calendar 2000	\$1,700
Miscellaneous	\$385
Total Expenditures	\$21,976

Excess (deficiency) of Revenues over (under)	\$11,596
Expenditures	

Fund Balance, January 1, 1999	\$--
Fund Balance, December 31, 1999	\$11,596

AMBULANCE FEE SPECIAL REVENUE FUND

Statements of Revenues, Expenditures, and Changes in Fund Balance

For the fiscal year ended December 31, 1999

(amounts expressed in hundreds)

REVENUES

Insurance Billing	\$10,632
Interest Income	\$16
Total Revenues	\$10,648

EXPENDITURES

Current	\$--
Total Expenditures	\$--

Excess (deficiency) of Revenues over (under)
Expenditures \$10,648

Fund Balance, January 1, 1999 \$--
Fund Balance, December 31, 1999 \$10,648

FOREST MAINTENANCE FUND

Statements of Revenues, Expenditures, and Changes in Fund Balance

For the fiscal year ended December 31, 1999

(amounts expressed in hundreds)

REVENUES

Proceeds from Town Forest	\$1,168
Interest Income	\$3
Total Revenues	\$1,171

EXPENDITURES

Current	\$--
Total Expenditures	\$--

Excess (deficiency) of Revenues over (under)
Expenditures \$1,171

Fund Balance, January 1, 1999 \$--
Fund Balance, December 31, 1999 \$1,171

HERITAGE FUND

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal year ended December 31, 1999
(amounts expressed in hundreds)

REVENUES

Donations	\$3,001
Interest Income	\$4
Town Appropriation	\$--
Proceeds from Old Home Day	\$584
Total Revenues	\$3,589

EXPENDITURES

Trailer Purchase	\$2,372
Public Awareness	\$100
Total Expenditures	\$2,472

Excess (deficiency) of Revenues over (under) Expenditures	\$1,116
---	---------

Fund Balance, January 1, 1999	\$--
Fund Balance, December 31, 1999	\$1,116

ZYLONIS FUND

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal year ended December 31, 1999
(amounts expressed in hundreds)

REVENUES

	1999	1998
Trust Income	\$2,312	\$3,709
Bank Interest Income	\$128	93
Total Revenues	\$2,439	\$3,801

EXPENDITURES

Bank Fees	\$7	\$--
Airfare to Lithuania	\$703	\$--
Teaching Supplies	\$55	\$--
Shipping	\$93	\$--
Computer/Accessories	\$2,215	\$--
Miscellaneous	\$429	\$--
Total Expenditures	\$3,501	\$--

Excess (deficiency) of Revenues over (under) Expenditures	(\$1,062)	\$3,801
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Fund Balance, January 1, 1999	\$7,482	\$3,681
Fund Balance, December 31, 1999	\$6,420	\$7,582

Town of Hollis Annual MS-9 Report 12/31/99

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) SALE OF SECURITIES	CAPITAL GAIN	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	%	INCOME RECEIVED	EXPENSES DURING YEAR	EXPENDED	BALANCE END OF YEAR	PRINCIPAL END OF YEAR FAIR VALUE
1973	MARY S FARLEY	HIGH SCHOOL	COMMON TR		26,317.21	0.00	(278.06)	223.60	26,262.75	0.00		1,241.74	(114.98)	(1,110.56)	16.40	36,506.97
1984	SAMUEL T WORCESTER	HIGH SCHOOL	COMMON TR		3,259.72	0.00	(64.44)	37.70	3,252.98	0.00		153.80	(14.24)	(137.53)	2.03	4,521.86
1916	LUCY F WORCESTER	HIGH SCHOOL	COMMON TR		1,531.64	0.00	(16.18)	13.01	1,528.47	0.00		72.26	(6.69)	(64.62)	0.95	2,124.68
1916	SARAH A WORCESTER	HIGH SCHOOL	COMMON TR		1,531.64	0.00	(16.18)	13.01	1,528.47	0.00		72.26	(6.69)	(64.62)	0.95	2,124.68
1917	FRANKLIN WORCESTER	HIGH SCHOOL	COMMON TR		70,804.63	0.00	(748.09)	601.57	70,658.11	0.00		3,340.80	(309.34)	(2,987.34)	44.12	98,219.48
1932	CLARA E CUTTER	HIGH SCHOOL	COMMON TR		1,378.77	0.00	(14.57)	11.71	1,375.91	0.00		65.05	(6.02)	(58.17)	0.86	1,912.61
1944	EDNA F VAN DYKE	HIGH SCHOOL	COMMON TR		8,268.27	0.00	(87.36)	70.25	8,251.16	0.00		390.12	(36.12)	(348.85)	5.15	11,469.66
1956	MARY F WILSON	HIGH SCHOOL	COMMON TR		5,513.11	0.00	(58.27)	46.86	5,503.70	0.00		260.22	(24.09)	(237.69)	3.44	7,650.52
1957	HENRY A WILSON	HIGH SCHOOL	COMMON TR		5,513.49	0.00	(58.25)	46.84	5,502.08	0.00		260.15	(24.09)	(237.62)	3.44	7,650.52
1967	LUCINDA F READ	HIGH SCHOOL	COMMON TR		1,189.72	0.00	(12.57)	10.11	1,187.26	0.00		56.14	(5.20)	(50.20)	0.74	1,650.56
	SUB-TOTAL				125,310.21	0.00	(1,223.97)	1,064.66	125,050.90	0.00		5,912.54	(547.40)	(5,387.98)	78.08	173,829.08
1980	RUTH E WHEELER	HOME ECONOMICS	COMMON TR		21,707.37	0.00	(279.33)	184.43	21,662.45	0.00		1,024.23	(94.84)	(915.86)	13.53	30,112.25
1988	JANE BALLARD MEMORIAL ARTIST PROGRAM		COMMON TR		35,450.08	1,169.30	(386.90)	311.13	36,543.61	0.00		1,352.11	(159.99)	(1,199.30)	22.82	50,798.06
	TOTAL HIGH SCHOOL FUNDS				182,467.67	1,169.30	(1,940.22)	1,560.22	183,256.97	0.00		8,288.88	(807.29)	(7,372.16)	114.43	254,759.59
1984	EVELYN RICE TRUST	SCHOOL SYSTEM	COMMON TR		2,105.22	0.00	(22.24)	17.89	2,100.87	0.00		99.33	(9.20)	(88.82)	1.31	2,970.56
1984	CP & LE BROWN	SCHOOL SYSTEM	COMMON TR		2,105.22	0.00	(22.24)	17.89	2,100.87	0.00		99.33	(9.20)	(88.82)	1.31	2,970.56
	TOTAL SCHOOL SYSTEM				4,210.45	0.00	(44.48)	35.78	4,201.75	0.00		198.66	(18.40)	(177.64)	2.62	5,840.72
1917	SARAH A WORCESTER	HOLLIS LIBRARY	COMMON TR		764.76	0.00	(8.09)	6.51	764.18	0.00		36.14	(3.35)	(32.31)	0.48	1,062.25
1917	FRANKLIN WORCESTER	HOLLIS LIBRARY	COMMON TR		13,984.21	0.00	(147.75)	118.81	13,953.27	0.00		659.82	(61.10)	(590.01)	8.71	19,398.75
1918	CHARLES N STRATTON	HOLLIS LIBRARY	COMMON TR		275.81	0.00	(2.91)	2.34	275.24	0.00		13.01	(1.20)	(11.44)	0.17	382.60
1917	LELIAH WORCESTER	HOLLIS LIBRARY	COMMON TR		997.48	0.00	(10.54)	8.47	995.41	0.00		47.06	(4.36)	(42.08)	0.62	1,383.68
1931	JH & SP CUTTER MEM	HOLLIS LIBRARY	COMMON TR		441.22	0.00	(4.66)	3.75	440.31	0.00		20.82	(1.93)	(18.62)	0.27	612.07
1932	CLARA CUTTER	HOLLIS LIBRARY	COMMON TR		1,378.82	0.00	(14.57)	11.71	1,375.96	0.00		65.05	(6.02)	(58.17)	0.86	1,912.68
1939	JOSEPH P PARKER	HOLLIS LIBRARY	COMMON TR		1,378.82	0.00	(14.57)	11.71	1,375.96	0.00		65.05	(6.02)	(58.17)	0.86	1,912.68
1944	EDNA VAN DYKE	HOLLIS LIBRARY	COMMON TR		8,268.28	0.00	(87.36)	70.25	8,251.17	0.00		390.12	(36.12)	(348.85)	5.15	11,469.68
1960	RUTH C GOODWIN	HOLLIS LIBRARY	COMMON TR		1,378.80	0.00	(14.57)	11.71	1,375.94	0.00		65.05	(6.02)	(58.17)	0.86	1,912.65
1955	SILAS N SPAILLING	HOLLIS LIBRARY	COMMON TR		827.32	0.00	(8.74)	7.03	825.61	0.00		39.04	(3.61)	(34.91)	0.52	1,147.66
1956	MARY F WILSON	HOLLIS LIBRARY	COMMON TR		2,757.58	0.00	(29.14)	23.43	2,751.87	0.00		130.12	(12.02)	(116.35)	1.72	3,825.28
1957	HENRY A WILSON	HOLLIS LIBRARY	COMMON TR		5,513.52	0.00	(58.25)	46.84	5,502.11	0.00		260.15	(24.09)	(232.62)	3.44	7,648.30

Town of Hollis Annual MS-9 Report 12/31/99

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) SALE OF SECURITIES	CAPITAL GAIN DIVIDENDS	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME RECEIVED	EXPENSES DURING YEAR	EXPENDED END OF YEAR	BALANCE END OF YEAR	PRINCIPAL END OF YEAR FAIR VALUE
1963	ETTA M FLAGG	HOLLIS LIBRARY	COMMON TR	1,371.81	0.00	(14.49)	11.66	1,388.98	0.00	64.72	(5.99)	(57.88)	0.85	1,902.98
1967	LUCINDA F READ	HOLLIS LIBRARY	COMMON TR	1,189.71	0.00	(12.57)	10.11	1,187.25	0.00	56.14	(5.20)	(50.20)	0.74	1,650.35
1974	LEILA PARKER	HOLLIS LIBRARY	COMMON TR	557.81	0.00	(5.89)	4.74	556.66	0.00	26.32	(2.44)	(23.55)	0.35	773.80
1980	DANIEL H GOODWIN	HOLLIS LIBRARY	COMMON TR	2,167.99	0.00	(22.91)	18.42	2,163.50	0.00	102.29	(9.47)	(91.47)	1.35	3,007.41
1987	N & P CONARIS	HOLLIS LIBRARY	COMMON TR	10,127.02	0.00	(107.00)	86.04	10,106.06	0.00	477.83	(44.24)	(427.28)	6.31	14,048.10
	SUB-TOTAL			53,281.97	0.00	(564.01)	453.53	53,271.49	0.00	2,518.73	(233.21)	(2252.26)	33.26	74,050.92
1980	CHARLES ZYLONIS	LITHUJANIAN	COMMON TR	54,788.57	0.00	(578.87)	465.50	54,675.20	0.00	2,585.10	(239.36)	(2311.60)	34.14	76,002.17
	TOTAL LIBRARY FUNDS			108,170.54	0.00	(1,142.88)	919.03	107,946.69	0.00	5,103.83	(472.57)	(4,565.86)	67.40	150,033.09
1894	TO													
1984	CENETERY FUNDS	GIFFS PERPETUAL	COMMON TR	89,996.13	0.00	(950.86)	704.63	89,805.84	0.00	4,154.24	(393.18)	(3,704.98)	56.08	124,841.66
1985	THELMA K POLLARD	CARE CENETERY	COMMON TR	547.32	0.00	(5.78)	4.65	546.19	0.00	25.26	(2.39)	(22.53)	0.34	759.24
1985	NATHA O BYERS		COMMON TR	273.64	0.00	(2.89)	2.32	273.07	0.00	12.64	(1.20)	(11.27)	0.17	370.59
1985	FREDERICK A &													
1985	EDMUND LILEY		COMMON TR	136.83	0.00	(1.45)	1.16	136.54	0.00	6.32	(0.60)	(5.63)	0.09	189.79
1985	EDWARD ANDERSON		COMMON TR	273.64	0.00	(2.89)	2.32	273.07	0.00	12.64	(1.20)	(11.27)	0.17	370.59
1985	KEITH W MERRILL &		COMMON TR	136.83	0.00	(1.45)	1.16	136.54	0.00	6.32	(0.60)	(5.63)	0.09	189.79
	MEREDITH M PAIT													
1985	M JOSEPHINE STILES		COMMON TR	547.32	0.00	(5.78)	4.65	546.19	0.00	25.26	(2.39)	(22.53)	0.34	759.24
1985	GSP/GEORGE SPRAGUE		COMMON TR	273.64	0.00	(2.89)	2.32	273.07	0.00	12.64	(1.20)	(11.27)	0.17	370.59
1985	LUENE L SCHOPEN		COMMON TR	273.64	0.00	(2.89)	2.32	273.07	0.00	12.64	(1.20)	(11.27)	0.17	370.59
1985	STEPHEN CHARTER		COMMON TR	547.32	0.00	(5.78)	4.65	546.19	0.00	25.26	(2.39)	(22.53)	0.34	759.24
1985	ARTHUR & MARY JANE VEIGA		COMMON TR	547.32	0.00	(5.78)	4.65	546.19	0.00	25.26	(2.39)	(22.53)	0.34	759.24
1985	MARY D WILLIAMS		COMMON TR	136.83	0.00	(1.45)	1.16	136.54	0.00	6.32	(0.60)	(5.63)	0.09	189.79
1986	CHARLES & FRANCINE L HOWE		COMMON TR	498.79	0.00	(5.27)	4.24	497.76	0.00	23.02	(2.18)	(20.53)	0.31	691.93
1986	FRANCIS W & BARBARA WOOD		COMMON TR	498.79	0.00	(5.27)	4.24	497.76	0.00	23.02	(2.18)	(20.53)	0.31	691.93
1986	CHARLES M & SYLVIA RAYMOND		COMMON TR	498.79	0.00	(5.27)	4.24	497.76	0.00	23.02	(2.18)	(20.53)	0.31	691.93
1986	LEO & EVELYN LUTZ		COMMON TR	498.79	0.00	(5.27)	4.24	497.76	0.00	23.02	(2.18)	(20.53)	0.31	691.93
1986	SHEILA RICHARDSON		COMMON TR	498.79	0.00	(5.27)	4.24	497.76	0.00	23.02	(2.18)	(20.53)	0.31	691.93
1986	BERNICE FROST		COMMON TR	997.58	0.00	(10.54)	8.48	995.52	0.00	46.05	(4.36)	(41.07)	0.62	1,383.84
1986	ELIZABETH WOODS		COMMON TR	374.10	0.00	(3.95)	3.18	373.33	0.00	17.26	(1.45)	(15.40)	0.23	518.95

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DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) SALE OF SECURITIES	CAPITAL GAIN DIVIDENDS	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	%	INCOME RECEIVED	EXPENSES DURING YEAR	BALANCE END OF YEAR	PRINCIPAL END OF YEAR FAIR VALUE
1986	BETTY JANE MURRAY		COMMON TR		428.79	0.00	(5.27)	4.24	497.76	0.00	0.00	23.02	(2.18)	(20.53)	691.95
1986	LLOYD MACK		COMMON TR		124.71	0.00	(1.32)	1.06	124.45	0.00	0.00	5.75	(0.54)	(5.13)	172.99
1986	DANIEL W FAWCETT		COMMON TR		124.71	0.00	(1.32)	1.06	124.45	0.00	0.00	5.75	(0.54)	(5.13)	172.99
1987	HAROLD R & DOROTHY WARREN		COMMON TR		191.85	0.00	(2.03)	1.63	191.45	0.00	0.00	8.86	(0.84)	(7.99)	266.12
1987	GEORGE & RUTH CLARK		COMMON TR		95.92	0.00	(1.01)	0.81	95.72	0.00	0.00	4.43	(0.42)	(3.95)	135.05
1987	CHARLES E AND NANCY L BELL		COMMON TR		383.68	0.00	(4.05)	3.26	382.89	0.00	0.00	17.72	(1.68)	(15.80)	532.25
1987	LAWRENCE & CAROLYN LINGLEY		COMMON TR		191.85	0.00	(2.03)	1.63	191.45	0.00	0.00	8.86	(0.84)	(7.99)	266.12
1987	RALPH & KATHRYN HARDY		COMMON TR		287.78	0.00	(3.04)	2.44	287.18	0.00	0.00	13.29	(1.26)	(11.85)	399.19
1987	BERTRAND H & JACQUELINE W SOMMER		COMMON TR		383.68	0.00	(4.05)	3.26	382.89	0.00	0.00	17.72	(1.68)	(15.80)	532.25
1987	PAUL & KAREN BOSQUET		COMMON TR		383.68	0.00	(4.05)	3.26	382.89	0.00	0.00	17.72	(1.68)	(15.80)	532.25
1987	RICHARD A & DEBRA L HARDY		COMMON TR		383.68	0.00	(4.05)	3.26	382.89	0.00	0.00	17.72	(1.68)	(15.80)	532.25
1987	JOSEPH W & BARBARA S ROCK		COMMON TR		383.68	0.00	(4.05)	3.26	382.89	0.00	0.00	17.72	(1.68)	(15.80)	532.25
1987	RICHARD E DUNCAN		COMMON TR		383.68	0.00	(4.05)	3.26	382.89	0.00	0.00	17.72	(1.68)	(15.80)	532.25
1987	LOUIS A & EUNICE B OVENS		COMMON TR		767.36	0.00	(1.01)	0.81	95.72	0.00	0.00	4.43	(0.42)	(3.95)	1,064.47
1987	KATHLEEN F FOWLER		COMMON TR		287.78	0.00	(3.04)	2.44	287.18	0.00	0.00	13.29	(1.26)	(11.85)	399.19
1988	EDMUND LILEY		COMMON TR		83.59	0.00	(0.88)	0.71	83.42	0.00	0.00	3.86	(0.37)	(3.44)	115.96
1988	KENNETH R & BEATRICE I BENNETT		COMMON TR		501.55	0.00	(5.30)	4.26	500.51	0.00	0.00	23.15	(2.19)	(20.65)	695.75
1988	CHARLES C, JR. & LUCIE B BEEBE		COMMON TR		334.38	0.00	(3.53)	2.84	333.69	0.00	0.00	15.41	(1.46)	(13.77)	463.85
1988	RICHARD J BEARCE		COMMON TR		669.28	0.00	(7.07)	5.69	667.90	0.00	0.00	30.89	(2.92)	(27.55)	928.42
1989	JUDITH J KELLEY		COMMON TR		333.86	0.00	(3.53)	2.84	333.17	0.00	0.00	15.41	(1.46)	(13.74)	463.13
1989	PAUL & JANET FUMBEL		COMMON TR		333.86	0.00	(3.53)	2.84	333.17	0.00	0.00	15.41	(1.46)	(13.74)	463.13
1989	HELEN M. WALTERS		COMMON TR		83.48	0.00	(0.88)	0.71	83.31	0.00	0.00	3.85	(0.36)	(3.44)	115.81
1989	MARLYN WHEBLE		COMMON TR		333.86	0.00	(3.53)	2.84	333.17	0.00	0.00	15.41	(1.46)	(13.74)	463.13
1989	ARTHUR WHITTY		COMMON TR		333.86	0.00	(3.53)	2.84	333.17	0.00	0.00	15.41	(1.46)	(13.74)	463.13
1989	LYDIA SCHELLENBERG		COMMON TR		166.93	0.00	(1.76)	1.42	166.59	0.00	0.00	7.70	(0.73)	(6.87)	231.57
1989	ELIZABETH G. & RICHARD B. DRISKO		COMMON TR		166.93	0.00	(1.76)	1.42	166.59	0.00	0.00	7.70	(0.73)	(6.87)	231.57
1989	BARBARA SPAULDING HATTFIELD		COMMON TR		667.73	0.00	(7.05)	5.67	666.35	0.00	0.00	30.83	(2.92)	(27.49)	926.27
1990	HOWARD & JOAN COLE		COMMON TR		318.26	0.00	(3.36)	2.70	317.60	0.00	0.00	14.69	(1.39)	(13.10)	441.49
1990	LOMER GRAYES		COMMON TR		318.26	0.00	(3.36)	2.70	317.60	0.00	0.00	14.69	(1.39)	(13.10)	441.49
1990	DONALD JACOBS		COMMON TR		318.26	0.00	(3.36)	2.70	317.60	0.00	0.00	14.69	(1.39)	(13.10)	441.49
1990	ANNE M. JACOBS		COMMON TR		318.26	0.00	(3.36)	2.70	317.60	0.00	0.00	14.69	(1.39)	(13.10)	441.49
1990	JASON CROOK		COMMON TR		318.26	0.00	(3.36)	2.70	317.60	0.00	0.00	14.69	(1.39)	(13.10)	441.49

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1990 JOSEY McMILLAN			COMMON TR		636.53		5.41	635.21	0.00		29.38	(2.78)	(26.20)	0.40	882.99
1990 DANA GOODWIN			COMMON TR		318.26	0.00	(3.73)	2.70	317.60	0.00	14.69	(1.39)	(13.10)	0.20	441.49
1990 REGINALD CHAMBERLAIN			COMMON TR		318.26	0.00	(3.36)	2.70	317.60	0.00	14.69	(1.39)	(13.10)	0.20	441.49
1990 RODMAN L. LEAVELL			COMMON TR		318.26	0.00	(3.36)	2.70	317.60	0.00	14.69	(1.39)	(13.10)	0.20	441.49
1991 CELESTE BACINE			COMMON TR		157.47	0.00	(1.66)	1.34	157.15	0.00	7.27	(0.69)	(6.48)	0.10	218.45
1991 GEORGE WRIGHT			COMMON TR		314.94	0.00	(3.33)	2.68	314.29	0.00	14.55	(1.38)	(12.97)	0.20	456.89
1991 ROBERT GIDDENS			COMMON TR		157.47	0.00	(3.33)	1.34	157.15	0.00	7.27	(0.69)	(6.48)	0.10	218.45
1991 DOROTHY COLSON			COMMON TR		314.94	0.00	(3.33)	2.68	314.29	0.00	14.55	(1.38)	(12.97)	0.20	456.89
1991 DAVID WHEELER			COMMON TR		78.73	0.00	(0.83)	0.67	78.57	0.00	3.63	(0.34)	(3.24)	0.05	109.22
1991 DALE BREWER			COMMON TR		78.73	0.00	(0.83)	0.67	78.57	0.00	3.63	(0.34)	(3.24)	0.05	109.22
1991 TOWN OF HOLLIS			COMMON TR		314.94	0.00	(3.33)	2.68	314.29	0.00	14.55	(1.38)	(12.97)	0.20	456.89
1992 FRANK HOFFMAN			COMMON TR		306.26	0.00	(3.24)	2.60	305.62	0.00	14.14	(1.34)	(12.61)	0.19	424.83
1992 STEVEN SACHS			COMMON TR		306.26	0.00	(3.24)	2.60	305.62	0.00	14.14	(1.34)	(12.61)	0.19	424.83
1992 DANIEL LORDE			COMMON TR		306.26	0.00	(3.24)	2.60	305.62	0.00	14.14	(1.34)	(12.61)	0.19	424.83
1992 RAYMOND LORDE, JR.			COMMON TR		306.26	0.00	(3.24)	2.60	305.62	0.00	14.14	(1.34)	(12.61)	0.19	424.83
1992 RAYMOND LORDE, JR.			COMMON TR		306.26	0.00	(3.24)	2.60	305.62	0.00	14.14	(1.34)	(12.61)	0.19	424.83
1992 BRADFORD WILD			COMMON TR		306.26	0.00	(3.24)	2.60	305.62	0.00	14.14	(1.34)	(12.61)	0.19	424.83
1993 LEO BALLOU			COMMON TR		146.56	0.00	(1.55)	1.25	146.26	0.00	6.76	(0.64)	(6.03)	0.09	203.31
1993 THOMAS MCCARTNEY			COMMON TR		293.14	0.00	(3.10)	2.49	292.53	0.00	13.55	(1.28)	(12.07)	0.18	406.64
1993 RALPH NIGRES			COMMON TR		293.14	0.00	(3.10)	2.49	292.53	0.00	13.55	(1.28)	(12.07)	0.18	406.64
1993 REV. JOHN TERRY			COMMON TR		293.14	0.00	(3.10)	2.49	292.53	0.00	13.55	(1.28)	(12.07)	0.18	406.64
1994 GERALD HORNIK			COMMON TR		310.43	0.00	(3.28)	2.64	309.79	0.00	14.33	(1.36)	(12.78)	0.19	430.63
1994 ROBERT KIMBACH			COMMON TR		620.86	0.00	(6.56)	5.27	619.57	0.00	28.66	(2.71)	(25.56)	0.39	861.24
1994 JAMES COPELY			COMMON TR		310.43	0.00	(3.28)	2.64	309.79	0.00	14.33	(1.36)	(12.78)	0.19	430.63
1994 JUDITH INGRAM			COMMON TR		310.43	0.00	(3.28)	2.64	309.79	0.00	14.33	(1.36)	(12.78)	0.19	430.63
1994 EVERETT COLBURN			COMMON TR		310.43	0.00	(3.28)	2.64	309.79	0.00	14.33	(1.36)	(12.78)	0.19	430.63
1994 OGRODOWICZ FAMILY			COMMON TR		310.43	0.00	(3.28)	2.64	309.79	0.00	14.33	(1.36)	(12.78)	0.19	430.63
1994 CHARLES LEWIS			COMMON TR		152.21	0.00	(1.64)	1.32	151.89	0.00	7.17	(0.65)	(6.39)	0.10	215.31
1995 JULIA KANTOROVICH			COMMON TR		277.22	0.00	(2.93)	2.36	276.65	0.00	12.79	(1.21)	(11.41)	0.17	384.56
1995 ARTHUR & MARGARET STEWART			COMMON TR		277.22	0.00	(2.93)	2.36	276.65	0.00	12.79	(1.21)	(11.41)	0.17	384.56
1995 JAMES & SUSAN FLAHERTY			COMMON TR		554.41	0.00	(5.86)	4.71	553.26	0.00	25.59	(2.42)	(22.82)	0.35	769.07
1995 FRED & LEONA ALLEN			COMMON TR		138.60	0.00	(1.46)	1.18	138.32	0.00	6.41	(0.61)	(5.71)	0.09	192.27
1995 SAL & LOIS MAGNANO			COMMON TR		138.60	0.00	(1.46)	1.18	138.32	0.00	6.41	(0.61)	(5.71)	0.09	192.27

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1995 THOMAS & NANCY McRUGH			COMMON TR	(2.93)	277.22	0.00	(2.93)	2.36	276.65	0.00	12.79	(1.21)	(11.41)	384.56
1995 DAVID & BRENDA GIBSON			COMMON TR	(2.93)	277.22	0.00	(2.93)	2.36	276.65	0.00	12.79	(1.21)	(11.41)	384.56
1995 PAUL & JANET FINBEL			COMMON TR	(2.93)	277.22	0.00	(2.93)	2.36	276.65	0.00	12.79	(1.21)	(11.41)	384.56
1995 RUTH HOWE			COMMON TR	(2.93)	277.22	0.00	(2.93)	2.36	276.65	0.00	12.79	(1.21)	(11.41)	384.56
1995 EDWARD & JANE DICKERMAN			COMMON TR	(1.46)	138.60	0.00	(1.46)	1.18	138.32	0.00	6.41	(0.61)	(5.71)	192.27
1995 EDWARD & JANE DICKERMAN			COMMON TR	(1.46)	138.60	0.00	(1.46)	1.18	138.32	0.00	6.41	(0.61)	(5.71)	192.27
1995 BARRY J REED			COMMON TR	(2.93)	277.22	0.00	(2.93)	2.36	276.65	0.00	12.79	(1.21)	(11.41)	384.56
1996 ARDEN A & MARY POST			COMMON TR	(2.93)	277.22	0.00	(2.93)	2.36	276.65	0.00	12.79	(1.21)	(11.41)	384.56
1996 ROBERT CHRISTIANSEN			COMMON TR	(1.47)	138.84	0.00	(1.47)	1.18	138.55	0.00	6.42	(0.61)	(5.72)	192.59
1996 EDWARD GAUDET			COMMON TR	(5.87)	555.39	0.00	(5.87)	4.72	554.24	0.00	25.64	(2.43)	(22.86)	770.45
1996 JANICE DURGEE			COMMON TR	(1.47)	138.84	0.00	(1.47)	1.18	138.55	0.00	6.42	(0.61)	(5.72)	192.59
1996 RICHARD DEWHURST			COMMON TR	(2.93)	277.69	0.00	(2.93)	2.36	277.12	0.00	12.81	(1.21)	(11.45)	385.22
1996 MICHAEL BOWWORTH			COMMON TR	(0.73)	69.43	0.00	(0.73)	0.59	69.29	0.00	3.20	(0.30)	(2.86)	96.52
1996 DIANE EKSTROM & ROBERT BENNETT			COMMON TR	(0.73)	69.43	0.00	(0.73)	0.59	69.29	0.00	3.20	(0.30)	(2.86)	96.52
1996 ROBERT EASTMAN			COMMON TR	(0.73)	69.43	0.00	(0.73)	0.59	69.29	0.00	3.20	(0.30)	(2.86)	96.52
1997 ROBERT & MONICA CHRISTIANSEN			COMMON TR	(1.45)	137.42	0.00	(1.45)	1.17	137.14	0.00	6.35	(0.60)	(5.66)	190.63
1997 RICHARD & ASTA TOLSTRUP			COMMON TR	(1.45)	137.42	0.00	(1.45)	1.17	137.14	0.00	6.35	(0.60)	(5.66)	190.63
1997 FREDERICK BURANT			COMMON TR	(2.90)	274.85	0.00	(2.90)	2.34	274.29	0.00	12.69	(1.20)	(11.37)	381.28
1997 JOYCE BOWRON			COMMON TR	(1.45)	137.42	0.00	(1.45)	1.17	137.14	0.00	6.35	(0.60)	(5.66)	190.63
1997 DANIAL & LINDA McFARLAND			COMMON TR	(2.90)	274.85	0.00	(2.90)	2.34	274.29	0.00	12.69	(1.20)	(11.37)	381.28
1999 EDWARD MURPHY & LINDA LOCKE BERTRAM			COMMON TR	(3.69)	0.00	520.00	(3.69)	4.42	518.93	0.00	24.02	(2.27)	(21.41)	721.55
1999 LEO & BEATRICE OALEY			COMMON TR	(1.37)	0.00	130.00	(1.37)	1.10	129.73	0.00	6.00	(0.57)	(5.35)	180.33
1999 STEPHEN & PATRICIA ANDERSON			COMMON TR	(1.37)	0.00	130.00	(1.37)	1.10	129.73	0.00	6.00	(0.57)	(5.35)	180.33
1999 THOMAS & NANCY JAMBAR			COMMON TR	(2.75)	0.00	260.00	(2.75)	2.21	259.46	0.00	12.00	(1.14)	(10.70)	360.67
1999 ROBERT & GAIL JELLISON			COMMON TR	(2.75)	0.00	260.00	(2.75)	2.21	259.46	0.00	12.00	(1.14)	(10.70)	360.67
1999 STEPHEN & KAY CUSTEAU			COMMON TR	(1.37)	0.00	130.00	(1.37)	1.10	129.73	0.00	6.00	(0.57)	(5.35)	180.33
1999 RON & KATHY JEAN & KEN & TERI SAVAGE			COMMON TR	(2.75)	0.00	260.00	(2.75)	2.21	259.46	0.00	12.00	(1.14)	(10.70)	360.67
1999 MARY KAY STEWART			COMMON TR	(2.75)	0.00	260.00	(2.75)	2.21	259.46	0.00	12.00	(1.14)	(10.70)	360.67
1999 PATRICK & VIRGINIA GRADY			COMMON TR	(2.75)	0.00	260.00	(2.75)	2.21	259.46	0.00	12.00	(1.14)	(10.70)	360.67
1999 CARL CLARK			COMMON TR	(2.75)	0.00	260.00	(2.75)	2.21	259.46	0.00	12.00	(1.14)	(10.70)	360.67
1999 MELVA WRIGHT			COMMON TR	(0.69)	0.00	65.00	(0.69)	0.55	64.86	0.00	2.99	(0.28)	(2.68)	90.16
1999 LARRY LANDRY			COMMON TR	(1.37)	0.00	130.00	(1.37)	1.10	129.73	0.00	6.00	(0.57)	(5.35)	180.33
1999 PATRICK & VIRGINIA GRADY			COMMON TR	(0.69)	0.00	65.00	(0.69)	0.55	64.86	0.00	2.99	(0.28)	(2.68)	90.16
			COMMON TR	(1.37)	0.00	130.00	(1.37)	1.10	129.73	0.00	6.00	(0.57)	(5.35)	180.33

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1999	JOHN & JEAN MACHURE		COMMON TR		0.00	260.00	(2.75)	2.21	259.46	0.00	0.00	12.00	(1.14)	(10.70)	360.67
1999	DONNA WRIGHT		COMMON TR		0.00	65.00	(0.69)	0.55	64.86	0.00	0.00	2.99	(0.28)	(2.68)	90.16
1999	ROSE ST. AMANT		COMMON TR		0.00	130.00	(1.37)	1.10	129.73	0.00	0.00	6.00	(0.57)	(5.35)	180.33
	SUB-TOTAL				122,950.69	3,055.00	(1,331.06)	1,070.42	125,724.39	0.00	0.00	5,815.57	(550.51)	(5,186.58)	174,705.33
1973	VIOLA BROCKLEBANK		COMMON TR		4,319.20	0.00	(45.63)	36.70	4,310.27	0.00	0.00	203.79	(18.87)	(182.23)	2.69
	TOTAL CEMETERY FUNDS				177,249.29	3,055.00	(1,376.69)	1,107.12	130,034.66	0.00	0.00	6,019.36	(569.38)	(5,368.81)	81.19
1906	JESSIE RIDGOUT		COMMON TR		1,542.69	0.00	(16.30)	13.11	1,539.50	0.00	0.00	72.79	(6.74)	(65.09)	0.96
1934	DELIA M SMITH		COMMON TR		275.81	0.00	(2.91)	2.34	275.24	0.00	0.00	13.01	(1.20)	(11.64)	0.17
1951	CHARLES H FARLEY		COMMON TR		2,757.21	0.00	(29.13)	23.43	2,751.51	0.00	0.00	130.10	(12.05)	(116.33)	1.72
	TOTAL PUBLIC WELFARE FUNDS				4,575.71	0.00	(48.34)	38.88	4,566.25	0.00	0.00	215.90	(19.99)	(193.06)	2.85
1984	NICHOLS FIELD HORSE RING	RECREATION	COMMON TR		2,090.06	0.00	(22.08)	17.76	2,085.74	0.00	0.00	98.61	(9.13)	(88.18)	1.30
1998	CHARLES & DOROTHY DOW FUND HOLLIS AMBULANCE FUND	AMBULANCE	COMMON TR		18,186.03	0.00	(197.20)	154.48	18,148.37	215.95	215.95	644.07	(79.36)	(767.29)	11.35
	SUB-TOTAL GENERAL FUNDS				446,949.74	4,224.30	(4,766.89)	3,833.27	450,240.42	215.95	215.95	20,569.31	(1,971.12)	(18,531.00)	281.14
1989	CHARLES J. NICHOLS FUND		INDIVIDUAL		196,556.27	2,965.35	0.00	0.00	199,521.62	63.69	63.69	13,223.49	(1,356.67)	(11,861.45)	69.06
	TOTALS				643,506.01	7,189.65	(4,766.89)	3,833.27	649,762.04	277.64	277.64	33,792.80	(3,327.79)	(30,392.45)	350.20
															625,864.18
															188,529.69
															814,393.87

Town Of Hollis, New Hampshire Capital Reserve Account Fiscal Year 1999 As of December 31, 1999														
Date of Creation	Name of Trust Fund	Purpose Of Trust Fund	How Invested %	PRINCIPAL				INCOME						
				Balance Beginning Year	New Funds Created	Cash Gains Or (Losses)	Withdrawals	Balance End Year	Balance Beginning Year	Income During Year %	Income During Year Amount	Expended During Year	Balance End Year	Principal & Income Year End
1987	Truck 4 Wheel Drive	Cap. Res.	Various	9,000.00	0.00	0.00	0.00	9,000.00	8,606.81		849.71	0.00	9,456.52	18,456.52
1986	Recreation Land	"	"	7,500.00	0.00	0.00	0.00	7,500.00	7,954.17		745.82	0.00	8,699.99	16,199.99
1986	Cemetery Land	"	"	10,000.00	0.00	0.00	0.00	10,000.00	10,311.89		980.26	0.00	11,292.14	21,292.14
1994	Ladder Truck	"	"	24,000.00	0.00	0.00	0.00	24,000.00	3,631.52		1,333.50	0.00	4,965.02	28,965.02
1994	Flint Pond Restoration	"	"	5,000.00	0.00	0.00	0.00	5,000.00	1,551.62		316.18	0.00	1,867.80	6,867.80
1996	Revaluation	"	"	50,000.00	50,000.00	0.00	0.00	100,000.00	6,700.53		3,307.42	0.00	10,007.95	110,007.95
1999	Ambulance	"	"	0.00	40,000.00	0.00	0.00	40,000.00	0.00		456.83	0.00	456.83	40,456.83
				\$105,500.00	\$90,000.00	\$0.00	\$0.00	\$195,500.00	\$38,756.53		\$7,989.72	\$0.00	\$46,746.25	\$242,246.25

Town of Hollis MS-10 Report 12/31/99

SHARES OR UNITS	DESCRIPTION OF INVESTMENT	BALANCE		PURCHASES	PROCEEDS FROM SALES	GAINS OR LOSSES	BALANCE		INCOME DURING YEAR	INCOME		BALANCE		PRINCIPAL ONLY	
		BEG OF YEAR	END OF YEAR				BEG OF YEAR	END OF YEAR		EXTENDED	END OF YEAR	FAIR VALUE			
GENERAL FUND															
157000	US TREASURY NOTES 6.875% 5/15/06	158,520.94		0.00	0.00	0.00	0.00	158,520.94	10,793.76		(786.25)			159,772.62	
60000	FED HOME LN BKS 6.375% 08/15/06		59,595.60					59,595.60						58,012.20	
800	ALLEGHENY ENERGY INC	16,470.00		0.00	0.00	0.00	0.00	16,470.00	1,376.00					21,550.00	
614	BELL ATLANTIC	19,185.50		0.00	0.00	0.00	0.00	19,185.50	945.56					37,999.38	
400	EXXON MOBIL CORP	2,570.84		0.00	0.00	0.00	0.00	2,570.84	668.00					32,225.00	
400	GENERAL ELECTRIC CO	7,125.00		0.00	0.00	0.00	0.00	7,125.00	560.00					61,900.00	
600	GILLETTE CO	14,248.50		0.00	0.00	0.00	0.00	14,248.50	342.00					24,712.50	
400	GTE CORP	15,648.00		0.00	0.00	0.00	0.00	15,648.00	752.00					28,223.00	
500	KIMBERLY CLARK CORP.	19,935.00		0.00	0.00	0.00	0.00	19,935.00	515.00					32,718.75	
326	LOCKHEED MARTIN CORP	4,237.50		0.00	0.00	0.00	0.00	4,237.50	286.88					7,131.25	
400	RAYTHEON CO.	21,448.00		0.00	0.00	0.00	0.00	21,448.00	320.00					9,925.00	
0	RPM INC.	23,591.75		0.00	18,831.86	(4,766.89)	0.00	26,095.50	528.75					21,150.00	
900	SOUTHERN COMPANY	26,095.50		0.00	0.00	0.00	0.00	26,095.50	1,206.00					40,987.17	
1282.051	BT INVESTMENT INTL EQUITY FD	31,000.00		0.00	0.00	0.00	0.00	31,000.00	0.00					50,756.52	
755.795	FIDELITY SELECT BIOTECH FUND		20,865.11	0.00	0.00	0.00	0.00	20,865.11	1,293.45					31,723.86	
1134.616	VANGUARD WELLINGTON FUND		40,001.10	0.00	32,706.17	0.00	0.00	7,294.93	1,788.16					7,294.93	
	FEDERATED SHORT-TERM GOVERNMENTS				0.00	0.00	0.00								
	GRAND TOTAL GENERAL FUND	446,949.74	59,595.60	51,538.03	213.95	(4,766.89)	450,240.42	20,569.31	(20,902.12)	281.14				625,864.18	
NICHOLS FUND															
14000	US TREASURY NOTE 6.875% 5/15/06	14,135.62		0.00	0.00	0.00	0.00	14,135.62	962.50					14,247.24	
50000	FORD MTR CR CORP 6.125% 01/09/06	49,919.50		0.00	0.00	0.00	0.00	49,919.50	3,062.50					46,808.00	
15000	BELLSOUTH TEL 5.875% 11/15/09	14,175.00		0.00	0.00	0.00	0.00	14,175.00	881.26					13,556.25	
30000	CHESAPEAKE & POTOMAC 6.75% 5/01/08	29,718.60		0.00	0.00	0.00	0.00	29,718.60	2,025.00					30,194.70	
30000	NEW JERSEY BELL TEL 7.25% 3/01/23	30,000.00		0.00	0.00	0.00	0.00	30,000.00	2,175.00					27,123.60	
50000	ILLINOIS BELL TEL CO 7.25% 3/15/24	50,984.50		0.00	0.00	0.00	0.00	50,984.50	3,625.00					46,011.50	
	FEDERATED SHORT TERM GOVTS	7,623.05	2,965.35	0.00	0.00	0.00	0.00	10,588.40	492.23					10,588.40	
	TOTAL NICHOLS FUND	196,556.27	2,965.35	0.00	0.00	0.00	0.00	199,521.62	13,223.49	(13,218.12)	69.06			188,529.69	
	GRAND TOTAL	643,506.01	62,560.95	51,538.03	277.64	(4,766.89)	649,762.04	33,792.80	(33,720.24)	350.20				814,393.87	

NAME OF BANK: FLEET BANK-NH
FEES PAID: \$3,327.79 FROM INCOME YES

INVENTORY OF PROPERTY OWNED BY THE TOWN OF HOLLIS

Map	Lot	Sublot	LOCATION	ACRES
<i>Recorded Owner: Town of Hollis</i>				
56	13		10 Muzzey Road--Highway Garage	3.4
45	5	1	6 Laurel Hill Road	0.2
13	17		Main Street	1.2
9	53		Main Street--Graveyard	2.0
57	5		Springvale Drive	0.7
25	51		Crestwood Drive--Lot 15	5.9
22	32		Rocky Pond Road	8.0
41	61		Silver Lake Road--Cemetery	5.4
45	49		Witches Spring Road--Cave Land	8.5
47	41		Witches Spring Road	13.6
49	3		Witches Brook Area--J. Woods Meadow	5.1
6	22		Conservation Area	3.5
15	15		E/O Flint Brook and S of Sumner Lane	23.2
50	12		7 Monument Square--Town Hall	0.5
20	17		Flint Brook--Wright/Gilson	43.4
14	77		Rideout Road/Nashua River	23.5
23	40	1	Rocky Pond Road	0.7
34	16		Part Swett Corey Lot E Side	19.5
43	26		15 Marion Drive	1.2
9	29	1A	Jewett Lane--School District Lot 7	0.3
58	18		End of State Right-of-Way on Pond	0.3
16	3		Hollis/Brookline Line S of Rocky Pond Road	6.9
24	31		Wheeler Road	5.9
13	32	1	Merrill Lane	1.7
20	6		Sumner Lane--Hussay	1.6
15	61		Hillside Drive	1.1
17	15	1	Proctor Hill Road	2.0
37	17		Stearns Lot/Parker Pond Brook	29.2
18	14		West Side Depot Road	27.0
5	20		Route 111 Facing Nashua River	21.1
10	34		Nashua River Lot	4.6
15	29		Hannah Drive	35.2

INVENTORY OF PROPERTY OWNED BY THE TOWN OF HOLLIS

Map	Lot	Sublot	LOCATION	ACRES
29	6		W Federal Hill Road	4.5
29	17		Open Land Forest View Drive	8.6
44	2		Farley Road/Muddy Brook	1.3
38	44		17 Farley Road	1.1
15	1		Nashua River	10.9
45	9	A	Cul-de-Sac Fox Den Road	0.0
18	15		Depot Road	1.6
9	68		Depot Road--Smith Lot	6.4
3	14		Deer Run Road--Sublot D-5-5	1.9
41	19	1	Toddy Brook Road	4.8
52	27		9 Silver Lake Road--Police Station	2.7
9	4		Fieldstone Drive--Open Land	11.8
18	13		42 Depot Road	9.0
41	32		Silver Lake Road	2.3
35	77		Federal Hill Road	14.3
10	2		Runnells Bridge	1.3
2	10		Nissitissit River	5.0
8	34		Baldwin Lane Cul-de-Sac	0.6
32	37	1	Fire Pond Mendellsohn Drive	0.7
9	69		South Side Depot Road	4.9
42	13		East Side Mooar Hill Road--Fire Pond	0.2
15	40		Hannah Drive	3.9
14	99		French Mill and Wright Roads	1.2
10	3		Runnells Bridge Road	0.5
37	4	2	Hardy Lane	1.4
47	14		Alsun Drive Park	3.7
35	6		226 Federal Hill Road	2.4
42	17		E Side Mooar Hill Road	1.0
55	10		47 Rocky Pond Road	3.1
54	16		156 Broad Street	8.0
19	28		W/B Flint Brook South of Broad Street	14.7
43	50		Clark--Wheeler	47.3
43	48		Forrence Drive Fire Pond	1.9
14	76		S/S Rideout Road	11.9

INVENTORY OF PROPERTY OWNED BY THE TOWN OF HOLLIS

Map	Lot	Sublot	LOCATION	ACRES
	1	32	Lawrence Lane and Worcester Road	4.0
	29	26	Forest View Drive Cul-de-Sac	0.7
	28	29	Forest View Drive Lot 20	4.2
	37	5	Hardy Lane-Windmill Lot	10.0
	36	26	Dunklee Place	8.5
	29	14	Hayden Road	49.9
	20	48	Right-of-Way off Powers Road	0.4
	52	51	Monument Square--Library	0.5
	56	17	Silver Lake Road--Water Hole	3.8
	52	50	Monument Square	1.1
	45	17	Laurel Hill Road	3.0
	26	32	Former Cul-de-Sac Louise Drive	0.0
	13	35	Orchard Drive Parcel A	3.3
	31	21	Baxter Road Cul-de-Sac	0.7
	41	21	Toddy Brook Road Cul-de-Sac	0.0
	6	9	West Hollis Road/Brookline Line	6.8
	43	16	Marion Drive Cul-de-Sac	0.5
	46	39	Alsun Drive Cul-de-Sac	0.6
	19	41	Conservation Land/Hideaway Lane	0.9
	52	37	Old Town Shed	0.5
	42	39	Mooar Hill Road Cul-de-Sac	0.8
	36	8	Silver Lake Open Space	3.6
	25	35	Strip Off Cameron Drive	0.3
	22	53	A West End Rocky Pond Road	0.7
	55	14	Off Rocky Pond Road--School Well	0.2
	50	24	Police Station	0.1
	19	23	Flint Pond Drive--Bowman Land	31.2
	8	24	Black Oak Drive Open Space	3.4
	25	40	Town Fire Pond/Park	1.5
	13	34	Depot Road	3.4
	59	32	Winding Valley Road	0.7
	23	8A	Deacon Lane	0.1
	52	54	Graveyard	0.8
	13	36	Orchard Drive--Open Space North	1.7

INVENTORY OF PROPERTY OWNED BY THE TOWN OF HOLLIS

Map	Lot	Sublot	LOCATION	ACRES
50	21	1	Monument Square--Town Common	0.4
31	10		Baxter Road	11.7
42	25		Access off Sargent Road	0.2
38	58		Nartoff Road--Cemetery	1.5
46	50		E/S Mooar Hill Road	3.4
52	36		10 Glenice Drive--Fire Station	2.1
10	18		Nashua River	40.7
19	58		W Side Hideaway Lane--Hussey Pond	2.8
4	77		Clinton Drive Cul-de-Sac	0.4
23	12A		Rocky Pond Road Future Access	0.1
23	26A		Rocky Pond Road	0.1
26	29		Louise Drive Lot 6	2.4
15	44		Hannah Drive Playground	1.5
23	55		Pound Road & Spaulding--School ROW	1.5
8	34	1	50' Strip Baldwin/Black Oak	0.0
6	2		W Side West Hollis Road--Back Lot	0.9
29	33	0	N of Hayden Road	19.3
29	31	0	N of Hayden Road	9.0
Total "Town of Hollis"				747.0
<i>Recorded Owner: Hollis Conservation Commission</i>				
55	8		C B Spaulding	47.5
17	22		Route 130	0.8
26	18		N 170 Pine Hill Road	3.7
54	34		Corner Flint Pond Drive and Broad Street	0.3
2	9		Parker and Witcher Meadow	10.0
31	68		Nartoff Road	7.5
26	19		N Pine Hill Road	5.0
47	57		Off Oakwood Drive	29.0
49	4		Sanderson Witches Brook	2.4
23	22		Rocky Pond Road	13.3
55	5		Winding Valley Road	2.9
17	23		Route 130	3.0

INVENTORY OF PROPERTY OWNED BY THE TOWN OF HOLLIS

Map	Lot	Sublot	LOCATION	ACRES
	19	29	Flint Brook	6.9
	14	71	E Side Wright Road	19.2
	23	56	East of Rocky Pond Road	7.5
	42	35	Mooar Hill Road	4.0
	55	9	Spaulding Sand Pit	5.1
	15	3	Nashua River	11.0
	14	72	Fox Lot	22.0
	14	70	French Mill Road	6.3
	47	54	Pennichuck Land	32.0
	54	35	Broad Street	4.0
Total "Hollis Conservation Commission"				243.4
<i>Record Owner: Hollis Town Forest</i>				
	41	12	Hayden Road--Dickerman Lot West	30.8
	41	24	Off Silver Lake Road	14.9
	36	27	Dunklee Place	114.0
	41	10	Rogers Lot--Dickerman	18.3
	41	11	Hayden Road--Worcester Lot--Dickerman	12.0
	30	13	N of Wheeler Road--Dunklee	17.0
Total "Hollis Town Forest"				206.9
All Property Owned by the Town of Hollis				1197.3



MELANSON HEATH & COMPANY, PC

CERTIFIED PUBLIC ACCOUNTANTS
MANAGEMENT ADVISORS

11 Trafalgar Square

Nashua, NH 03063-1974

Tel (603) 882-1111 • Fax (603) 882-9456

INDEPENDENT AUDITORS' REPORT

Board of Selectmen
Town of Hollis, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 1998, as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The Town does not maintain a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial statements.

The Town recognizes property tax revenues on the accrual basis in the General Fund, which is not in conformity with generally accepted accounting principles. Generally accepted accounting principles require recognition of property taxes on the modified accrual basis. Town officials believe that application of this accounting principle would give a misleading impression of the Town's ability to meet its current and future obligations.

Governmental Accounting Standards Board Technical Bulletin 98-1, *Disclosures about Year 2000 Issues*, requires disclosure of certain matters regarding the year 2000 issue in order for financial statements to be prepared in conformity with generally accepted accounting principles. Such required disclosures include:

- any significant amount of resources committed to make computer systems and other electronic equipment year 2000-compliant;
- a general description of the year 2000 issue, including a description of the stages of work in process or completed as of the end of the reporting period to make computer systems and other electronic equipment critical to conducting operations year 2000-compliant; and
- the additional stages of work necessary for making computer systems and other electronic equipment year 2000-compliant.

The Town has omitted such disclosures. We do not provide assurance that the Town is or will be year 2000 ready, that the Town's year 2000 remediation efforts will be successful in whole or in part, or that parties with which the Town does business will be year 2000 ready.

In our opinion, except for the issues discussed in the previous paragraphs, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Hollis, New Hampshire, as of December 31, 1998, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

Melanson, Heath + Company P.C.

Nashua, New Hampshire
February 5, 1999

December 31, 1998

	Government Fund Type	Fiduciary Fund Types Trust and Agency	Account Group General Long- Term Debt	Totals (Memorandum Only)
<u>ASSETS</u>				
Cash and cash equivalents	\$ 6,198,906	\$ 415,905	\$ -	\$ 6,614,811
Investments	-	814,969	-	814,969
Investments held by others	-	176,816	-	176,816
Taxes receivable, net	521,687	-	-	521,687
Other assets	1,212	-	-	1,212
Amount to be provided for retirement of general long-term debt	-	-	482,008	482,008
Total Assets	\$ 6,721,805	\$ 1,407,690	\$ 482,008	\$ 8,611,503
<u>LIABILITIES AND FUND EQUITY</u>				
<u>Liabilities:</u>				
Vouchers payable	\$ 274,922	\$ -	\$ -	\$ 274,922
Accrued payroll	60,218	-	-	60,218
Due to school districts	4,298,431	-	-	4,298,431
Other liabilities	55,586	-	-	55,586
Obligation to employees under deferred compensation plan	-	176,816	-	176,816
Landfill closure	-	-	107,008	107,008
General obligation bonds and notes payable	-	-	375,000	375,000
Total Liabilities	4,689,157	176,816	482,008	5,347,981
<u>Fund Equity:</u>				
Fund Balances:				
Reserved for endowments	-	814,969	-	814,969
Reserved for continuing appropriation	45,557	-	-	45,557
Unreserved	1,987,091	415,905	-	2,402,996
Total Fund Equity	2,032,648	1,230,874	-	3,263,522
Total Liabilities and Fund Equity	\$ 6,721,805	\$ 1,407,690	\$ 482,008	\$ 8,611,503

The notes to the financial statements
are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures and
Changes in Fund Balances - All Governmental
Fund Types and Expendable Trust Funds

For the Year Ended December 31, 1998

	Governmental Fund Types	Fiduciary Fund Type Expendable Trust	Totals (Memorandum Only)
	<u>General</u>	<u>Trust</u>	<u>Only</u>
Revenues:			
Taxes	\$ 13,199,899	\$ -	\$ 13,199,899
Interest penalties and other taxes	272,860	-	272,860
Licenses, permits, and fees	1,188,493	-	1,188,493
Intergovernmental	437,295	-	437,295
Departmental	129,596	-	129,596
Contributions		3,283	3,283
Interest	204,307	21,454	225,761
Miscellaneous	41,426	13,069	54,495
Total Revenues	15,473,876	37,806	15,511,682
Expenditures:			
Current:			
General government	1,172,124	-	1,172,124
Protection of persons and property	982,589	-	982,589
Highway and street	988,572	-	988,572
Health and welfare	30,743	-	30,743
Library and recreation	48,155	119,451	167,606
Miscellaneous	-	32,289	32,289
Debt service	115,450	-	115,450
County assessments	1,060,708	-	1,060,708
School District assessments	10,433,431	-	10,433,431
Capital outlay	496,132	27,981	524,113
Total Expenditures	15,327,904	179,721	15,507,625
Excess of Revenues Over (Under) Expenditures	145,972	(141,915)	4,057
Other Financing Sources (Uses):			
Operating transfers in	103,000	174,121	277,121
Operating transfers out	(160,287)	(94,770)	(255,057)
Total Other Financing Sources (Uses)	(57,287)	79,351	22,064
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	88,685	(62,564)	26,121
Fund Balance - January 1, 1998	1,943,963	478,469	2,422,432
Fund Balance - December 31, 1998	\$ 2,032,648	\$ 415,905	\$ 2,448,553

The notes to the financial statements
are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Revenues and Other Sources,
and Expenditures and Other Uses -
Budget and Actual - General Fund

For the Year Ended December 31, 1998

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues and Other Sources:			
Taxes	\$ 13,048,075	\$ 13,199,899	151,824
Interest, penalties and other taxes	216,879	272,860	55,981
Licenses, permits and fees	910,000	1,188,493	278,493
Intergovernmental	383,295	437,295	54,000
Departmental	102,000	129,596	27,596
Interest	150,000	204,307	54,307
Miscellaneous	10,000	41,426	31,426
Transfers - in	103,000	103,000	-
Other sources (fund balance)	600,000	600,000	-
Total Revenues and Other Sources	<u>15,523,249</u>	<u>16,176,876</u>	<u>653,627</u>
Expenditures and Other Uses:			
Current:			
General government	1,270,937	1,157,656	113,281
Protection of persons and property	1,026,254	974,433	51,821
Highways and streets	1,146,248	1,013,572	132,676
Health and welfare	31,761	30,743	1,018
Library and Recreation	46,801	48,155	(1,354)
Capital outlay	221,560	216,200	5,360
Debt service	125,262	115,450	9,812
Assessments	11,494,139	11,494,139	-
Transfers - out	160,287	160,287	-
Total Expenditures and Other Uses	<u>15,523,249</u>	<u>15,210,635</u>	<u>312,614</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ <u> -</u>	\$ <u> 966,241</u>	\$ <u> 966,241</u>

The notes to the financial statements
are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Revenues, Expenses and Changes in Fund Balance
Non-Expendable Trust Funds

For the Year Ended December 31, 1998

Revenues:	
Contribution revenue	\$ 23,015
Investment income	<u>117,069</u>
Total Revenues	140,084
Expenses	
Miscellaneous	<u>22,073</u>
Excess of revenues over expenses before transfers	118,011
Transfers out	<u>(22,064)</u>
Excess of Revenues over Expenses and Transfers	95,947
Fund Balance, January 1, 1998	<u>719,022</u>
Fund Balance, December 31, 1998	<u>\$ 814,969</u>

The notes to the financial statements
are an integral part of this statement.

Town of Hollis, New Hampshire
Notes to General Purpose Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis, New Hampshire (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units, except as indicated in Note 2. The following is a summary of the more significant policies:

A. Reporting Entity

The government is a municipal corporation governed by a Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In 1998 it was determined that no entities met the required GASB-14 criteria of component units.

B. Basis of Presentation - Fund Accounting

For reporting purposes, the financial activities of the Town are accounted for through the use of several funds and account groups. Each fund is a separate accounting entity with self-balancing accounts. The following types of funds and account groups are used by the Town:

Governmental Fund Types

Governmental funds are those through which most governmental functions of the Town are financed. The acquisition, use and balances of the Town's expendable financial resources and the related liabilities (except those accounted for in fiduciary funds) are accounted for through governmental funds. The measurement focus is based upon determination of changes in financial position, rather than upon net income determination. The following is the Town's only governmental fund type:

General Fund - To account for all financial activities of the Town, except those required to be accounted for in another fund. Most revenues and expenditures of a general governmental nature are accounted for in this fund.

Fiduciary Fund Types

Fiduciary funds are used to account for assets held by the Town in a trustee capacity. The Town maintains the following fiduciary fund types:

Expendable Trust Funds - These funds are accounted for in essentially the same manner as governmental funds.

The Town maintains the following expendable trust funds:

- Library
- Conservation Commission
- Capital Reserve
- Nichols Expendable Trust

Non-expendable Trust Funds - These funds are used to account for assets held by the Town in a trustee capacity. The principal balance cannot be spent; however, investment earnings may be spent for intended purposes.

The Town maintains the following non-expendable trust funds:

- Common Trust Funds:
 - High School
 - Library
 - Public Welfare
 - Cemetery
- Nichols Fund

Agency Funds - These funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

Account Groups

Account groups are used to establish accounting control and accountability for the Town's general long-term obligations. The following account group is maintained by the Town.

General Long-Term Debt Account Group - This account group is used to account for all long-term obligations of the Town.

C. Basis of Accounting

The basis of accounting used for each fund is as follows:

Modified Accrual Basis (Governmental, Expendable Trust and Agency Funds)

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental and expendable trust funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is applied in all governmental, expendable trust and agency fund types. Accordingly, revenues other than property taxes and certain other departmental revenues are recorded when susceptible to accrual, that is, both measurable and available to finance expenditures of the current period. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Property tax revenue, however, is reported on an accrual basis (total actual tax commitment less abatements and refunds). This method of recognition is contrary to generally accepted accounting principles which require property tax revenue be recognized on the modified accrual basis of accounting. Town officials believe that the application of the modified accrual basis of accounting would give a misleading impression of the Town's ability to meet its current and future obligations.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are essentially two types of these revenues: (1) revenues recognized based upon the expenditures recorded, and (2) revenues recognized at the time of receipt or earlier, if the susceptible to accrual criteria is met.

Other revenues (except investment earnings) are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available.

Expenditures, except for interest on long-term debt which is recorded when due, and most vacation, sick and pension costs because these amounts are not expected to be relieved within the current accounting period, are recorded when the related fund liability is incurred.

Accrual Basis (Nonexpendable Funds)

All nonexpendable trust funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation of these funds are included on the balance sheet. Nonexpendable fund type operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets.

The accrual basis of accounting is used by nonexpendable trust funds. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred.

D. Cash and Cash Equivalents

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are allocated to the various funds. Certain fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts.

For purposes of the statement of cash flows, the nonexpendable trust funds consider investments with original maturities of three months or less to be cash equivalents.

E. Investments

State and local statutes place certain limitations on the nature of deposits and investment available to the Town. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of less than one year from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments for the Trust Funds consist of marketable securities, bonds and short-term money market investments. Investments in the Trust Funds are carried at market value.

F. Interfund Transactions

The accompanying financial statements reflect numerous transactions between the various funds. These transactions represent operating transfers and do not constitute revenues nor expenditures of the funds.

G. Fixed Assets

Property, plant and equipment acquired or constructed for general government services are recorded as expenditures in the fund incurring the expenditure. Generally accepted accounting principles require that such assets also be accounted for in a "general fixed assets group of accounts". The Town does not maintain such an account group.

H. Long-Term Obligations

The government reports long-term debt of governmental funds at face value in the general long-term debt account group.

I. Vacation, Sick Leave and Other Compensated Absences

Town employees are entitled to 6 days personal leave with pay. At the end of each year, unused personal days are redeemed according to a set schedule. Employees earn vacation as they provide services. At the end of each year, the unused earned vacation time lapses. The cost of vacation and sick leave benefits is accounted for as an operating expenditure when paid.

J. Fund Equity

Reservations of fund balance represent amounts that are not appropriable or are legally segregated for a specific purpose.

K. Encumbrance Accounting and Reporting

Encumbrance accounting is employed in governmental funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year end are reported as reservations of fund balances and do not constitute expenditures or liabilities.

L. Memorandum Only - Total Columns

Total columns on the general purpose financial statements are captioned as "memorandum only" because they do not represent consolidated financial information and are presented only to facilitate financial analysis.

The columns do not present information that reflects financial position, results of operations, or cash flows in accordance with generally accepted accounting principles. Interfund eliminations have not been made in the aggregation of this data.

2. Departures from Generally Accepted Accounting Principles

The significant departures of the Town 's financial statements from generally accepted accounting principles are as follows:

- General fixed asset acquisitions are not capitalized in a general fixed asset group of accounts.
- Property tax revenue is reported on an accrual basis of accounting. This method of recognition is contrary to generally accepted accounting principles which require property tax revenue to be recognized on the modified accrual basis of accounting.
- Required disclosures of certain matters regarding the year 2000 issue have been omitted.

3. Stewardship, Compliance and Accountability

A. Budgetary Information

The Town's budget is originally prepared by the Selectmen's office with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion.

The final version of the budget is then submitted for approval at the annual Town meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Selectmen cannot increase the total of the approved budget, however, they have the power to reclassify its components when necessary.

B. Budgetary Basis

The General Fund appropriation appearing on page 5 of the financial statements represents the final amended budget of the Town and was authorized at the annual Town meeting.

C. Budget/GAAP Reconciliation

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison with budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

	General Fund	
	Revenues and Other Financing Sources	Expenditures and Other Financing Uses
<u>General Fund</u>		
Revenues/Expenditures (GAAP basis)	\$ 15,473,876	\$ 15,327,904
Other financing sources/ uses (GAAP basis)	103,000	160,287
Reverse beginning of year appropriation carryforwards from expenditures	-	(323,113)
Add end of year appropriation carryforwards	-	45,557
Recognize use of fund balance as funding source	<u>600,000</u>	<u>-</u>
Budgetary basis	\$ <u>16,176,876</u>	\$ <u>15,210,635</u>

4. Cash and Cash Equivalents

The carrying amount of the Town's deposits with financial institutions at December 31, 1998 was \$ 6,614,811. The bank balances, which do not

include reconciling items, such as deposits in transit and outstanding checks, are categorized as follows:

Town Deposits
December 31, 1998

Amount insured by the FDIC and DIFM, or collateralized with securities held by the Town in its name	\$ 403,045
Uncollateralized and uninsured	49,400
State investment pool	<u>6,240,657</u>
Total Bank Balance	<u>\$ 6,693,102</u>

5. Investments

The Town's investments are categorized into the following three categories of credit risk:

- (1) Insured or registered, or securities held by the Town or its agent in the Town's name.
- (2) Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Town's name.
- (3) Uninsured and unregistered, with securities held by the counterparty, or by its trust department or agent but not in the Town's name.

At year end, the government's investment balances were as follows:

	<u>Category</u>			<u>Total</u>
	<u>1</u>	<u>2</u>	<u>3</u>	
U.S. Government securities	\$ 193,550	\$ -	\$ -	\$ 193,550
Corporate equity	297,389	-	-	297,389
Corporate bonds	<u>181,983</u>	<u>-</u>	<u>-</u>	<u>181,983</u>
Subtotal	<u>\$ 672,922</u>	<u>\$ -</u>	<u>\$ -</u>	672,922

Investments not subject to categorization:

Mutual funds	142,047
Deferred compensation	<u>176,816</u>
Total Investments	<u>\$ 991,785</u>

6. Taxes Receivable

The Town bills property taxes semi-annually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed or collected in advance of the year for which they are levied, are recorded as a prepaid tax liability.

Property taxes are due on July 1 and December 1. Delinquent accounts are charged 12% interest. At the time of tax sale, in March of the next year, a lien is recorded on the property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are lienied by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%.

The Town annually budgets an amounts (overlay for abatements) for property tax abatements and refunds.

Taxes receivable at June 30, 1998 consist of the following:

Property taxes:	
1998 levy	\$ 557,905
Unredeemed taxes:	
1997 levy	89,973
1996 levy	27,890
Land use change	7,169
Excavation	6,423
Allowance for abatements	(167,673)
Total taxes receivable, net	\$ <u>521,687</u>

Taxes Collected for Others

The Town collects property taxes for the Hollis School District and the County of Hillsborough. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

7. Vouchers Payable

Vouchers payable represent 1998 expenditures paid subsequent to December 31, 1998.

8. Due to School Districts

The total school district assessments for the period July 1, 1998 through June 30, 1999 were \$ 10,433,431. The school district assessments are paid in monthly installments. As of December 31, 1998, a total \$ 6,135,000 was paid, leaving a balance of \$ 4,298,431 to be paid through June 30, 1999.

9. Other Liabilities

This balance consists primarily of performance bond escrow accounts.

10. Long-Term Debt

A. General Obligation Bonds

The Town has an outstanding bond payable issued in June 1987. The bond is payable over twenty years with the interest rate varying (5.40% to 8.25%). The principal payment will be \$ 25,000 per year for the next nine years.

Balance December 31, 1997	\$ 250,000
Maturing principal payment	(<u>25,000</u>)
Balance December 31, 1998	\$ <u>225,000</u>

Mortgage Payable

In April 1994, the Town purchased a tract of land paying \$ 60,000 at the closing and \$ 390,000 to be financed with the sellers, with \$ 60,000 payable each of the first six years and \$ 30,000 payable the seventh year. The mortgage bears interest on the unpaid balance and is collateralized by the property. The balance at December 31, 1998 is \$ 150,000.

B. Future Debt Service

The annual principal and interest payments to retire all general obligation long-term debt outstanding as of December 31, 1998 are as follows:

<u>Governmental</u>	<u>Principal</u>
1999	\$ 85,000
2000	85,000
2001	55,000
2002	25,000
2003	25,000
Thereafter	<u>100,000</u>
Total	<u>\$ 375,000</u>

The general fund has been designated as the source to repay the general obligation long-term debt outstanding as of December 31, 1998.

C. Overlapping Debt

The Town's proportionate share of debt of other governmental units which provide services within the Town's boundaries, and which must be borne by the resources of the Town, is summarized below:

<u>Related Entity</u>	<u>Total Principal</u>	<u>Town's Percent</u>	<u>Town's Share</u>
Hollis-Brookline Co-op	\$ 10,039,915	66.32%	\$ 6,658,472
Hollis School District	<u>3,119,569</u>	100.00%	<u>3,119,569</u>
Total	<u>\$ 13,159,484</u>		<u>\$ 9,778,041</u>

This liability is appropriately not reported in the accompanying financial statements.

11. Landfill Closure and Postclosure Care Costs

The Town is a member of the Souhegan Regional Landfill District, which closed and capped its landfill in 1990. The District is required by state and federal laws and regulations to perform certain maintenance and monitoring functions at this site for 30 years. The Town estimates its share of the remaining landfill postclosure costs at approximately \$ 107,008 at December

31, 1998. Actual costs may differ due to inflation, changes in technology, or changes in regulations.

12. Reserves and Designations of Fund Equity

The Town has established "reserves" of fund equity to segregate fund balances which are either not available for expenditure in the future or are legally set aside for a specific future use.

The Town reported the following types of reserves and designations at December 31, 1998:

Reserved for Endowments - Represents the principal of the nonexpendable trust fund investments. The balance cannot be spent for any purpose; however, it may be invested and the earnings may be spent.

Reserved for Continuing Appropriation - An account used to segregate that portion of fund balance committed for expenditure of financial resources upon vendor performance.

The following is a summary of general fund appropriations and reserves to be carried forward to 1999:

Master Plan	\$ 713
Police Equipment	2,344
Radio Maintenance	4,000
Demolition Removal	25,000
Tennis Courts	4,500
Historic District Study	<u>9,000</u>
Total	\$ <u>45,557</u>

13. Beginning Fund Balance Restatement

The beginning (July 1, 1997) fund balances of the Town have been restated as follows:

	<u>Trust Fund</u>
As previously reported	\$ 598,276
To restate to fair market value	<u>120,746</u>
As restated	\$ <u>719,022</u>

14. Commitments and Contingencies

Tax Rates - In December 1997, the New Hampshire Supreme Court declared that the property tax to fund education is a State tax and, therefore, must be administered in a manner that is equal in valuation and uniform in rate throughout the State. The Court gave the State legislature a deadline of March 31, 1999 to provide a transition to a new funding system. To date, the legislature has appropriated \$ 62,000,000 toward resolving the first year's funding question. However, effective April 1, 1999, the New Hampshire Department of Revenue Administration may no longer have the legal authority to certify School Tax Rates absent the State legislature establishing an educational funding system that is equal in valuation and uniform in rate, amending the State Constitution, or obtaining an extension from the Supreme Court.

Outstanding Lawsuits - There are several pending lawsuits in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

15. Retirement System

The Town follows the provisions of GASB Statement No. 27, *Accounting for Pensions for State and Local Government Employees*, with respect to employees' funds.

A. Plan Description

The Town contributes to the New Hampshire Retirement System (the "System"), a cost-sharing, multiple-employer, defined benefit pension plan administrated by the state retirement board. The System provides retirement, disability and death benefits to plan members and beneficiaries. Revised Statutes Annotated 100-A41-a of New Hampshire Law assigns the system the authority to establish and amend benefit provisions of the plan and grant cost-of-living increases. The System issues a publicly available financial report which can be obtained through

the New Hampshire Retirement System at 4 Chenell Drive, Concord, New Hampshire 03301-8509.

B. Funding Policy

Plan members are required to contribute between 5% of their gross earnings to the pension plan. The Town makes annual contributions to the pension plan equal to the amount required by Revised Statutes Annotated 100-A: 16, and range from 3.8% - 6.8% of covered compensation. The Town's contributions to the system for the years ended December 31, 1998, 1997 and 1996 were \$ 52,601, \$ 42,099 and \$ 36,758, respectively, which were equal to its annual required contributions for each of these years.

16. Risk Management

The government is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three fiscal years.

HOLLIS SOCIAL LIBRARY

Report to the Town of Hollis, 1999

Highlights in 1999 for the Hollis Social Library include celebration of the Library's Bicentennial, presentation of a strong library program, continued strong growth in library use, and incremental improvements in library services.

The Hollis Social Library was incorporated by the General Court of the State of New Hampshire in 1799. The Bicentennial was celebrated this year on Saturday, June 12th. In the morning the staff and volunteers dressed as storybook characters to provide children-oriented activities including face painting, balloons, cake and punch, and story telling. In the afternoon the Friends of the Library, dressed in historical costumes, provided a colonial tea, featuring delicious cookies, breads, and scones. Over 380 residents attended the Bicentennial celebrations.

Other highlights throughout the year included:

- Inauguration of art exhibitions in the Library Meeting Room, this year featuring Marie Bristol's portraiture, art work by Peter Martocchio, and quilts by Deanna Joyce.
- Presentation of special programs including Native American Tales by storyteller Nancy Saunders, a discussion and film on Elderhostel travel and learning by Betty Winberg, a very popular "South of France" program by Carol Bonow featuring a slide show topped off by French culinary treats, and three programs presented by the Conservation Commission.
- Presentation of the Winter Concert Series featuring Jazz and Chamber Music concerts.
- Presentation of several "Internet for Beginners" classes by the staff
- Continuation of a strong Children's Program, including a Summer Reading Program attended by up to 100 residents for theme activities on NH Owls, Bugs, the Frilly Frog Puppet Show, and a magic show, all capped off by the annual picnic.
- Continuation of lively Thursday-evening and Tuesday-morning book discussion groups
- Institution of a popular "Food for Fines" week, when non-perishable food donations were accepted in lieu of fines, and donated to the Nashua Soup Kitchen

Improvements in library service in 1999 included the addition of Young Adult shelving, allowing concentration of books intended for ages 11-14, extension of Sunday hours through June, and addition of 5:30 – 7:00PM hours on Monday, Tuesday, and Wednesdays. Reflecting decreased use, and staff preferences, we decided to close on summer weekends during July and August.

Across the board, library use continues to increase. Over 75% of the registered 3200+ patrons are regular users of the Library, checking out materials six or more times per year. Attendance in the Library has increased by over 125% in the last five years. This is no doubt due to increased services such as free internet access, and increased activities and programs such as those described above.

Up-to-date library information is maintained on the Library's Home Page, the address for which is **www.hollis.nh.us/library** . The page is available to anyone with internet access and provides a variety of information and functions including:

- A summary of library services available
- On-line access to the "card catalog"
- On-line book reserve
- Listing of hours, holidays, phone numbers
- Listing of books, videos, and audios (books-on-tape) recently added to the collection
- Summary of upcoming Children's Programming and Book Discussions
- Recommendations for reading from the library staff including a monthly mystery spotlight and a monthly theme book display

**We invite you to visit the Home Page
and review what your Library has to offer.**

The Library continues to benefit from a variety of donations, both of time and money, without which our ability to function and services provided would be greatly reduced. Among the major sources are:

- *Friends of the Hollis Library.* Provides funding for books, programs and equipment, and sponsors museum passes for public use. Membership is open to anyone with an interest in the Library.
- *Volunteer Corps.* A group of community volunteers augments our paid staff by providing a variety of services including shelving and mending books, processing new acquisitions, and staffing the circulation desk. Our volunteers donated over 1600 hours of time to the Library in 1999. If you have a few hours a month or more to offer, please let one of the library staff members know.
- *Private Donations.* Generous monetary donations, such as that provided this year by the McCalmont Family Trust and those in memory of Grace Lull, enable the Library to purchase materials that would not have been possible without this show of support for the town Library. Of note is a sizable trust left to benefit the Library from Pearl Rideout, a former Trustee of the Hollis Social Library.

During 1999 Michele Garneau, our Children's Librarian, left and we were pleased to add Wendy Valich as her replacement. Likewise Library Aide Joyce Sullivan temporarily left our employ, during which time Morea Martocchio and Barbara Robb shared her position. Upon Morea's unexpected departure, Joyce returned as a Library Aide. So as 1999 ends our staff comprises Library Aides Nancy Duncan, Barbara Robb, Melissa Roberts, and Joyce Sullivan, Children's Librarian Wendy Valich, and Library Director Mary Dattilo. This dedicated staff ably serves library users and provides a varied and interesting library program to the community. Their dedication, ingenuity and fine work are greatly appreciated.

Mr. Claude Nivens, who had served tirelessly as our technical and computer consultant, left the Board of Trustees this year when he and his family moved south. Dr. Ann Shedd joined the board in Claude's place, and we welcome Ann to the Library Board.

The Board of Trustees of the Hollis Social Library, listed below, is eager to hear your suggestions, comments, and compliments about library service in Hollis and what you would like to see improved.

Howard Bigelow, Chairman
Dorothy Hackett
Cathy Hallsworth
Sumner Roper
Gordon Russell
Ann Shedd
Norma Woods

HOLLIS SOCIAL LIBRARY
ANNUAL FINANCIAL REPORT, 1999

OPERATING ACCOUNT

Beginning Balance 1/1/99 \$10,468.12

RECEIPTS

Quarterly Town Allocations \$108,957.00
 NH Grant Money \$4,000.00
 Fines \$4,176.86
 Copier Income \$896.00
 Gifts \$9,989.98
 Interest income \$75.67
 Replace cards/books \$114.44
 Miscellaneous \$150.00

TOTAL RECEIPTS \$128,899.95

EXPENDITURES

Wages, taxes, staff costs \$67,772.64
 Library materials \$31,629.31
 Utilities \$8,495.20
 Furnishings and supplies \$5,845.60
 Copier Contract \$911.00
 Computer & Automation \$1,646.14
 Programs \$1,911.40
 Dues \$570.00
 Education & mileage \$440.00
 Miscellaneous
 Advertising \$114.95
 Gifts \$200.00
 Petty Cash \$700.00
 Post Box & Postage \$143.00

TOTAL \$120,379.24
EXPENDITURES

FINAL BAL., 12/31/99 \$18,988.83

SAVINGS ACCOUNT

Beginning Balance 1/1/99 \$9,908.02

RECEIPTS

Peter Powers Sales \$72.13
 Interest Income \$380.38
 Trust Fund Payment \$3,163.61
 Stock Dividend \$36.08
 Gifts Received \$101,000.00

TOTAL RECEIPTS \$104,652.20

EXPENDITURES

Transfer to Pearl Rideout
 Endowment Fund \$100,000.00

TOTAL \$100,000.00
EXPENDITURES

FINAL BAL., 12/31/99 \$14,560.22

PEARL RIDEOUT ENDOWMENT FUND

RECEIPTS \$100,000.00

EXPENDITURES \$0.00

FINAL BAL., 12/31/99 \$100,000.00

Respectfully Submitted,
 Catharine W. Hallsworth, Treasurer

**HOLLIS SOCIAL LIBRARY
CIRCULATION REPORT, 1999**

CIRCULATION	1997	1998	1999
Adult Fiction	12,558	13,189	15,498
Adult Nonfiction	6,725	6,599	4,478
Periodicals	1,395	1,376	1,311
Juvenile	19,782	20,080	20,914
Audios	1,742	2,080	2,280
Videos	1,212	1,171	3,178
TOTALS	43,414	44,495	47,659
 Cardholders	 1,625	 1,885	 3,210
Attendance in Building	35,170	36,081	44,892
 Interlibrary Loan			
Borrowed	358	335	409
Loaned	365	288	269
 Acquisitions			
Books	998	1,435	1,449
Audio	120	69	108
Video	60	58	101
 Meeting Room Bookings	 116	 171	 178
Internet Use	NA	369	951
Museum Pass	40	27	25
Library Programs			
# Adult Programs	12	17	26
# Children's Programs	60	67	69

BUDGET COMMITTEE

Hollis is a Budget Act town and, as such, elects a Budget Committee to present a budget to the annual town meeting. Although there are four budgets which affect the tax rate, the Hollis Budget Committee only oversees two of them. The Hollis School District and the Town of Hollis Municipal Budgets are subject to review by the Hollis Budget Committee while the SAU and Hollis-Brookline Cooperative budgets are not.

The role of the Budget Committee is to act as the guardian of the tax rate. Budget Committee members need to be cognizant of the economic situations of the past, present and future. Most of the committee members can remember the affluent years preceding the economic decline of the late 1980s where we had a strong economy, more services were demanded and the tax rate increased accordingly. This period was followed by an economic decline where many found it difficult, if not impossible, to keep up with tax commitments and mortgages. Periods of economic affluence must be viewed with a discriminating eye by the Budget Committee. When well intentioned and valid requests for additional budget funding appear affordable in a good economy, the Budget Committee needs to buffer that euphoria when the combined requests result in an inordinate double digit increase in the tax rate.

The Budget Committee presents a budget for the annual meeting in March which, hopefully, is in agreement with the Town and School budgets. If one were to draw an analogy, the Budget could be considered a wagon load of goods. The goods represent the requests for funding made by the community and its elected officials. The team of horses drawing the load represents the taxpayers and the teamsters driving the load are the Budget Committee. It is the Budget Committee who needs to determine how heavily to load the wagon and at what speed it should be drawn. Eventually, it is the wagon load of goods which the Budget Committee has determined to be a fully loaded wagon which gets presented to the annual town meetings for voter approval.

The most difficult part of the Budget Committee job is to say "no" to those valid requests made when the aggregate produces a budget which is too inflationary and increases the tax burden on all taxpayers. Keeping in mind that Hollis has a wide array of residents from the more affluent to those on fixed incomes, the Budget Committee must hold the line on tax rate increases and additions of staff and programs which will be permanent additions to future year budgets.

Public hearings are held in February so that the taxpayers can send a message to the Budget Committee as to how well it has done its job. It is so very important for a representative cross section of residents attend these hearings.

Jim Belanger, Chairman, Hollis Budget Committee

BUILDING DEPARTMENT

The Hollis Building Department issued a total of Six Hundred Forty One (641) permits for the year 1999. Of these, Fifty (50) permits were issued for New Single Family Homes (SFR). New Single Family Home starts have remained fairly consistent during 1999, with an average of 55 homes per year since 1994. Today the average new home in Hollis exceeds 2,500sf of living space and a trend for larger homes continues. Affordable housing may become an issue in the next decade, as the price for land and building materials increase. Construction of additions and renovations to existing homes has had a significant decline of about 50%, as compared to 1998 and 1997. The regional economic growth has shown no sign of letting up, although interest rates have risen considerably since September. The average fixed rate is approximately 8.5% as compared to last year fixed rates were as low as 7.5%. The northeast, especially southern NH region has seen a steady growth for the past three years and will probably continue well into the twenty-first century.

Construction Activity for 1999

RESIDENTIAL	1999	1998	1997	1996	1995
SFR (Single Family Residential)	50	59	44	47	60
Elderly Housing	-	-	1	-	-
Foundations	10	5	8	16	16
Additions	24	48	36	36	21
Alterations	2	3	2	5	3
Renovations	20	18	21	22	16
Barns	8	7	9	8	4
Garages	12	9	13	9	4
Porches	9	19	10	11	10
Decks	17	15	8	13	18
Gazebo	2	-	-	-	-
Repair	2	9	5	4	4
Demolition	2	1	2	2	1
Roof	1	-	1	-	-
Sheds	24	16	15	20	23
Mobile Home	3	1	2	-	2
Swimming Pool					
Inground	16	9	7	7	6
Above	8	6	3	2	5
Chimney	7	5	3	1	5
Woodstove	1	4	1	2	2

SEPARATE PERMITS

Electrical	188	187	156	143	135
Mechanical	125	121	95	88	93
Plumbing	88	95	82	75	84
Permit Applications	1	14	9	6	12

Accessory Dwelling Units	1	4	-	-	3
Temporary Quarters	1	-	-	-	-
Certificate of Occupancy	-	4	2	-	1
Extension of Permit	1	-	-	-	-
Expired	2	-	-	-	-
Other	2	-	-	-	-

NEW NON-RESIDENTIAL

Public Utility	-	1	1	1	-
Telecommunication Tower	1	-	-	1	-
Church	-	-	1	1	-
Addition	1	-	-	-	-
Town Property	-	1	1	3	3
School District	1	4	3	5	1

COMMERCIAL

Business/Office (New)	-	1	-	-	3
Tenant Fit-up	4	1	4	2	1
Storage/Accessory Structure	-	2	1	1	3
Additions/Renovations	3	10	8	7	11
Signs	5	4	9	12	7
Electrical	8	19	8	23	15
Mechanical	8	10	7	9	11
Plumbing	7	8	6	9	8

TOTAL PERMITS	641	758	584	597	588
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Monthly Distribution of Single Family Residence (SFR) Permits:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1999	0	2	4	10	4	7	2	3	8	7	4	1
1998	3	3	2	8	9	4	3	2	5	5	9	6
1997	1	1	6	8	2	4	1	5	6	4	1	5
1996	3	1	2	6	7	4	7	5	4	4	1	3
1995	4	2	6	5	6	3	3	7	5	13	4	2
1994	1	4	5	9	11	10	6	7	7	1	2	7
1993	-	3	5	8	5	4	5	3	7	4	7	3

Respectfully Submitted,

Richard C. Jones
Building Inspector/Code Enforcement

CABLE ADVISORY COMMITTEE

In September 1999 the Selectmen appointed a committee of seven to a Cable Advisory Committee. The function of the Committee is to act as advisors to the Selectmen on matters relating to Cable TV. The group meets once or twice a month, depending upon ongoing activities.

The purpose of the CAC is to maintain good communications between the Town and Cable provider, to develop ideas regarding programming, insure compliance with the contractual requirements regarding service and report periodically to the Selectmen. The Committee will act as liaison between the Selectmen and Cable provider, recommending any changes during the period on contract renegotiation.

An additional function of the Committee is to create a group of residents that will assist at televised meetings and events. It is the intent of the group to support the increased coverage of town committee meetings such that home viewers, watching on Hollis Community Access Television (CATV) channel 16, will be well informed on what is taking place in town.

The Committee held its organizational meeting in October and has been active in review of resident wants, needs and complaints as well as the contract requirements. Plans for 2000 include working with the school system for broadcast organization, seeking additional programming, both commercial and through the use of resident input and any other requests that may be received.

CEMETERY TRUSTEES

The Cemetery Trustees meet regularly on the third Thursday of each month. During the summer months, meetings are held at each of the Town's 5 cemeteries. At all other times the meetings are held at Town Hall.

During the year normal fertilizing, grass cutting, weed control and landscaping tasks were performed. In addition, juniper bushes were planted at the North Cemetery and repairs were made to older headstones at most cemeteries. A land survey of the layout of Avenues One through Six of Section B at the East Cemetery was performed. Boundary markers were set and grave locations were mapped. It is planned that in the coming year the appearance of the entrance to the North Cemetery will be improved.

During 1999, Public Works performed 8 adult and 13 cremation burials. Two of these burials were winter interments. A total of 23 lots were sold.

The lot prices and burial fees currently in effect are:

LOT FEES:

One grave lot	\$200.00
Two grave lot	400.00
Three grave lot	600.00
Four grave lot	800.00
Two grave lot/Monument Section of East Cemetery	500.00

BURIAL FEES:

Summer

Full burial	\$250.00
Infant burial	100.00
Cremation	100.00
Limb burial	75.00

Winter

Full burial	400.00
Infant burial	250.00
Cremation	250.00
Limb burial	225.00

Respectfully submitted,

Jack Maguire, Chairman
Kathy Albee
Sharon Howe
Nancy Bell
Jeff Snow

COMMUNICATION CENTER

1999 brought several changes to the Town's Communication Center. I was hired as its new Communication's Director and Ms. Jayne Belanger, a long time dispatcher, departed creating a void that will take time to fill.

As Hollis grows so do the needs for emergency and non-emergency services. The Communication Center which acts as the anchor for the Town's emergency departments has increased its training which will enable us to provide the best possible service to our citizens while maintaining its high efficiency level.

The Center's database has been completed, thanks to Robin Loveland, and the Senior Program is still a success. The Hollis Fire Department received a new radio frequency which should be in service during the year 2000. A new Hollis-Brookline communication agreement took effect and we are looking forward to working with them.

The Town should be proud of its communication center and the staff: Robert Dichard, Matt Judge, John Spence, Rick Dumont and Rick Todd, who is entering his 20th year of part time service to Hollis. To all, I thank you for your support and professionalism.

In closing we would like to thank Det. Russell Ux, past Director, for his support during the transition period.

Respectfully submitted,

Michael Pischetola
Director of Communications

COMPUTING AND COMMUNICATIONS INFRASTRUCTURE COMMITTEE

The Hollis Computing and Communications Infrastructure (CCI) Committee was chartered by the Selectmen in August. The specific charter of the Committee is to research issues and opportunities arising from emerging communications and information technology that can impact or benefit the residents and businesses within Hollis, and advise a course of action based on its findings. The final "product" of the committee will be a written report to the Selectmen summarizing its findings and recommendations. The current plan of the committee is to also present interim written status reports to the Selectmen every three months.

Our committee is not an ongoing one, but instead has a two-year charter. It is composed of a small group of technically oriented members, who meet on the first Tuesday of every month. The committee also uses email and the Web to provide current status to, and solicit feedback from, a larger audience within the Town.

To date, our committee has been fairly successful with these activities:

- Arranging invited guest speakers from relevant and interesting organizations
- Identifying key issues for the community in computing and communications infrastructure
- Prioritizing actions for the Committee to pursue
- Communicating findings and recommendations to the Selectmen and the Town

The issue currently of greatest concern to the Town is that of the availability of high-bandwidth Internet access for residents and businesses in Hollis. This topic heads the "issues list" maintained by the committee, and has been the subject of most of the discussions with the invited guest speakers. However, there are a number of items on the current issues list:

Issues Scheduled for consideration at specific meetings

1. Technologies for high-bandwidth access
2. Survey of residents & Businesses

Issues raised for future consideration

1. Availability of increased bandwidth for Hollis businesses and residences.
2. Public Services
3. Guidelines for application of Internet for Town Committees and Boards
4. Recommendations on electronic methods for Town Boards and Committees

5. Comparative analysis in relation to adjacent towns, and possible benchmark towns
6. Purchasing cooperatives
7. Quality of service of network access in varying locations in Hollis
8. Life line services for telephone
9. Backup plan for state 911 service

The first status report to the Selectmen was done on December 14, 1999, and addressed these topics:

1. Budget item recommendations for the Library and Town Hall
2. Description of need and findings to date concerning high-bandwidth Internet access
3. Recommendation for email policy for Town organizations
4. Recommendations for underground utilities and Y2K readiness preparation

Please visit our web site at <http://www.hollis.nh.us/ccl> for more information and copies of most of our work to date!

CONSERVATION COMMISSION

The Hollis Conservation Commission conserves land and thus the natural heritage and rural character of Hollis with special emphasis on agricultural and forest resources, waterways, aquifers and greenways.

Resources Acquired

The major achievement of the year is the purchase of forty-one acres at Rocky Pond Road from Ted Worcester for \$134,454 including survey and legal fees. The purchase was completed in December after yearlong negotiation. The Hollis Times reported the transaction plus Worcester family history.

We now have a greenway trail connection between two parcels acquired in 1998: the Henry Hildreth Conservation Area on Federal Hill Road and the Worcester Brothers Mill site on Rocky Pond Road.

Our major source of funds is now fifty percent of the taxes applied when property is removed from the "land use" category. At year end, our conservation fund has \$10,000 reserved for easement monitoring and enforcement, \$30,000 still held for restoration of Flints Pond, \$9,000 for projects and about \$200,000 for resource and easement purchases.

Stewardship

New developments and subdivisions are now presented to the conservation commission early in the planning stage. Members are assigned to make site walks, review the design plans, and make a report of conservation aspects. The Planning Board then includes conservation inputs in their deliberations. One of the commission members is also on the planning board.

Each new development is examined for wetlands and buffer impacts. Established homeowners also present wetlands impact projects to the commission. The result is often a request and application for a "dredge and fill" permit that must be processed through both the Town and the State of New Hampshire. Six permits were processed in 1999.

We also examine development plans for locations of existing trails and how to preserve them. We look for the opportunity to make new trail connections with greenways.

We reviewed development plans for twelve projects including two for elderly housing and one for a telecommunications tower.

Outreach

The Hollis Times and the Conservation Commission have a mutual interest in publishing news about activities. Topics presented for public information include:

The value of open space, news about land acquisitions, priorities being coordinated with the Nashua Regional Planning Commission, use of chemicals that effect our water supply, and other items of interest. We encourage visitors to our meetings at 7:30 PM on the first and third Wednesday of each month in the Town Hall.

We also invite residents to attend the monthly education series topics to be presented by member Kathleen Johnson. Evening programs planned for year 2000 include land conservation options with the Nichols-Smith Land Trust and Society for the Protection of NH Forests on February 23rd, local wildlife by Ellen Snyder on March 22nd, and integrated pest management with Alan Eaton of UNH on April 26th, all to be held in the community room.

A special conservation commission meeting in May, of 1999 featured a guest speaker. On behalf of the NH department of Environmental Services and the Society for the Protection of NH Forests, Sylvia Bates explained water supply protection as proposed by Senate Bill 135. Attendees included selectmen and members of the planning board and budget committee.

In September the Commission was host for a meeting to acquaint the Planning Board, Selectmen, Trails Committee, Heritage Commission, and Town Administrator with the UNH Co-op Extension Assistance Program to help us make a natural resources inventory. Our chairman has created a work plan and schedule of inventory tasks until August of 2001.

Membership

We now have ten members, one more than last year. New alternate members in 1999 are David Chase of Beaver Brook Association, Thomas Davies, Kathleen Johnson and Deborah Tamasanis. Carl Hills was moved up to full membership. We continue to invite interested persons to visit our meetings and determine how they can help maintain the rural character of Hollis.

In October two members attended a water conference, and our vice chairman represented Hollis at a stewardship meeting for Monson Village and its archeology sites. Four members including the chairman attended the annual meeting of the NH Association of Conservation Commissions in November. They chose sessions to attend among topics of concurrent classroom workshops and field instruction. The association publishes newsletters to keep us informed on legislative action and conservation activities throughout the State.

In December two members participated in a soils workshop. Through the year, other outside meetings included a stormwater class and meetings of the Nashua Regional Planning Council attended by our members.

Dick Brown
Secretary

DEPARTMENT OF PUBLIC WORKS

The Worcester Road project was nearly completed. Remaining items include the roadside loaming and seeding as well as installation of some culverts, trimming of trees and treatment of runoff areas that will be completed in 2000. All sides, including the residents, the engineers and the Town of Hollis showed a great deal of compromise.

Last winter was not notable for the snowfall, however, we did have a great deal of ice which creates the necessity for more sand.

The Town Hall lightning protection will be installed on the entire building in February. This is a result of a lightning strike that hit the clock tower last July and destroyed half dozen computers and knocked out the phone lines.

The DPW crew assisted Steve Luce of the Recreation Department in the creation of the ice skating rink last year as well as this year, as well as helping the Old Home Day Committee.

A long-time employee, Richard Smith, Sr., retired from the Transfer Station. He was well known among Hollis residents, and is missed by the users of that facility. Del Smith also retired in May. A new face, Jim Saytanides, is now there with another person being hired the first of the new year.

The past year saw the acquisition of 2 pieces of equipment: a new International dump truck with snowplow, dump body and material spreader. We also purchased a new Hyundai Excavator that replaced the Caterpillar that we purchased in 1986.

The Police Station will receive new siding and paint early in 2000.

The DPW crew assisted a group of parent/volunteers in the installation of the new swings, slides and other playground equipment off one corner of Little Nichols Field.

There were 54 driveway permits issued on town roads, plus another 16 that were issued on the state roads in town.

Our roadside mowing project completed 86.84 miles this year.

The DPW garage is in the process of receiving a new, long over-due ventilation system in the garage area, which will be completed early in 2000.

The Board of Selectmen accepted 6 new streets with a total of 91 new homes, on behalf of the Town with more to come. There are presently 4 streets under

construction, with a total of 70 building lots, with 4 more projects before the Planning Board.

Hollis Social Library leaks from last year received a temporary fix. In 2002, the dome will be completely redone as well as the roof on the old section of the building.

1999 saw 1062.9 tons of demolition materials disposed of through the auspices of North East Resource Recovery at a cost of \$50,000.

Over and above our normal maintenance and repair routines, our varied tasks this year included:

- Sand blasting trucks and plows as well as painting them.
- New roof on the dog kennel.
- Repair of the water main in Monument Square, as well as at the Rec. field.
- Addition of an equipment cold storage area to an outside shed.
- Repair of a section of sidewalk at the Library as well as the installation of steps at the rear of the Community Room.
- Installation of a granite access ramp at the Town Common.
- Removals of the old building at Flint Pond as well as covering the existing cabin.

Whenever a member of the public calls for the DPW, whether it be at Town Hall, the DPW, or the Communications Center (They pick up our phone after 4 rings, 24 hours a day), the request is recorded on a triplicate work order which is reviewed by the Director or Supervisor, forwarded to the appropriate employee for attention and then it is completed, signed off and filed. We encourage the public to continue calling whenever they have a DPW-related problem. Be sure to leave your name, telephone number, address, and state the problem, including the location. Our telephone number is 465-2246.

My sincere thanks to the residents of Hollis, Town Employees, contractors, vendors and volunteers for their assistance and cooperation in 1999.

Arthur G. LeBlanc
Director

DPW FACILITIES STUDY COMMITTEE

This report must begin with thanks and recognition of the efforts of two individuals who have brought our trash disposal procedures literally from "a hole in the ground" to a facility with the extensive recycling options we have today. We thank Del and Dick Smith, both of whom retired this year, for their continual efforts to educate us in the wide variety and proper procedures of recycling.

This year the DPW Facilities Committee made great strides towards completing its charge. A major effort of the committee in 1999 was to implement a trial program in mixed paper recycling. We thank everyone for their enthusiastic response to this effort. Every pound of paper recycled saves us money! We ask, however, that you continue to place cardboard and brown bags in the correct container as we receive a higher price for cardboard. Any questions you have can be answered by the transfer station staff.

Potential sites for a consolidated transfer station, stump dump and town garage were identified. The criteria used included:

- Minimum of 12 acres
- No obvious ledge and/or wetlands to reduce cost of development
- Proximity to the town center
- Good access via existing town roads
- No major impact on existing neighborhoods.

Based on these criteria, several sites have been identified and prioritized. Recommendations have been delivered to the Board of Selectmen in non-public session.

A survey is currently underway with trash haulers in the area to determine the potential cost of door-to-door trash pickup. We plan to have this completed in approximately one month. If anyone has information, pro or con, regarding trash pickup in New England towns, please contact Kathy Pasko at home or via e-mail. We are interested in the experience of small towns who utilize this service over the course of several years.

The Souhegan Regional Landfill District has recommended mandatory recycling to the member towns. This committee has voted not to support this effort. We believe that this is an unenforcable initiative without the use of extensive labor costs. There are better means to encourage recycling. We are currently investigating several of these options and plan to report on them soon.

Reduce, Reuse, and then Recycle!

Kathleen Pasko, Chair
Susan Flaherty
Dick Sneden

John Dunn, Vice Chair
Paul Hoffman

Dick Brown
Gordon Russell

FEDERAL HILL ROAD COMMITTEE

The Federal Hill Road Committee was formed by Town Warrant Article 18, whereby the Selectmen would appoint members for the purpose of creating a defined plan with associated costs necessary to restore Federal Hill Rd.

The original charter of the committee was to address the 4 issues raised in the warrant article from the 1999 Town Meeting. Also the committee reviewed for any safety hazards that existed on the road.

The Committee consists of a group (road residents, and two selectmen) who volunteered and were appointed by the selectmen. (August 31,1999). The committee has had several meetings and held several site walks. The road was partitioned into three sections, and reviewed in detail. The Director of Public Works was included and provided valuable input to the committee. An independent engineer was hired to review the committee's recommendations as well as that of the DPW Director.

As a result of the input from committee members, public, DPW Director, and the engineering consultant, there are key areas of the road, which will be addressed:

- 1) The area involving addresses 92-101
- 2) The area involving 115-117 drainage issues
- 3) The intersection of Plain Rd and Federal Hill (drainage issues)
- 4) Other areas, which require roadbed rebuilding

My sincere thanks to all committee members, town employees and other committee and board members who have contributed to the Federal Hill Rd. Committee over the past six months.

Dave Petry, Chairman
Federal Hill Rd Committee

FIRE DEPARTMENT

The community of Hollis continued to grow at a rapid rate in 1999 with no signs of slowing in the near future. The demands placed on the department also increased, presenting both fire and ambulance with many challenges. As we strive to keep our Fire/Ambulance Service a call department as much as possible, and provide professional service, we face a formidable task. The demands on our department are being met by continually evaluating the goals of the service and making the necessary changes in response to the community's needs. By being prepared and planning ahead, we will be able to provide the quality service that is expected.

A major goal of this department has been to provide fire and safety programs for the community. In April we welcomed the arrival of our Family Safety House. We have utilized it with every program that we present to children's groups at the fire station, as well as schools and day-care facilities. It has been well received.

The Great Escape-A Fire Drill, held during Fire Prevention Week along with the second annual Open House at the fire station, was another huge success. It was great to see the enthusiasm of the students that brought their escape plans to the station, as they described planning and practicing the drill. They were greeted by Sparky-the-Firedog, and Arthur-the-Aardvark. Ice cream, balloons, cider and fire truck rides were provided, as well as fire prevention materials and tours of the safety house. We look forward to our third annual event.

Because of the response we received last year, we have expanded our offering of community CPR classes to every month during the day, and every other month during the evening. Our instructors, Jeanne Cleveland and Susan Deyo, hope to always have a full class. As class size is limited, please call the station to reserve your spot.

A new program that we presented this year was the Hollis Fire Department Babysitting Class. Under the direction of Fire-Fighter Susan Deyo, it teaches and certifies the students in the Red Cross babysitting class. The program is further expanded by utilizing the Family Safety House to teach them what to do for medical and fire emergencies infant and child CPR class, as well as police instruction to teach the students the do's and don'ts of handling a stranger at the door. The response was so well received that we have a growing waiting list for the program.

Another program that we started, The Vial Of Life, has already been used by the ambulance crew quite a few times. It is simply a small vial into which you put a list of your special medical problems, medications, allergies, your doctor's name, and other pertinent information. It is placed in a designated spot in the refrigerator, with a red heart decal on the refrigerator door to alert responding medical

personnel of its location. We provide the vial and list; if you would like one please call the fire station and we will be happy to bring one to you.

Our Explorer Post is going strong, now in it's fourth year. All students between 14 and 18 years of age, with an interest in medical and / or fire fighting are welcome to join. Under the leadership of advisors Captain Rob Boggis, Lieutenants Ron Deblois, Joe White and Joe Brullotte, with fire fighter / EMTs Alison Brackett, John Brackett, and Peter Dolloff, the Explorers meet every other Wednesday evening. A highlight of this past year was taking a trip to Logan Airport to tour the fire station and experience riding on the airport crash truck.

The Hollis Fire Association, comprised of all members of the fire department, led by President Joe White, continues to work tirelessly on fundraising. Because of the financial assistance we receive from the citizens of Hollis, we are able to purchase high quality equipment and provide items for the community safety programs such as babysitting and CPR classes. A special thanks to the Hollis Women's Club, who have been very generous to our needs in the past, and this year presented a large donation towards a special defibrillator that we seek.

The fire service experienced a tragic loss at the end of the year as six of our own were killed in attempting to search for victims, and then each other, as they became disorientated in the smoke. As I marched down the silent streets of Worcester with five other department members in December, I thought of the two thermal imaging units that might have saved those firefighters' lives and which we were able to purchase through the generosity of our community.

The Hollis Fire Association also continues to administer the Warren Town Memorial Scholarship. This year it was awarded to Melissa Johnson.

I am very happy to report that even though we responded to many smoke alarms during the year, most of them were accidental, usually caused from cooking. Two house fires were kept in check when the occupants were able to notify us immediately and escaped without injuries. We remind residents, please do not disconnect your alarm because they seem such a nuisance, they do save lives. Also, if you have battery-activated detectors, test monthly and replace twice a year.

A different type of alarm every residence should have is a CO alarm. Because many new homes are airtight, just a small leak could become a tragedy. Out of fourteen CO alarms we were asked to check, eight resulted in finding significant concentrations of carbon monoxide in the home.

We are very fortunate to have a group of dedicated members who unselfishly give their time when someone is in need. In order to accomplish this, they also put in many hours attending training sessions. These people are your neighbors and I am thankful for all their assistance and support.

If you are interested in joining the fire department, ambulance squad, or explorer post, please contact me at the fire station.

Respectfully Submitted,

Richard Towne
Fire Chief

1999 FIRE DEPARTMENT CALL LOAD

Fire Alarm	122
CO Alarm	14
Assist Police	2
Brush/Grass Fire	5
Chimney Fire	7
Fuel Spill	1
Good Intent	5
Hazmat	3
Illegal Burn	13
Lockout	12
Medical Calls	157
Mutual Aid	17
Motor Vehicle Accidents	46
Motor Vehicle Fire	4
Oil Burner Standby	1
Pole Fire	1
Propane Leak	5
Propane Scare	6
Rescue	5
Search	2
Service Call	16
Smoke Check	9
Smoke in Building	11
Structure Fire	5
Stove Fire	3
Transformer Fire	1
Trauma Calls	107
Water Problem	4
Wires Down	4
Total	588

FOREST FIRE WARDEN AND STATE FOREST RANGER

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Fire permits are required for any open burning unless the ground is completely covered with snow where the burning will be done. Violations of RSA 227-L:17, the fire permit law and other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are eleven Forest Rangers who work for the New Hampshire Division of Forests and Lands, Forest Protection Bureau. During the 1999 season Forest Rangers were busy assisting communities with suppression of difficult and remote multi-day fires. Forest Rangers have also investigated numerous complaints regarding violations of the timber harvest and forest fire laws, and taken enforcement action to ensure compliance. If you have any questions regarding forest fire or timber harvesting laws, please call our office at 271-2217.

There are 2,400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention and law enforcement. The 1999 fire season was a challenging but safe year for wildland firefighters in New Hampshire. The severe drought conditions throughout the spring and summer months combined with residual effects of 1998 Ice Storm, resulted in a dramatic increase in wildland fires. In addition to burning in excess of 452 acres, 35 structures were also impacted by wildfire. Wildland fires in the urban interface are a serious concern for both landowners and firefighters. Homeowners can help protect their structures by maintaining adequate green space around them and making sure that houses are properly identified with street numbers.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

Please contact your local fire department before doing ANY outside burning.

REMEMBER: ONLY YOU CAN PREVENT FOREST FIRES!!

1999 Forest Fire Statistics (All Fires Reported Through December 10, 1999)

FIRES REPORTED BY COUNTY

Belknap	139
Carroll	81
Cheshire	131
Coos	18
Grafton	70
Hillsborough	271
Merrimack	213
Rockingham	218
Strafford	98
Sullivan	62

STATE

Total Fires	1301
Total Acres	452.28

HOLLIS

Total Fires	4
Total Acres	1.25

CAUSES OF FIRES REPORTED

Smoking	188
Debris Burning	35
Campfire	161
Railroad	6
Equipment Use	43
Lightning	42
Children	176
*Miscellaneous	279
Unknown	140
Arson/Suspicious	54
*Powerlines, fireworks, structures, OHRV	

Bryan C. Nowell
Forest Fire Ranger

Edward A. Chamberlain
Forest Fire Warden

HERITAGE COMMISSION

In January of 1999 the Hollis Heritage Commission Study Committee, appointed by the Hollis Board of Selectmen, recommended that a Warrant Article be placed on the Town ballot proposing the establishment of a Heritage Commission. At Town Meeting in March of 1999, a majority vote of the townspeople favored the article and the Heritage Commission was established.

In May, six members, all of whom had served on the study committee, were appointed to the Commission along with a representative from the Board of Selectmen. Our first meeting was held on May 26, 1999 and officers were elected at the next regular meeting on June 23, 1999. In July, our Mission Statement which reads, in part, "The primary purpose of the Hollis Heritage Commission is to promote the proper recognition, use and protection of the unique cultural and historic resources of Hollis, and also integrate preservation planning into a partnership with individuals, businesses, town boards and other appropriate groups" was adopted and our by-laws were drafted. Four additional members were appointed in August.

While these organizational needs were being addressed in the meeting room, many projects were being undertaken by members and volunteers out in the field. Before being dismantled due to land development, two houses were documented and structural materials salvaged. An early one-room, timber-framed structure was discovered, its significance brought to the attention of the owner who then allowed us to photograph and make scale drawings of its framing system. Another early timber-framed house was saved by finding a new owner and removing the building to a new site. In addition, the "Lawrence Barn" on Depot Road was recognized by one of our members as being an 18th Century double English-style barn with a third addition--unique in that there are perhaps only a half-dozen such double English-style barns still standing in New England today. Because the land had been sold and the barn had to come down, an enormous effort was made to find a new home for this rare building. At the eleventh hour the Town came to the rescue offering to fund the dismantling and documentation of the barn with the idea that within two years the Heritage Commission develop a plan for the adaptive re-use of the barn by the Town.

Old Home Day, 1999, gave us an opportunity to bring the Lawrence Barn to the attention of the townspeople and begin raising funds for this and other heritage projects. The Commission mounted a photographic exhibit focusing on the cultural heritage and changing character of our town. Farms, barns and agricultural buildings were highlighted along with mill buildings, early schools, homes, stone walls and places and buildings that are now changed or lost completely. Hollis artist, Jennifer Martinson, designed a logo of the Lawrence Barn that was used on T-shirts and other merchandise for sale. Information was also gathered from townspeople who viewed the exhibit and told us what they knew about these buildings and places and their own homes and history. This information is now being included the Historic Resources Survey for the Town of Hollis that is

required by the State Division of Historic Resources.

In August, the HHC received a \$16,000 CLG Grant from the State and Federal Department of the Interior to begin this survey. Entitled: "Technology Applied to Historical Survey", this grant enables us to use Global Positioning Survey equipment to fix the exact longitude and latitude of historic sites and buildings and mark them on the current ArcView digital overlay map of Hollis. This is an extremely accurate way to record information on a map and in the event the physical remains of a site should become lost the actual location can still be found using the GPS equipment. This fall, 118 properties were surveyed and in addition to the mapping, architectural data was gathered, photos taken, and site information recorded. This information will all be linked by computer to historical information on the property, biographies of early owners and oral history. Hollis is the first town in the state to conduct their survey using this approach and technology.

Also, three preservation projects were entered with the Nashua Regional Planning Commission for listing on a Regional Environmental Planning Program survey that includes cultural and historic resources that are at risk. This REPP survey was compiled in response to the New Hampshire Land and Community Heritage initiative that passed the NH Legislature last year. This state program proposes and endorses a public/private partnership to gain support and raise funds for land conservation and historic preservation throughout the state. If funds become available, the HHC submissions of the Rev. Daniel Emerson gravestone in the Church Yard, the Worcester Mill Pond Dam and the Lawrence Barn would be considered for support.

While assembling photos for Old Home Day, one picture of the old Farley Farm on Farley Road caught our eye. It seemed especially significant because all that was in the picture no longer exists today. Ebenezer Farley's cooper shop is gone, the stately elm has died, the barn collapsed in the Hurricane of 1938, the house and contents were lost to fire in the 1950's. The Heritage Commission has chosen to honor the Town's farming and agricultural heritage by using the Farley Farm as our permanent logo.

We sincerely thank the townspeople, property owners, businesses, developers, volunteers, and Town boards who have so willingly cooperated with us this past year, supported our efforts and encouraged us to undertake new challenges and fulfill our mission.

Hollis Heritage Commission

Sharon Howe, Chair
Louise King, Vice Chairman
Evangeline Eresian, Secretary
Frank Ballou, Selectmen's Rep
Bill Lawrence (Alt)
John Butler(Alt.)

Martha Davis
Honi Glover
Robert Leadbetter
Jennifer Nelson (Alt)
Martha Rogers (Alt)
Jim Cram, HDC Rep

HIGHWAY SAFETY COMMITTEE

The Highway Safety Committee, formerly known as the Transportation Advisory Board, consists of ten townspeople appointed by the Board of Selectmen. The objectives of the committee are:

1. To increase the effectiveness of the Town's decision making process regarding transportation and traffic safety-related issues, and document accumulated knowledge.
2. To identify areas within the Hollis transportation network where public safety can be improved, and to communicate those areas to the Board of Selectmen.
3. To respond to the concerns of the Board of Selectmen, the Police Department, Fire Department, the Department of Public Works and citizens regarding traffic safety and transportation.
4. To maintain awareness of, and participate in, State and regional transportation planning processes that affect Hollis.

During the past year a number of projects and issues have been brought to the committee for discussion, study and recommendation. These include:

- The redesign of Monument Square (currently awaiting the boundary survey)
- Evaluation of the need for and cost of streetlights (report has been submitted)
- Evaluation of several potentially hazardous intersections including: Pine Hill Road/Ranger Road/Howe Lane; Depot Road/Merrill Lane; Ash Street/Broad Street; Old Runnells Bridge Road/Gilson Road (recommendations have been submitted)
- Sidewalks in the town center (awaiting State plans for review; work to start in 2000)
- Route 111 traffic lights (installation completed)
- Striping of certain high traffic roads subject to excessive speeding, including Pine Hill Road, South Merrimack Road and Farley/Nevens Road (currently under study)
- Federal Hill Road speed limit signs and dangerous curve near #234 (under study)

The membership of the Hollis Highway Safety Committee consists of the following:

Doug Cleveland, Chairman	Dick Darling, Police Chief
Teresa Rossetti	Sandy Bohling, Fire Department/EMS
Doug Gagne	Arthur LeBlanc, DPW Director
Mort Goulder	Frank Ballou, Selectman
Joan Dunn	Dan McManus, Selectman

HISTORIC DISTRICT COMMISSION

The Historic District Commission was created by vote of the citizens of Hollis in 1971 and is charged with preserving the architectural character of the buildings and the streetscape within the Historic District. The regulations guiding our decisions are based on the principle of stewardship, recognizing that the citizens of today are just passing through and that our town will outlast us and our children.

In 1998 the District passed a more specific set of regulations and guidelines to guide construction and renovations within the Historic District. In 1999 we acted to create additional mechanisms to allow citizens to perform normal maintenance on their houses, such as repainting or reroofing by simply registering the project and its specifications with the HDC.

The HDC reviewed a total of twenty-nine cases in 1999. Applications that came before the HDC for approval during the year ranged from repair and replacement work, to alterations, additions and one new single-family residence on Main Street. The HDC is also responsible for the approval of signs throughout the town in accordance with our sign ordinance. Among these cases were sign permit applications for a variety of new businesses, three in the Hollis Village Marketplace, two on Ash Street, and one on Rt. 111 for the new golf club. Others were the informational sign at the Hollis Elementary School, and the directional sign for the Faith Baptist Church. In each case the application was considered on its merits, and the expertise of the HDC was employed to come to a decision that would embody both the spirit and the intent of the ordinance and benefit the town and the applicant.

Historic District Commission:

Jim Cram, Chairman
Marti Valicenti, Vice Chairman
Miriam Gillitt Winer, Clerk
Kevin McDonnell
Marilyn Wehrle
Paul Hemmerich, Alternate
Hugh Mercer, Alternate
Dan McManus, Selectmen
Ed Makepeace, Planning Board

INFORMATION TECHNOLOGY

This year saw the continued development of information systems in all Town departments, an outline of which is provided below. In addition to the day-to-day systems upkeep and troubleshooting performed by the Town's Information Technology Specialist, Robin Loveland, 1999 was also notable for the significant work required to make all town computer systems compliant for the date rollover from 1999 to 2000, known as the "Y2K Bug."

The date rollover went off without a hitch. Conversely, the late June lightning strike of the Town Hall posed significant problems for computer systems in that building. The most significantly affected systems were also the most important ones: tax and finance. Because of careful contingency planning by town staff, however, there was no loss of data. The Town's insurer covered all losses to computers, which ran to several thousand dollars.

Moving into the new year, Hollis continues its commitment to high-quality information systems management. This commitment is not without cost, but it is accompanied by significant increases in staff productivity and quality of service to the taxpayers of the Town.

Review of 1999:

- Replaced 5 old PCs and added 1 new one.
- Purchased *FirePrograms* software to help the Fire Department with management and reporting.
- Continued to maintain and support the Police and Communications software, which was developed in house.
- Recovered from damage caused by a direct hit of lightening to the town hall tower.
- Maintained and expanded the Hollis Web Site (www.hollis.nh.us)
- Started taking advantage of ArcView (GIS - Geographic Information System software) and the digitized Hollis tax maps (courtesy of NRPC) to generate maps to provide boards and committees with visual information.
- Networked the DPW to enable file and printer sharing.
- Implemented hardware/software upgrades as needed to make a smooth transition into the year 2000.

NORTH PEPPERELL ROAD STUDY COMMITTEE

The 1999 Town Meeting established a committee to study ways of restoring and improving the conditions of North Pepperell Road. The committee, consisting of seven road residents, a Selectmen's representative and Director of Public Works, held its' organizational meeting in June. Major points of interest were in reconstruction of the road bed, the creation of drainage for subsurface water, repair of roadside banks that were being undermined, repair of a drainage swale and the removal of numerous trees that presented a hazard to vehicles and pedestrians.

In July 1999 the committee performed two walks of the roadway, inviting residents to meet and voice their concerns. A list of requirements was then prepared and approximate costs established to present to the 2000 Town Meeting. A budgetary amount of \$35,000 was requested for inclusion in the town warrant. In an attempt to present an overall minor increase in the town budget, the Board of Selectmen suggested the amount be withdrawn and a different set of plans be developed.

At the last meeting of the committee it was decided that, through the use of DPW funds, the subject trees would be removed and a series of tests would be performed on the road surface. These tests would consist of creating trial sections of roadway using a different mix of materials, both in areas of sunshine and shade. The objective is to ascertain what type of surface mix would withstand the high volume traffic and the natural conditions the surface is subjected to. Hopefully these results can be applied to all dirt roads in Hollis.

The committee would like to continue their function and present a final report and budget request at the 2001 Town Meeting to finalize the project.

OLD HOME DAY

SEPTEMBER 17TH AND 18TH

"Highlighting the Arts of Hollis" was the theme for the 1999 Old Home Day Event. There are many gifted artists in Hollis and this year the Old Home Day committee decided to showcase the talents of some of them. The artists who were represented were undoubtedly just a tip of the iceberg, for there are many artists who create solely as a hobby or for the exclusive enjoyment of family and friends.

A special part of the display was work by local school students. A mural created by the lower elementary students depicted life in Hollis through their eyes. As the student's progress into junior high and high school their work showed use of various mediums and different techniques.

Also on display was work by Hollis art teachers who guide and mentor our students. The art teachers are more than teachers; they are also artists in their own right. As one of the teachers summed up the theme "highlighting the arts" she said, "Art embraces life."

Each year the Old Home Day committee recognizes Hollis citizens/organizations who help make the town a place people enjoy living in. This year the committee chose to recognize the contributions the Monument Square Market has made in helping the Old Home Day Event - from allowing posters to be put in the store front, to selling barbecue tickets, t-shirts, mugs, and other souvenirs. The Monument Square Market has become the center of distribution for Old Home Day items.

Owner Elizabeth Woods is the driving force behind this effort. She received a special award at this year's celebration.

The two-day event was a success due to efforts of the many volunteers who contributed their time and energy.

The committee looks forward to the year 2000 event to be held on September 15th and 16th. The theme for 2000 will be "The Heritage and History of Hollis, Past, Present and Future.

Sheryl Ryder
Chairman, 1999

PLANNING BOARD

1999 was a year of significant activity for the Planning Board with multiple subdivisions, site plans and special projects. The board met a total of twenty-four times throughout the year to consider a diverse range of issues from requests for second curb cuts to a site plan for a telecommunications facility. Seventy-six new residential building lots were approved.

The increased complexity of the zoning ordinance has brought a wide range of duties to the Planning Board and staff. The Planning Board reviewed and approved twenty-two applications for building permits within the wetlands buffer. The Board is also now charged with review and comment of cases going before the ZBA for wetlands special exceptions, and for applications for "Dredge and Fill" permits which eventually go to the State Wetlands Board for approval.

The Planning Board has made some procedural changes in an effort to involve abutters and other town boards at the earliest opportunity. All major site plans and subdivisions undergo "conceptual" and/or "design review" meetings prior to submission of a formal application. To date, this process appears to be working well by providing the maximum opportunity for abutter input at the earliest possible stage. It also brings other boards, including the Trails Committee and Conservation Commission, into the initial planning process. With staff's help, the Planning Board has redesigned the application to require submission of all appropriate special studies (e.g., traffic, wetlands, wildlife) as part of the application acceptance. This revised procedure will help avoid delays during the review process by providing the board with all the materials we need to make an informed decision.

Each year the planning board devotes a significant amount of time and energy to proposed amendments to the zoning ordinance. The primary focus this year has been on "Elderly Housing", which has been renamed "Housing for Older Persons" to more accurately reflect the updated ordinance. The ordinance has been revised to meet State and Federal guidelines, and to addresses issues important to the Town of Hollis, including site amenities and density concessions equal to four times the unit density as is allowed for single family homes. This is an extremely important issue in view of the fact that the Planning Board is scheduled to review two applications for elderly housing projects with a combined total of 104 units. The revised ordinance will go before the voters at Town Meeting as a question on the Planning Board ballot.

Former chairperson Nanci Mitchell, who most recently served as ex-officio member on behalf of the Selectmen, moved out-of-town. Her experience and dedication are greatly missed. Don Ryder replaced Tom Jambard as the ex-officio member for the Selectmen.

The following is a summary of Planning Board review and activity over the past year.

PLANNING BOARD ACTIVITY - 1999

<u>MONTH</u>	<u>NAME</u>	<u>PROJECT</u>	<u># of LOTS</u>
JAN	Public Hearing	Zoning Amend.	N/A
	LeBlanc	Subdiv.	2
	Slater	Wetlands Spec. Exc.	N/A
	Tomasian	Subdiv.	2
	Morgan	Lot Line Reloc.	N/A
	Fitzgerald	Driveway	N/A
	Puritan Press	Conceptual Dis.	N/A
	J/J Construction	Conceptual Dis.	N/A
FEB	Public Hearing	Master Plan	N/A
	Bell Atlantic Mobile	Site Plan	N/A
MARCH	J/J Construction	Design Review	16
	Lorden	Subdivision	25
	Shyska	Subdiv.	2
APRIL	Creeden	Driveway	N/A
	Stefanowicz	Subdiv.	1
	J/J Construction	Subdiv.	16
MAY	Public Hearing	Driveway Ordinance	N/A
	Conlon	Conceptual Dis.	N/A
	Merritt	Subdivision	2
	Arbour Fam. Trust	Subdivision	3
JUNE	Lawrence	Subdivision	3
	Lesko	Subdivision	2
	Carpenter/Morgan	Subdivision	2
	Martin	Site Plan	N/A
JULY	Surwell	Subdivision	4
	AMP Properties II	Design Review	9
	AMP Properties	Elderly Housing	N/A
	Exceptional Properties	Elderly Housing	N/A
AUGUST	AMP Properties	Design Review	N/A

	Puritan Press	Site Plan	N/A
	Scenic Road Hearing	Fed. Hill Road	N/A
	Colavito	Wetlands Spec. Exc.	N/A
	Dochstader	Subdivision	3
SEPTEMBER	Exceptional Properties	Design Review	N/A
	Hollis Cons. Comm.	Conceptual	N/A
	Adamyk Homes	Subdivision	2
	Thibeault Corp.	Design Review	16
	Beebe	Conceptual	N/A
	AMP Properties II	Subdivision	9
OCTOBER	HCC/F. Worcester	Lot Line Reloc.	N/A
	Public Hearing	Zoning Amend.	N/A
	Keyes, Miller, Kalvatis	Conceptual	16
	P.B. Workshop	Zoning Amend.	N/A
NOVEMBER	Public Hearing	Site/Subdiv. Regs	N/A
	Worthen	Driveway	N/A
	Crupi/Brown Heirs	Lot Line Reloc.	N/A
	Martin	Lot Line Reloc.	N/A
	Public Hearing	Zoning Amend.	N/A
	Worcester, et. Al.	Lot Line Reloc.	N/A
	Rais-Prol	Conceptual	5
	Workshop	Elderly Housing	N/A
DECEMBER	Public Hearing	Site/Subdiv. Regs.	N/A
	Raisanen Homes	Conceptual	13
	Workshop	Elderly Housing	N/A

POLICE DEPARTMENT AND ANIMAL CONTROL

POLICE DEPARTMENT: Surely, most citizens watching their tax bills continually on the rise must be sick of hearing that the Town is growing, causing all of the Town's services to expand, resulting in increased taxes.

It is interesting, from my point of view as Chief of Police, to watch this phenomena. It seems that every time I drive down one road or another, there is a new house being started. And, it seems that I was just down this same road yesterday, and where that new house is being constructed today, there was a vacant lot when I last passed by. And, every time we turn our heads, there is either a new school, or an addition to an existing school, under construction.

It is, of course, a fact of life that additional population equals additional services. And, the taxpayers, the people who pay the bills, can resist, or vote down, the expansion of those services for only so long; but eventually, we have to "pay the piper." Either we pay today, or we pay a little more tomorrow, but eventually, we pay.

As your Police Chief, I have attempted to plot the growth of our department in sync with the growth of the town's population. I have done this because, like the schools and the fire department, and the ambulance service, the request for our services grows in direct proportion to our town's population.

Those who have an interest in town government will note that I have requested an additional officer in this year's budget. And, one of the arguments that I have used as a "selling point" is the fact that we receive constant requests for speed/radar control throughout town, and an additional officer will assist us in fulfilling these requests. However, an additional officer will also do all of the other duties performed routinely by a police officer, assisting our department in all of our efforts to both prevent and solve crimes.

None of us likes to pay taxes. However, it is far more costly in the long run to stretch the services of a particular department beyond its capabilities. The Hollis Police Department appreciates the support that we have received in the past from our citizens. We look forward to serving you in the future, and we request our ongoing support in our day-by-day fight against crime.

Respectfully submitted

Richard H. Darling
Chief of Police

SUMMARY OF POLICE ACTIVITY

	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
Requests for Service	4,084	4,155	3,953	3,833
Response to Alarms	606	630	514	530
Motor Vehicle Accidents				
Without Injury	160	182	173	157
With Injury	8	35	29	38
With Fatality	0	0	1	0
Burglaries	23	27	11	22
Thefts	88	80	84	65
Rape/Sexual Assault	5	5	12	4
Narcotics Investigation	53	40	22	19
Domestic Violence	46	42	36	51
Runaway/Missing Person	32	28	20	13
Miscellaneous				
Police Service	1,411	1,486	564	520
Motor Vehicle Complaints	258	318	277	280
Suspicious Activity	184	224	194	191
Vandalism/Criminal Mischief	116	151	110	142
Suicide/Attempts	4	1	1	2
Alcohol Related Offenses				
D.W.I.	15	28	22	22
Protective Custody	52	51	11	12
Arrests				
Felonies	48	35	47	39
Misdemeanors	116	98	109	105
Violations	751	789	577	715

ANIMAL CONTROL: The Animal Control Department has new officers, Mary-Ellen Loizides and her assistant, Rebecca Morris. This should make response time better. The position continues to be on-call, part-time, with a full agenda.

This year was very busy, especially during the summer months. Even with post card reminders, over 60 civil forfeitures were issued, resulting in a \$25.00 fine for each owner. It is a State and Town law to license all dogs by April 30 of each year. A tag properly put on each dog ensures that if your dog is lost/found or needs medical attention, every effort will be made to contact you.

The "At Large/Nuisance" complaints (especially barking) are still a big issue. Last year, over \$2,100 in fines was collected.

Several unclaimed stray dogs were adopted to wonderful homes, or sent to breed rescue, and some were not so lucky.

Lost cat complaints are numerous. Most cats are never found. Coyotes, owls and fisher cats prey on domestic cats. Their only protection is keeping them indoors, especially after dark.

We continued to receive the best possible rating from the State Department of Agriculture on their twice a year, surprise inspections at our kennel on Muzzey Road. Several residents have donated food supplies and equipment to us, which has helped keep the costs of running and maintaining the kennel down.

I would like to thank the residents for their cooperation throughout the year, as we continue to enforce the leash and nuisance laws to avoid dog bites, vehicle accidents and other problems associated with dogs being allowed to run loose.

Respectfully submitted,

Mary-Ellen Loizides
Animal Control Officer

RECREATION COMMISSION

Recreation is growing in Hollis. In January our basketball program begins for all rec. teams with over 500 participants, K- through grade 9. We are happy to share the facilities with the schools. Both the Hollis school district and the H/B Coop continue to make gym space open to the community.

HB High School gym was open for early morning walking for adults during the winter months. Adults were also involved in four nights of rec. sports, including volleyball, basketball, and soccer. Adult programs run from September through May.

The winter of warm weather made our annual Winter Fun Fest a challenge. No snow and just barely enough cold weather to have the ice rink skateable. Hay bales served as snow piles and the day was full of town camaraderie around the bonfire. Thanks to volunteers, three weeks of skating was enjoyed by many.

In a joint effort, the town and the Hollis Preschool raised enough money to rebuild the playground at Little Nichols. Fund raising capabilities of this town are a bonus for all to enjoy. Once funding was in place, the committee from the Hollis Preschool helped coordinate this volunteer project.

In the spring softball and baseball are king. We enjoyed our second year of Bambino softball in the Souhegan league. Over 110 girls participated; more volunteers are needed to make this program a success. Qualified umpires are in demand. Again our instructional programs attract large numbers of children. We share our fields with the Brookline/Hollis youth Soccer League which instructs hundreds of children from both towns. Sunday afternoons, April through June, the fields are crowded with soccer. Having the program on Sunday allows the children to play both soccer and baseball. Bambino baseball for the 8-12 year olds, continues to be self funded. We do, however, share our field with this group and with the H/B Jr. high school softball team.

Red Cross swimming lessons were offered at the end of June. Donna Duffy and Sherry Edmonds volunteered their time again this year to coordinate this program. Special THANKS to Dave and Denise Desrosiers for allowing us to use their diving platform so the older swimmers could accomplish the recommended qualifications.

With the completion of the tennis court project we were able to offer the first summer camp in many years. Lisl Hacker taught lessons to 30 children plus evening lessons to some lucky adults.

Our soccer camp run by Major League Soccer was fun for all. The instructors, who spent a week with a host family, continued to create a great experience for the

children.

Fall brought Old Home Day which 'blew' in to remind us all we are still a small town with many volunteers. Old Home Day 1999 celebrated the Arts in Hollis and was an eye opener to realize the number of talented artists in our schools and town. The rec. commission is pleased to participate in this event by coordinating the children's entertainment and the well attended Friday evening dance. These two days are great community days.

In the fall, we again share our baseball fields with the Bambino baseball program which participates in a fall intertown league. This year we were the home field for Friday night baseball under the lights. The recreation commission offered a step-up league for those players who will be our 13 year old Babe Ruth league next year. The H/B Jr. High field was our home field and gives these young players their first chance at 90 foot base paths.

The Town Hall stage was the venue for our first Rec. sponsored Drama Studio. For 10 Mondays in a row, 15 children participated in this energy packed, hands on drama clinic. A January session is planned.

Our big challenge for the new millennium is to continue to find volunteers, as coaches, referees, and umpires, who are qualified in each sport and also have the sportsmanship qualities that our children can emulate. We also need to support programs that the largest number of children can participate in, at a level that creates life long skill learning and put them in position to succeed. It is our goal to be sure all fields and facilities are usable by the community as a whole and not just by special interest groups of young athletes.

HOLLIS RECREATION COMMISSION

Stephen Luce
Cheryl Beaudry
Lex Bundschuh
Diane Davis
Sue Hill
Matt Kleeman

RECREATION FIELDS & FACILITIES STUDY COMMITTEE

In 1994 the town began a 7 year lease to own the property known as the "Hardy Lot" and farmed by Brookdale Fruit Farm. Our study committee was formed in August with representation from the Conservation Commission, Planning Board, Historic District Commission, the Hollis Schools, Recreation Commission and the Hollis Area Equestrians with the following purpose:

To review the "Hardy Lot" as it exists on Depot Road across from Nichols Field and, in keeping with the original vision of Hollis Nichols, determine which recreational "spaces" should be developed in the Town Center to best benefit the Hollis townspeople. The following criteria should be considered:

- 1 Which recreational spaces are currently available and which are lacking?
- 2 How can the schools and the town work together so as not to duplicate facilities and so all the fields are used efficiently?
- 3 Do the current facilities meet the needs/wants of all ages?
- 4 Development of the "Hardy Lot" should not be limited to sports fields.
- 5 All associated costs should be evaluated as accurately as possible for the design and construction to implement this project, including but not limited to parking, walkways and irrigation.
- 6 By the end of summer 2000, the committee will present its findings to the Board of Selectmen.
- 7 In keeping with the 1988 Hollis Master Plan, a separate committee will then be formed to develop playing fields and swimming outside the center of Town.

After consideration of the above criteria, appropriate site plans will be presented to the Planning Board.

We met only 3 times but quickly decided our prime concerns would be to upgrade the existing track and make room for more parking. Easy to say, but will take the cooperation of all to implement.

We look to the year 2000 with an open mind ready to add this 26+ acres to our existing recreation area and to use the water available to help irrigate the new and existing fields. We accept the challenge of working with the Conservation Commission concerning the restrictions that were placed on 9+ acres in 1997. Recreation and conservation can go hand in hand for the good of our Town. Ideas from the townspeople are welcomed. Please speak to any committee members with your ideas, or e-mail the Recreation Commission at HollisRec@aol.com.

Stephen Luce, Chairman
Mike Cullinan
Kevin McDonnell

Rick Hardy
Cheryl Beaudry
Frank Ballou

Sue Hill, Secretary
Ann Burke
Tom Davies

SUPERVISORS OF THE CHECKLIST

During the past four years the town of Hollis, New Hampshire has had over 4,000 registered voters. However, the registration landscape has changed with more and more people registering Independent. In 1996 Hollis had 1,189 registered Independents; in 1999 Hollis had 1,384. This is a gain of almost 200 people who are not registered to a designated party. What does all this mean for the future of the party system in the United States? Some analysts have suggested that Independent voters are less likely to go to vote than party loyalists. "They have a lower interest in politics," says Andy Smith who directs the UNH Survey Center. Smith thinks the Independents are not motivated toward any issues. Others think those registering as Independents hope to avoid phone calls and literature from one of the parties. What is your opinion?

Another thought for us to ponder about our political system is the number of people that do register to vote. In 1996 Hollis had 4,117 voters on the checklist and in 1999 there were 4,012. Hollis is believed to be growing, yet voter registration does not reflect such growth. Every citizen of the United States eighteen years of age or older should be a registered voter. It is never too late! This is a great privilege we enjoy in our country that not all citizens residing elsewhere in the world enjoy. In the town of Hollis you may register to vote at the Town Clerk's office during office hours. You must bring a birth certificate or a passport to prove you are a United States citizen. If you were not born in the United States, you must bring your naturalization papers to prove that you have become a United States citizen. You must also bring proof that you reside in Hollis. The Supervisors of the Checklist have designated dates set forth by the state when they are in session to register new voters and to make corrections and changes to the checklist. These dates and times are printed in the newspapers and also appear on Cable TV. You may register to vote on any election day in Hollis at the polls.

REGISTER TO VOTE

VOTE IN EVERY ELECTION

Julia L. McCoy "Judy"

Lydia L. Schellenberg

Jessica Squires "Jan"

Supervisors of the Checklist

TOWN FOREST COMMITTEE

Not much activity occurred in the Hollis Town forest in 1999. The only trees harvested were two loads of logs taken down by Public Service on the Big and Little Dickerman Lots for new power lines being placed along Route 122, and a small amount of logs and firewood harvested on the Wallingford Lot, near the sandpit, by Howard Parkhurst. The logs on the Dickerman Lots were prepared and yarded by Ted Chamberlain, Bill Burton, and Craig Birch and sold to Bingham Lumber by the Town.

Bill Burton and Ted Chamberlain completed some road clearing in the spring. Craig Birch located and blazed the boundaries on the Dunklee lots. They will be painted with red paint in 2000.

Howard Parkhurst has done improvement work on the Town Forest for countless years. His work can be seen all over the forest, but one place in particular that stands out is on the left hand side of the Dunklee Road, headed towards Parker Pond Brook. About nine years ago, he removed poor quality hardwoods from the overstory to release 2' high pine seedlings. They are now well over 6' high, and on their way to becoming the next pine forest.

An issue that came up again in 1999, that is still not resolved, is the selectmen's request to mine sand and gravel from the Town Forest, in particular, the Big Dickerman Lot. While the committee understands the D.P.W. need for sand and gravel, it was generally agreed by the Town Forest Committee that other sources were available to the Town of Hollis, and they should be explored first.

A timber harvest for 2000 has been marked and prepared off of the Throne Road, and will be placed out to bid soon.

INCOME:

Dickerman Lot

2 loads of logs sold to Bingham Lumber	
6,355 board feet of white pine	\$1440.93

Wallingford Lot Harvested by Howard Parkhurst

6,590 board feet of white pine	\$527.20
4 cords of firewood	\$ 40.00

Total Income:	\$2008.13
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Respectfully submitted: Craig Birch, Ted Chamberlain, Steve Briggs,
Steve Beaulieu, Bill Burton

TRAILS COMMITTEE

The Hollis Trails Committee was formed to meet the recreational needs of Hollis citizens through the establishment of a trail network system within the town. The committee consists of a volunteer group of residents with representatives from various other town committees, boards, commissions, departments, and private organizations. We are primarily concerned with the identification, mapping, maintenance, and protection of existing trails, as well as relocation of trails lost to subdivision development.

During the past year, the committee continued the task of inventorying trails using our two GPS (Global Positioning System) units and downloading the data into the town computer using Maptech Terrain Navigator software. We also procured a set of master maps onto which the downloaded trails will be copied. These maps will be continually updated and kept on file in the Town Hall. Some of the most important work in 1999 consisted of coordinating with the Planning Board, Conservation Commission, Town Forest Committee, Hollis Area Equestrians and developers in order to preserve, protect and relocate trails as necessary when they were in danger of being lost due to subdivision development. An example of this effort was the identification of two trails impacted by the Skyview development, which are now planned to be relocated in cooperation with the developer and the Town Forest Committee.

Future activities of the Hollis Trails Committee consist of the following:

1. Complete the inventory of trails and plot them on the Master Map.
2. Brush out and clear previously identified trails to be relocated.
3. Develop and implement a managed trail system, starting with town owned property.
4. Implement an "Adopt-a-Trail" program for town owned trails in coordination with the Town Forest Committee and Conservation Commission.
5. Implement a trail maintenance training program in coordination with the Beaver Brook Association.
6. Develop a legal opinion on how individuals provide recreational access to their land to comply with RSA 508:14 and current use laws.
7. Review proposed subdivision plans and coordinate with the developers and other town organizations to avoid the loss of existing trails.

My sincere thanks are extended to all the committee members and volunteers who have contributed to the Trails Committee over the past year.

Doug Cleveland, Chairman
Hollis Trails Committee

WATER RESOURCES MANAGEMENT TASK FORCE

SUMMARY

In 1999, the initial task force consisting of Peter Baker Bruce Hardy, and Nancy Phillips completed its work by producing a final report to the selectmen and developing a charge for a new municipal committee.

THE CHALLENGE

The challenge to the Town is for its citizens to think about protecting and managing water supplies. The Town needs to answer the following questions:

1. Assuming that private wells are still used as a drinking water source for most of the residents, what, if anything, needs to be done to ensure quality and quantity?
2. Assuming that the "school well" continue to provide service for the current users, what, if anything, needs to be done to ensure quality and quantity?
3. Do we think our current public wells are adequate to meet future demands, or should we be searching now for future water supplies

WRMTF FINAL REPORT

The task force presented its final report on 18 July, 1999. The report urged the selectmen to implement a long-term strategy for protecting and managing the Town's water supplies and to create a new Town committee for water supply management. The report also recommended several activities the new committee should undertake in order to protect and manage private and public water resources in Hollis.

WRMTF CHARGE

On 3 September, 1999, the WRMTF presented a formal charge to the selectmen. The charge explained the task of a Town water supply committee and described its principal activities. The selectmen then used the charge as they interviewed candidates for the committee.

THE NEW COMMITTEE

The new Water Supply Protection and Management Committee is made up of the following Hollis citizens: Joe Schmidl, Gary Flaherty, and Richard Roach.

WORCESTER ROAD COMMITTEE

As result of a Warrant Article passed at Town Meeting, the DPW was directed to reclaim/repave the entire 2.49 miles of Worcester Road. The Warrant also called for the formation of a committee to oversee the reclamation planning and assure that community interests were represented in the plan. A Worcester Road Committee was formed, made up of Selectmen, the DPW Director, and 5 residents of the road.

The members of the committee were: Frank Ballou, Steve Eszenyi (chairman), Paul Fellows, Tom Jambard, Bob Kelly, Arthur Le Blanc, Kathi Lewis, and Sam Rogers. The committee held regular meetings and worked with the Engineering firm of Cuoco & Cormier to develop a plan that incorporated the guidelines adopted at Town Meeting. These guidelines called for a balance between the need for reclamation and the town's desire for preservation. The final plan for the scope of work to be done was presented at a public hearing and two road walks were held to solicit final abutter input. The major portion of the reclamation was completed in late Fall of 1999. It included additional drainage, grinding the existing surface, crowning and recontouring the road, and the application of 2 layers of asphalt. The final shoulder work will be completed in the Spring of 2000.

Through strong resident involvement and in the spirit of cooperation, the Worcester Road Committee worked together to build a road that will serve the Town of Hollis for many years, but more importantly a road all townspeople can be proud of.

Steve Eszenyi, Chairman
Frank Ballou
Paul Fellows
Tom Jambard
Bob Kelly
Arthur LeBlanc
Kathi Lewis
Sam Rogers

ZONING BOARD OF ADJUSTMENT

Four groups are concerned with the formulation and administration of a Zoning Ordinance and the Zoning Map; the Planning Board, the Local Legislative Body, the Zoning Administrator, and the Board of Adjustment.

- Planning Board – Primary responsibility for proposing the Zoning Ordinance and the Zoning Map, and for recommending amendments.
- Local Legislative Body – Town Meeting – enacts the original Ordinance and approves any changes.
- Zoning Administrator – Building Inspector – administers and enforces the Ordinance and Map as written.
- Board of Adjustment – Hears appeals and administers special provisions in the Ordinance and in the New Hampshire state law dealing with variances, special exceptions, equitable waivers and administrative decisions.

The Zoning Board of Adjustment is a quasi-judicial board which functions under very specific guidance established by Hollis ordinance and in New Hampshire law. The Hollis ZBA typically meets on the second Thursday of each month to decide on presented cases.

Hollis Zoning Board of Adjustment – Membership

John Andruszkiewicz, Chairman

Brian Major, Vice-Chairman

Mark Johnson, Member

Nancy Phillips, Member

Richard Walker, Member

Ray Lindsay, Alternate

Allan Miller, Alternate

S. Robert Winer, Alternate

Ralph Nicosia-Rusin, Retired

Phyllis Turner-Aston, Retired

Deborah Adams, Secretary

1999 Zoning Board of Adjustment Cases

<i>Case #</i>	<i>Hearing Date</i>	<i>To Permit</i>	<i>Location</i>
Appeal of Administrative Decision			
<i>Granted</i>			
99-01	02/11/99	Construction of addition, which the Historic District Commission denied on 12/14/98	3 Monument Square
Equitable Waiver			
<i>Granted</i>			
99-15	6/10/99	Continued construction of SFR with encroachment into setback	39 Baldwin Lane
99-29	11/18/99	A driveway slope greater than 8%	27 Nartoff Road
<i>Withdrawn</i>			
99-14	06/10/99	Continued construction of SFR with encroachment setback	80 Mooar Hill Road
Motion for Rehearing			
<i>Denied</i>			
99-01	04/08/99	Rehearing of Appeal of Administrative decision made by the Historic District Commission	3 Monument Square
<i>Granted</i>			
99-21	08/12/99	Construction of a garage	5 Broad Street
<i>Withdrawn</i>			
99-02	03/11/99	To allow a parcel of land with less than required acreage	112 Hayden Road

Special Exception - Accessory Dwelling Unit

Granted

99-03	02/11/99	Construction of an addition to be used as an Accessory Dwelling Unit	15 Broad Street
99-30	12/09/99	Construction of an Accessory Dwelling Unit	77 Mooar Hill Road

Tabled

99-05	01/14/99	Existing Accessory Dwelling Unit	49 Pierce Lane
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Special Exception - Extension of Zoning District

Granted

99-12	06/10/99	Extend permissible use of Elderly/Disabled Housing from Commercial Zone into Mobile Home 2 Zone	Route 111
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Special Exception - Home Occupation

Denied

99-33	12/09/99	Home Occupation; namely, craft classes	261 South Merrimack Road
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Granted

99-16	07/08/99	Home Occupation; namely, architectural office	161 Federal Hill Road
99-25	09/09/99	Home Occupation; namely, software development	332 Broad Street
99-26	10/14/99	Home Occupation; namely, therapeutic massage	47 Truell Road
99-32	12/09/99	Home Occupation; namely, software development	117 Mooar Hill Road

Special Exception - Nonconforming Lot*Granted*

99-06	02/11/99	Construction of addition with less than required acreage and a Special Exception to permit expansion of septic with less than required well radius.	43 Love Lane
99-09	05/13/99	Construction of a 4-season porch addition	78 Ranger Road
99-10	05/13/99	Construction of in-ground swimming pool; pool house, deck and pergola	27 Main Street
99-19	08/12/99	Construction of a three season porch	327 Broad Street
99-20	08/12/99	Construction of garage	418 Silver Lake Road
99-22	08/12/99	Construction of a shed	68 Broad Street
99-23	09/02/99	Construction of a four bedroom single family residence on a nonconforming lot	15 Twiss Lane
99-27	10/14/99	Construction of a shed	21 Maple Knoll Drive
99-28	11/18/99	Construction of an addition	118 Wheeler Road
99-31	12/09/99	Construction of a 2 car garage	336 Broad Street

Special Exception - Nonconforming Structure*Granted*

99-17	07/08/99	Construction of an addition on a nonconforming structure	11 Buttonwood Drive
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Special Exception - Wetland Buffer*Granted*

99-04	02/11/99	Construction of an addition within the 100' wetlands buffer	101 Rocky Pond Road
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Withdrawn

99-24	09/09/99	Dredge/fill of wetland and buffer	165 Wheeler Road
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Variance & Special Exception

Denied

99-18	07/08/99	Construction of garage	5 Broad Street
99-21	09/02/99	Construction of garage. Rehearing of Case 99-18	5 Broad Street

Variance - Building Area

Denied

99-08	04/08/99	A building area other than a rectangle 100' x 200' or a 160' diameter circle	Ridge Road
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Granted

99-11	05/13/99	Slopes greater than 25% in the building area	241 Farley Road
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Variance - Building Rights

Denied

99-13	06/10/99	Building permits for elderly/disabled housing to be issued in 1 building year or a greater rate than allowed	Route 111
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Variance - Impermeable Surface

Granted

99-07	03/11/99	Construction of an addition that increases impermeable surface coverage to 41%	95 Runnells Bridge Road
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Total Cases: 35

HOLLIS TOWN MEETING

March 9, 1999

Town Elections

The meeting was called to order by Moderator James Squires at 7:00 AM for voting on the following subjects:

1. To choose all necessary Town Officers for the year ensuing.

Results:

Selectman—3 yrs.—Frank Ballou and Richard A. Walker
Town Clerk—3 yrs.—Nancy B. Jambard
Treasurer—1 yr.—Edward N. Lehoullier
Trustee of the Trust Funds—3 yrs.—Charles A. Hildreth
Cemetery Trustee—3 yrs.—Kathleen Ann Albee and Jeffrey Snow
Fire Ward—3 yrs.—Richard Towne
Budget Committee—3 yrs.—James Belanger and Morton Goulder
Budget Committee—1 yr.—Melinda B. N. Willis
Library Trustee—3 yrs.—Catharine W. Hallsworth and Norma Woods
Library Trustee—1 yr.—Dorothy Hackett

2. To conduct other business by official ballot.

Results on Town Ballot Questions:

1. Changing Director of Public Works to an elective office.
Yes—440 No—452
2. Changing Town Treasurer term from 1 yr. To 3 yrs. Starting next year.
Yes—757 No—262
3. Adopt Senate Bill 2 (RSA 40:13).
Yes—358 No—704

Ballot Questions: Planning Board

1. Telecommunications Facilities Ordinance
Yes—832 No—191
2. Accessory Building or Use, Customary: Accessory building setback requirements
Yes—779 No—244
3. Height Regulations—3 Method of Measurement and 2.b. Exceptions
Yes—794 No—210
4. Accessory Dwelling Units—P.3.e. Requirements/limitations
Yes—757 No—239

5. Special Exception in Mobile Home—2 Zone, Recreational Zone, Residential and Agricultural District, Rural Lands Zone, and Town Center Zone
Yes—805 No—188
6. Area and Height Regulations for Permitted Uses and Special Exceptions in Recreational Zone
Yes—855 No—150
7. Nonconforming Uses 3.c. Alterations
Yes—857 No—152
8. Nonconforming Structures: Continuance
Yes—785 No—194
9. Wetland Conservation Overlay Zone (WCO)
Yes—775 No—190
10. Definition of Acceptable Land
Yes—816 No—159
11. Definition of Frontage
Yes—809 No—178
12. Definition of Wetland
Yes—824 No—160
13. Impermeable Surfaces and Building Coverage—Decrease & add Wetland Conservation Zone
Yes—740 No--216
14. Hollis Open Space Planned Development—Open Space Requirements
Yes—902 No—183
15. Definition of Building Area—exclude slopes—25%
Yes—725 No—255
16. Impermeable Surface Coverage and Building Coverage
Yes—786 No—184
17. Delete Section XI.C and replace revised WCO Zone Ordinance. Amend Sewage Disposal Systems
Yes—762 No—212

Polls closed at 7:15 PM. The results were announced at 10:45 PM. The meeting was recessed until Wednesday, March 10, 1999 at 7:30 PM, at Walters Auditorium at Hollis/Brookline Junior High School.

Ballots Cast—1124

New Names Added—14

Absentee Ballots Cast--35

Total No. on Checklist—4068

A True Copy of Record—Attest:

Nancy Beal Jambard

Town Clerk

HOLLIS TOWN MEETING

March 10, 1999

Town Meeting

The meeting was reconvened at 7:35 PM, by Moderator James Squires, in Walters Auditorium, at the Hollis/Brookline Junior High School. "The National Anthem" was performed by Lauren Rosenberg, Missy Johnson, and Hillary Serie. Lauren Rosenberg then led the meeting with the "Pledge of Allegiance." James Squires congratulated Frank and Eleanor Whittemore for having the honor bestowed upon them as the couple honored on the cover of this year's Town Report. Founding Commander and now Adjutant of the Hollis VFW, James Belanger, presented the "Fifth Annual Americanism Award" to Elizabeth Woods for all her help that she gives to the townspeople—whether selling tickets to benefits, giving of merchandise to help a cause, of just being there to help people in general. Liz and her husband Arthur own the Monument Square Market on Monument Square. They have both lived here all their lives and have donated to many civic organizations.

ARTICLE 1—Motion by S. Robert Winer to hear reports of Selectmen and other Town Officers and Committees. Seconded by Miriam Winer. CARRIED. Card Vote.

ARTICLE 2—Motion by Peter Baker to see if the Town will vote to authorize the Conservation Commission to retain the unexpended portion of its previous appropriations in accordance with the procedures set forth in RSA 36-A:5, or take any other action relative thereto. (The Selectmen and the Budget Committee do not recommend this article) (Majority vote required) Seconded by Donald Ryder. CARRIED. Card Vote. Motion by Donald Ryder to restrict reconsideration of Article 2. Seconded by Peter Baker. CARRIED. Card Vote.

ARTICLE 3—Motion by Peter Baker to see if the Town will vote to deposit fifty percent (50%) of the revenues collected pursuant to RSA 79-A (the land use change tax) into the conservation fund in accordance with RSA 36-A:5,III as authorized by RSA 79-A:25,II. This authorization will remain in effect until rescinded by a vote of the town meeting or take any other action relative thereto. (Majority vote required). Seconded by Donald Ryder. CARRIED. Card Vote. Motion by Donald Ryder to restrict reconsideration of Article 3. Seconded by Peter Baker. CARRIED. Card Vote.

ARTICLE 4—Motion by Sharon Howe to see if the Town will vote to establish a Heritage Commission in accordance with RSA 673 and RSA 674:44-d. The Heritage Commission shall have between 5 and 7 members, as appointed by the Board of Selectmen, and may also have up to 5 alternate members, as appointed by the Board of Selectmen. The creation of a Heritage Commission also creates a non-lapsing heritage fund (RSA 674:44-d), into which the Heritage Commission

shall deposit monetary revenues from any source, including gifts. (Majority vote required) Seconded by Richard Walker. CARRIED. Card Vote.

ARTICLE 15—Motion by Nancy R. Mitchell to determine the sense of the Town to see if a majority of those voting would be in favor of having the Selectmen adopt a plan to grind and repave Worcester Road according to written standards established by the Board of Selectmen in cooperation with the residents of the Worcester Road area. The written standards include development of engineering plans necessary for adequate drainage at specified locations, pavement width not to exceed 18 feet except as noted, and appropriate vegetated shoulders. (Majority vote required). Seconded by Richard A. Walker. CARRIED. Card Vote. Motion by James Belanger to restrict reconsideration of Article 15. Seconded by John Andruszkiewicz. CARRIED. Card Vote.

ARTICLE 16—Motion by Katharine Lewis to table this article. Seconded by S. Robert Winer. CARRIED. Card Vote. Article 16 as tabled—(BY PETITION): to see if the Town will vote to reclaim Worcester Road in accordance with the standards set out in the Worcester Rd. Compromise Proposal which is based on the Spring 1998 New Hampshire Office of State Planning Technical Bulletin 12 entitled "Roads". The precedent for this action was established at the 1995 Hollis Town Meeting with the vote that carried Article 7. The Worcester Road Compromise Petition presented to the Selectmen on November 2, 1998 read as follows:

A professional survey of the road will be done. A formal plan will be drawn up to repave Worcester Road to a (post-squished) width of no greater than 18 feet, narrowing the road beginning at stake #31 and continuing to stake #41 to a width of 16 feet (or less if necessary) and at other locations where determined necessary to protect trees, stone walls, and the rural character of the road. Where space allows (without disturbing trees, stone walls, vegetation and mailboxes) a grassy shoulder of no more than 2 feet may be provided. The area adjacent to stake #20 will retain the current width of 24 feet 8 inches to provide for the curve. A mechanism to monitor and verify adherence to the plan will be worked out in cooperation with residents.

The Selectmen do not recommend this article. (Majority vote required).

ARTICLE 5—Motion by Thomas T. Jambard to see if the Town will vote to raise and appropriate the sum of twenty-nine thousand nine hundred fifty two dollars (\$29,952.00) to fund those additional cost items related to the collective bargaining agreement between the Town of Hollis and AFSCME Local 3657 (Police, Fire, and Communications employees) which resulted from negotiations and which represent the negotiated increase over the 1998 salaries, fringe benefits, and other cost items, to be offset by savings of twenty four thousand four hundred eighty seven dollars

(\$24,487.00) because of a change in medical insurance, for a net cost of five thousand four hundred sixty five dollars (\$5,465.00). The Selectmen and the Budget Committee recommend this appropriation. (Majority vote required). Seconded by Nancy R. Mitchell. CARRIED. Card Vote.

ARTICLE 6—Motion by James Belanger to table this article. Seconded by Thomas Jambard. CARRIED. Card Vote. ARTICLE 6 as tabled—To see if the Town will, under provisions of RSA 31:5,III, if Article 5 if defeated, authorize the governing body to call one special meeting, at its option, to address Article 5 cost items only. (Majority vote required).

ARTICLE 7—Motion by Richard A. Walker to see if the Town will raise and appropriate the sum of fifty thousand dollars (\$50,000) to be placed in the existing Capital Reserve Fund established for revaluation. The Selectmen and the Budget Committee recommend this appropriation. (Majority vote required). CARRIED. Card Vote.

ARTICLE 8—Motion by David Golden to see if the Town will vote to establish a Capital Reserve under the provisions of RSA 35:1 for the purpose of purchasing an ambulance and to raise and appropriate the sum of forty thousand dollars (\$40,000) to be place in this fund. The Selectmen and the Budget Committee recommend this appropriation. (Majority vote required). Seconded by Thomas Jambard. CARRIED. Card Vote.

ARTICLE 9—Motion by David Golden to determine the sense of the Town regarding a proposal to charge a fee for ambulance services (fees charged would be offset wholly by insurance payments) and to see if the Town will vote to adopt the provisions of RSA 31:95-c to restrict one hundred percent (100%) of revenues from fees for ambulance services to offset the cost of ambulance services and equipment, including the purchase of a new ambulance. Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Ambulance Fee Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue. The Selectmen shall contract the implementation and administration of the insurance billing, and if, in their judgment, the practice does not meet the needs of the town, then billing shall cease. The Selectmen and the Budget Committee recommend this article. (Majority ballot vote required). Seconded by Thomas Jambard. CARRIED. Ballot Vote. YES—166 NO—13. (Setting up special fund requires a Ballot vote).

ARTICLE 10—Motion by James Belanger to see if the Town will vote to adopt the provisions of RSA 31:95-c to restrict one hundred percent (100%) of revenues from Old Home Day activities and fund-raising efforts for the purpose of Old

Home Day. Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Old Home Day fund, separate from the general fund. Any surplus in said fund shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue. The Selectmen and the Budget Committee recommend this article. (Majority ballot vote required). Seconded by Lorin Rydstrom, CARRIED. Ballot Vote. YES—148 NO—1. (Setting up special fund requires a Ballot vote).

ARTICLE 11—Motion by Thomas Jambard to see if the Town will vote to ratify the “Hollis-Brookline Dispatching Agreement” agreed to and signed by the Board of Selectmen of the Towns of Hollis and Brookline in December 1998, as required in Section G.2 of said agreement. (Majority vote required). Seconded by Nancy R. Mitchell. CARRIED. Card Vote.

ARTICLE 12—Motion by Daniel D. McManus, Jr. to see if the Town will vote to raise and appropriate the sum of one hundred twelve thousand five hundred dollars (\$112,500) for the purpose of purchasing an excavator. The Selectmen and the Budget Committee recommend this appropriation. (Majority vote required). Seconded by Nancy R. Mitchell. CARRIED. Card Vote. Motion by Donald Ryder to restrict reconsideration of Article 12. Seconded by Peter Baker. CARRIED. Card Vote.

ARTICLE 13—Motion by Thomas Jambard to see if the Town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) for the purpose of purchasing a dump truck. The Selectmen and the Budget Committee recommend this appropriation. (Majority vote required). Seconded by Daniel D. McManus, Jr. CARRIED. Card Vote. Motion by Donald Ryder to restrict reconsideration of Article 13. Seconded by Peter Baker. CARRIED. Card Vote.

ARTICLE 14—Motion by David Golden to see if the Town will vote to approve the reorganization of the Hollis Fire Department, pursuant to RSA 154:1, to include the following:

1. The Fire Chief shall be appointed by the Board of Selectmen;
2. Full-time Firefighters shall be appointed by the Board of Selectmen upon recommendation of the Fire Chief;
3. Call Firefighters shall be appointed by the Fire Chief;
4. All real estate or equipment purchased with funds appropriated by the Town of Hollis shall be the property of the Town as provided in RSA 154:1-a; and
5. Pursuant to 1993 N.H. Laws 28:12,II, this Warrant Article shall take effect immediately after its passage at the March 1999 Town Meeting.

(Majority vote required). Seconded by Daniel D. McManus, Jr.

ARTICLE 18—(BY PETITION)—Motion by Richard Kalin to see if the Town will vote to raise and appropriate \$40,000 to restore Federal Hill Road, a scenic road under RSA 231.157, to its former condition. Specifically:

1. To raise the roadbed to the level of the roadside contours, where lowered by constant removal of dirt without replacement;
2. To restore and repair roadside banks where road widening has undermined banks and exposed and broken tree roots.
3. To restore the width of the travel lane to 18 feet.
4. To plant trees and vegetation as a calming mechanism to reduce speed along the newly straightened portion near address 101, and where needed to maintain the integrity of Federal Hill Road as a Rural Scenic Road.

The Selectmen and the Budget Committee do not recommend this appropriation. (Majority vote required). Seconded by Sanford Fibish. AMENDMENT—Motion by James Belanger to see if the Town will vote to direct the Board of Selectmen to establish a road improvement committee to establish a defined plan with associated costs necessary for the March 2000 Annual Meeting. Seconded by Lorin Rydstrom. AMENDMENT CARRIED. Card Vote. ARTICLE 18 CARRIED as amended. Card Vote.

ARTICLE 17—(BY PETITION)—Motion by James Belanger to see if the Town will vote to raise and appropriate \$30,000 to restore North Pepperell Road, a Scenic Road under RSA 231.157, to its former condition. Specifically:

1. To raise the roadbed to the level of the roadside contours, where lowered by constant removal of dirt without replacement.
2. To restore and repair roadside banks where road widening has undermined banks and exposed and broken tree roots.
3. To restore the width of the travel lane to 18 feet.
4. To plant hardwood, shade trees as replacements for trees that have been destroyed by routine road maintenance.

The Selectmen and the Budget Committee do not recommend this appropriation. (Majority vote required). Seconded by Martha Engeman. AMENDMENT—Motion by Raymond Valle to see if the Town will vote to have the Board of Selectmen appoint a committee of a Selectman and residents of North Pepperell Road to study the nature and cost of restoring North Pepperell Road, a Scenic road under RSA 231.157, and to report same as a warrant article to the 2000 Town Meeting. Until then further maintenance will attempt to maintain the current size and contours of the existing road. Seconded by Raymond Lindsay. AMENDMENT CARRIED. Card Vote. ARTICLE 17 CARRIED as amended. Card Vote.

Both ARTICLE 17 and 18 had petitions to hold ballot votes. The petitioners withdrew their petitions before the two articles were discussed.

Chairman of the Selectmen, David Golden, gave thanks to the following people for their donations of land and time: Martha Rogers and Nancy Bliden for their donation of 11 acres of land to the Town, on Rocky Pond Road. Thanks to the DPW, Doug Orde (Hollis Construction), and David Jennings (Jennings Construction) for their donation of time and equipment to bringing the tennis court construction in at cost. Also, Vaughan Pitman received a standing ovation for his years of service to the town—most recently to the Conservation Commission.

David Golden was presented with “History of Hollis, NH 1879” for his many years of service to the town. David decided not to run for re-election this year. He has served on the budget committee and as a selectman for many years.

Motion by David Golden to adjourn the Town Meeting, at 11:20 PM. Seconded by Nancy R. Mitchell. CARRIED. Voice Vote.

A True Copy of record: Attest:

Nancy B. Jambard
Town Clerk

BIRTHS

**DATE, CHILD'S NAME, NAME OF FATHER, NAME OF MOTHER,
PLACE OF BIRTH**

January 03	Kaitlyn Marie Stordy, David Stordy, Jeanne Stordy, Nashua, NH
January 15	Nicholas Caiden Moraros, Richard Moraros, Karen Moraros, Nashua, NH
January 11	Grace Sharon Anneser, Douglas Anneser, Allison Anneser, Nashua, NH
January 13	Tyler Davis Bergerson, David Bergerson, Melanie Bergerson, Nashua, NH
January 15	Joseph Gregory White, Peter White, Katherine Jansen, Nashua, NH
January 21	Alexandra vey Campbell, Stewart Campbell, Camille, Campbell, Nashua, NH
January 30	Makenna Kathleen Garrett, Thomas Garrett, Elizabeth Garrett, Nashua, NH
February 20	Paul Joseph Menard, Jules, Menard, Paula Menard, Nashua, NH
February 16	Nathan Louis Corsetti, Ronald Corsetti, Kathleen Corsetti, Nashua, NH
February 18	Ryan Lewis Clark, Patrick Clark, Lori Clark, Nashua, NH
February 19	Taylor Dawn Hamel, Eric Hamel, Jennifer Hamel, Nashua, NH
February 19	Evan Wayne Sutton, Wayne Sutton, Mary Sutton, Nashua, NH
February 20	Magnolia Mae Moskun, James Moskun, Erin Moskun, Hollis, NH
February 25	Jared Patrick Holland, Lanny Holland, Cheryl Holland, Nashua, NH
March 25	Kali Quinn Simonds, Keith Simonds, Chandra Simonds, Nashua, NH
March 27	Patrick Dylan Whalen, Thomas Whalen, Krista Whalen, Nashua, NH
April 02	Rachel Elizabeth Ericson, Daniel Ericson, Bonnie Frisard, Nashua, NH
April 06	Aidan Hartley Smith, David Smith, Michelle Hartley-Smith, Nashua, NH
April 08	Kevin James Dinwoodie, Michael Dinwoodie, Lisa, Dinwoodie, Nashua, NH

April 10	Roman Adrian Matsika Lang, Michael Lang, Mireille Matsika-Lang, Nashua, NH
April 22	Stephen Connor Peik, Ronald Peik, Leslie Peik, Concord, MA
April 27	Joseph Aaron Reed, Karl Reed, Candice Reed, Nashua, NH
April 30	Emily Ann O'Brien, Thomas O'Brien, Beverly O'Brien, Nashua, NH
May 01	Kaitlin Muriel Johnson, Kevin Johnson, Kimberly Johnson, Nashua, NH
May 01	Kristopher Einar Johnson, Kevin Johnson, Kimberly Johnson, Nashua, NH
May 04	Hannah Cleora Eliza Balfour, John Balfour, Rebecca Balfour, Peterborough, NH
May 04	O'Hara, Marian Margaret, Charles O'Hara, Kristin O'Hara, Nashua, NH
May 07	Modelski, Haley Lynn, Richard Modelski, Jamie Modelski, Nashua, NH
May 09	Kaylee Christina Hillard, Ronald Hillard, Christina Hillard, Nashua, NH
May 13	Andrew John Monahan, Patrick Monahan, Margaret Monahan, Springfield, MA
May 17	Morgan Adelaide MacMillan, Donald MacMillan, Shannon MacMillan, Nashua, NH
May 19	Michael Henry Vollmer, Henry Vollmer, Linda Vollmer, Nashua, NH
May 20	Rachel Rose Marquis, James Marquis, Lisa Marquis, Nashua, NH
May 21	Mitchell Bancroft Chamberlain, Richard Chamberlain, Lee-Anne Chamberlain, Nashua, NH
May 24	Thomas Parker Lavery, William Lavery, Susanne Lavery, Nashua, NH
May 25	Jenna Marie Swabowicz, Timothy Swabowicz, Alison Swabowicz, Nashua, NH
May 31	Madeleine Ruth Van Riper, Loren Van Riper, Arleen Van Riper, Nashua, NH
May 31	Alexander Joseph Van Riper, Loren Van Riper, Arleen Van Riper, Nashua, NH
June 29	Jodi Beth Johnson, Dennis Johnson, Carie Johnson, Nashua, NH
July 10	Nathan Daniel Buckley, Daniel Buckley, Kristin Buckley, Nashua, NH
July 11	Daisy Jayne Medeiros, Paul Medeiros, Alyce Medeiros, Nashua, NH
July 13	Anthony Henry Tamposi, Jon Tamposi, Mary Tamposi, Nashua, NH

July 15	Jeremy Ryan Crawford, John Crawford, Berneice Crawford, Nashua, NH
July 19	Avery Belle Nugent, Matthew Nugent, Emily Nugent, Nashua, NH
July 22	Nicholas Andrew Franzini, John Franzini, Roberta Franzini, Nashua, NH
August 04	Nicholas William White, Christopher White, Kathleen White, Manchester, NH
August 15	Katherine Mary Cerato, Michael Cerato, Karen Cerato, Nashua, NH
August 19	Miles Christian Morgan, Charles Morgan, Kathleen Morgan, Nashua, NH
August 21	Annalise Grace Groves, Keith Groves, April Groves, Nashua, NH
August 28	Charles Peter Graves, Peter Graves, Marianne Graves, Lebanon, NH
September 01	Turner Brooks Goodwin, George Goodwin, Kimberly Goodwin, Nashua, NH
September 09	Ryan Michael Fitzgerald, Christopher Fitzgerald, Ruthanne Fitzgerald, Manchester, NH
September 11	Luke James Martin, James Martin, Deanne Martin, Boston, MA
September 11	Casey Ryan Bartholomew, Jeffrey Bartholomew, Deborah Bartholomew Nashua, NH
September 14	Emily Rae Pearson, Terrence Pearson, Dawn Pearson, Nashua, NH
September 15	Nicholas Aaron Madsen, Kenneth Madsen, Lisa Madsen, Nashua, NH
September 15	Scott Robert Vancoughnett, Robert Vancoughnett, Cynthia Vancoughnett, Nashua, NH
September 16	Madison May Kuchta, Thomas Kuchta, Sarah May, Nashua, NH
September 22	Patrick Michael Close, Michael Close, Nicole Close, Nashua, NH
September 22	Alexa Hope McLain, John McLain, Melissa McLain, Nashua, NH
September 28	Julia rose Hurlburt, David Hurlburt, Carolyn Hurlburt, Nashua, NH
September 28	Naomi Elise Goodman, William Goodman, Jane Goodman, Nashua, NH
October 04	Kevin Michael Striner, John Striner, Renee Striner, Nashua, NH
October 21	Abbiegail Lynn Brown, Andrew Brown, Dacia Choquette, Nashua, NH

October 23	Patrick Timothy MacDonald, Rindress MacDonald, Renee MacDonald, Lowell, MA
November 15	Caroline Clark Burns, Stephen Burns, Rhonda Burns, Nashua, NH
December 05	Jonathan Scott Brunkhardt, Scott Brunkhardt, Kathleen Brunkhardt, Nashua, NH
Decemer 17	Cameron Bernard Lapierre, Christopher Lapierre, Donna Lapierre, Nashua, NH
December 23	Caleb Ryan Northcott, Jonathan Northcott, Alaine Northcott, Concord, NH

DEATHS

Date, Place of Death, Name of Decedent, Father's Name, Mother's Name

January 09	Nashua,NH., Dollard J. Philibert, Romeo Philibert, Claire Pelletier
January 15	Nashua, NH., Frances M. Boland, John Gordon, Elizabeth Anderson
January 21	Nashua, NH., James G. Kalafatis, George Kalafatis, Georgia Konaxis
February 6	Nashua, NH., Robert N. Findlay, Earl Findlay, Hannah Cookman
February 10	Hollis, NH., Matthew E. Cornelius, Lee Cornelius, Lisa Wilmet
February 24	Nashua,NH., Marguerite Grant, John Andrew Jackson, Marguerite Rogers
March 04	Nashua,NH., Barbara A. Johnson, Edward Adams, Mabel Hillman
March 24	Nashua,NH., Donald Bousquet, Edgar Bousquet, Katherine Leonard
March 24	Nashua,NH., Grace E. Lull, Joseph Hague, Gertrude Erlandson
April 28	Nashua, NH., Edward J. Murphy, Leo Murphy, Margaret MacDonald
May 11	Hollis ,NH., Annabelle Johnson, Samuel Spence, Marion Shattuck
May 14	Hollis, NH., Joseph A. Piche', Arthur Piche', Marie Drolet
June 07	Hollis, NH., Helen L. Gairdner, William Stebbins, Letha McFadden
June 10	Nashua, NH., Malcolm C. Dunbar, Robert Dunbar, Frances LaPierre

August 03	Milford, NH., Margaret E. Pineo, George Williams, Grace Morrison
August 13	Hollis, NH., Ralph Leonard Smith, Jesse Smith, Mae Ingram
August 26	Nashua, NH., John G. Kennedy, John Kennedy, Noel Gardiner
September 10	Merrimack, NH., Emma E. Patch, Stephen Browne, Agnes Bryson
September 15	Nashua, NH., Elizabeth M Hills, Charles Stowell, Bertha Foster
October 10	Nashua, NH., Ruth L. Liley, Ralph White, Yvonne Eastman
October 30	Hollis, NH., Joseph F. Ferrante, Felice Ferrante, Giacinta DePalma
November 13	Bedford, NH., Claudette J. Hillock, Jacques St. Amant, Rose Depasquale
December 15	Nashua, NH., David Hatfield, Herbert Hatfield, Dorothy Chester-Hay Gordon
December 28	Nashua, NH., Barbara M. Goegel, Frank Scott, Clara Fletcher

MARRIAGES

DATE, GROOM'S NAME, PLACE OF RESIDENCE, BRIDE'S NAME,
PLACE OF RESIDENCE

January 29	Gerald C. Glover, Hollis, NH, Marie Miller-Ferguson, Nashua, NH
February 14	Michael G. Bates, Hollis, NH, Tricia L. Foley, Manchester, NH
February 19	David P. Hartsock, Hollis, NH, Alyson J. Stellos, Hollis, NH
March 14	Robert S. Baker, Hollis, NH, Nichole A. Cox, Nashua, NH
March 19	Ryan P. Decker, Nashua, NH, Julie Rene Reed, Nashua, NH
March 19	Kevin P Swartz, Lexington, MA, Aprile A Sampson, Lexington, MA
April 11	David R Drew, Dunstable, MA, Barbara E Fielding, Nashua, NH
April 24	Hamilton M. Stewart, Hollis, NH, Elizabeth A MacMillan, Amherst, NH
May 01	Christopher J. Lapierre, Hollis, NH Donna G. Zarin, Hollis, NH
May 15	Richard R Beaudoin, Lowell, MA, Diane M. Beaulieu, NH
May 23	Roberto L Ramos, Lowell, MA, Clara Marie Gil, Lowell, MA
May 29	Ryan M Dupont, Somerville, MA, Tina Marie Franklin, Somerville, MA
May 29	Kelly G. Bower, Hollis, NH Jasmine A. Pelloni, Keene, NH
May 30	David A Gershman, New York, NY, Hilary R Lerner, Hollis, NH

June 05	Daniel W Topper, Shirley, MA, Debora Ann Keohane, Shirley, MA
June 11	John P. Livingston, Dunstable, MA, Tina Marie Cyr, Dunstable, MA
June 12	Jason G Tibbetts, Groton, MA, Shauna Marie Masson, Groton, MA
June 12	Dominick A Tripodi, Tyngsboro, MA, April L. Johnson, Tyngsboro
June 20	Joseph Schmidl, Hollis, NH, Maryann Oakley, Dorchester, NH
June 26	James M. Adams, Douglas, MA, Theresa A. Schmidt, Douglas, MA
June 26	Brian R Lemay, Westford, MA, Julie L. Binell, Westford, MA
July 03	Benjamin F. Stuart III, Acton, MA, Linda L. Rando, Acton, MA
July 03	Roger W Nichols, Pepperell, MA, Roberta L Pepka, Pepperell, MA
July 12	Salvatore Mazzola, Jr., Wakefield, MA, Terre A. Placet, Wakefield, MA
July 17	Kurt A. Berna, Hollis, NH, Theresa M. Brown, Hollis, NH
July 17	John J. Costa, Hollis, NH, Donna L. Devanna, Hollis, NH
July 30	Kenneth M. Babin, New Ipswich, NH, Cynthia J. Lunn, Pepperell, MA
August 14	Jerry J. Jorgensen, Hollis, NH, Vicki A. Demers, Hollis, NH
August 28	Richard H. Bowen, Freedom, NH, Betsy Ann Packard, Hollis, NH
September 04	Bernard G. Chamberlain, Pepperell, MA, Tara L. Huntington, Pepperell, MA
September 19	Donald C. Brock, Needham, MA, Elizabeth J. Laucks, Needham, MA
September 24	Theodore L. Mireault II, Lowell, MA, Colleen M. Mellor, Lowell, MA
September 25	Roland B. Lapierre, Dracut, MA, Holly Lee Young, Lowell, MA
September 25	Stephen F. Fryer, Ashby, MA, Christine A. Rondeau, Ashby, MA
September 25	Warren S. Putnam, Malden, MA, Lynne K. Paltan, Malden, MA
September 26	Christopher J. Ragucci, Billerica, MA, Katrina L. Russell, Billerica, MA
October 03	Kevin J. McLaughlin, Nashua, NH, Nancy A. Laganas, Hollis, NH
October 09	James A.J. Smith, Hollis, NH, Jane M. Eaton, Hollis, NH
October 09	Brian S. Baxter, Woodsville, NH, Danielle L. Ham, Hollis, NH
October 09	Jared A. Schofield, Hollis, NH, Heather L. Badeau, Hollis, NH
October 10	Eric M. Borghetti, No Chelmsford, MA, Jody L. Minkle, North Chelmsford, MA
October 13	Abdolreza M. Ardehali, Hollis, NH, Taraneh Mahjoobi, Waltham, MA

October 22	Christopher C Hileman, Great Falls, MT, Cynthia-Dorice Prescott Forti, Great Falls, MT
October 24	Steve A. Duncan, Melrose, MA, Valerie A. David, Melrose, MA
November 12	Michael E. Andersen, Groton, MA, Linda S. Van Clief, Groton, MA
November 13	Barry W. Sanel, Milford, CT, Ava M. Isaacs, Milford, CT
November 18	John A. Dubuc, Nashua, NH, Kerensa R. Adams, Nashua, NH
November 27	Steven P. Pfirman, Groton, CT, Kate M. Sommer, Hollis, NH
November 27	Stuart A. Davidson, Hollis, NH, Suellen K. Harris, Hollis, NH
December 11	Paul J. Moroney, Hopedale, MA, Bonnie J. Anderson, Hopedale, MA
December 12	Robert G. Yalsh, Hollis, NH, Michelle F. Schurr, Hollis, NH
December 18	William C. Hummer, Fairfax, VA, Martha G. Squires, Alexandria, VA
December 19	David C. Notarangelo, Quincy, MA, Lisa Jean Wight, Attleboro, MA
December 25	John F. Sarao Jr, Hollis, NH Juanita F. Lunn, Hollis, NH
December 25	Jason R. Faucher, Hebron, CT, Aimee M. Bourret, Hebron, CT
December 26	Paul Inglis, Hudson, NH, Daulin, Carlson, Hollis, NH

Respectfully Submitted,

Nancy B. Jambard,
Town Clerk

HOLLIS SCHOOL DISTRICT
For the Year Ending June 30, 1999

**HOLLIS SCHOOL DISTRICT
SCHOOL OFFICERS
1999**

Hollis School Board

Mr. Cliff Conneighton	Term Expires 2000
Mrs. Joan Vaughn	Term Expires 2000
Mrs. Paula Fordin	Term Expires 2001
Mrs. Julie Mook	Term Expires 2002
Mr. Stephen Schmalz	Term Expires 2002

Mrs. Paula Makepeace	Clerk
Mrs. Claudia Dufresne	Treasurer
Dr. James Squires	Moderator
Hollis Police Department	Truant Officer

SAU #41 Administration

Dr. Kenneth L. DeBenedictis	Superintendent of Schools
Mrs. Lee Ann Blastos	Business Administrator
Mr. Robert R. Kelly	Director of Special Education

Hollis Elementary School

Eileen Fucile, Supervising Principal

Hollis Primary School	Hollis Upper Elementary School
Beth McGuire, Assoc. Principal	Carol Thibaudeau, Assoc. Princip

HOLLIS SCHOOL DISTRICT WARRANT

The State of New Hampshire

To the inhabitants of the School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire, qualified to vote in District Affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL AUDITORIUM IN SAID TOWN ON THURSDAY, THE NINTH DAY OF MARCH, 2000, AT 7:00 O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

1. To elect all necessary school district officers for the ensuing terms by official ballot on March 14, 2000.
 - Election of two (2) members of the School Board for the ensuing three years.
 - Election of a School District Treasurer for the ensuing year.
 - Election of a School District Clerk for the ensuing year.
 - Election of the School District Moderator for the ensuing year.
2. To see if the school district will vote to raise and appropriate a sum of \$161,468.00 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2000-2001 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. The school board and budget committee recommend this appropriation.
3. To see if the school district will vote to raise and appropriate a sum of \$37,898.00 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2000-2001 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. The school board and the budget committee recommend this appropriation.
4. To see if the school district will vote to raise and appropriate \$6,941,934.00 for the support of schools, for the payment of salaries of school district officers and agents and for the payment of statutory

obligations of the district. The school board and budget committee recommendations are reflected on the posted budget.

5. To see if the school district will accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept, and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year. The school board and budget committee recommend this article.
6. To see if the school district will authorize the Hollis School District to access future year and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board and budget committee recommend this article.
7. To transact any other business which may legally come before said meeting.

GIVEN UNDER OUR HANDS AND SEALS AT SAID HOLLIS ON
THIS 9TH DAY OF FEBRUARY, 2000.

Cliff Conneighton, Chair
Paula Fordin
Julie Mook
Steve Schmalz
Joan Vaughn
SCHOOL BOARD

A true copy of the Warrant Attest:

Cliff Conneighton, Chair
Paula Fordin
Julie Mook
Steve Schmalz
Joan Vaughn
SCHOOL BOARD

SCHOOL WARRANT
The State of New Hampshire

Polls open at 7:00 A.M. - Will Not Close before 7:00 P.M.

To the inhabitants of the School District in the Town of Hollis qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL IN SAID DISTRICT ON THE FOURTEENTH DAY OF MARCH, 2000, AT SEVEN O'CLOCK IN THE MORNING TO ACT UPON THE FOLLOWING SUBJECTS:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose two members of the School Board for the ensuing three years.

Given under our hands and seals at said Hollis this 9th day of February, 2000.

Cliff Conneighton, Chair
Paula Fordin
Julie Mook
Stephen Schmalz
Joan Vaughn
SCHOOL BOARD

A true copy of the warrant - Attest:

Cliff Conneighton, Chair
Paula Fordin
Julie Mook
Stephen Schmalz
Joan Vaughn
SCHOOL BOARD

Hollis School District Annual Meeting

March 2, 1999

The annual meeting of the Hollis School District was called to order at 7:00 p.m., March 2, 1999 by Moderator Dr. Jim Squires.

Fourth graders Trevor Buteau, Chris Petropulos, and Samantha Reilly opened the meeting by singing "You're a Grand Old Flag". They also led the Pledge of Allegiance.

Dr. Squires reviewed the general rules of conduct to be followed at the meeting.

Cliff Conneighton introduced the members of the School Board and the Budget Committee.

Cliff recognized the School Administrators and individually thanked Beth McGuire and Carol Thibaudeau for an exceptional job during their first year as vice principals, and also congratulated Lee Ann Blastos for the "cleanest audit in the history of the SAU".

Cliff explained the projected enrollment increases for Hollis and presented the FY2000 Budget Overview.

Lorin Rydstrom then spoke representing the Budget Committee. He presented the Gemmill Chart which is "the tax impact on the budget as it has been proposed".

It was the intention of the School Board to have next-day, all day voting on Article 1. However Dr. Squires explained that the motion would have to be brought to the floor, and then an amendment made and voted on by those present considering the matter of all day voting.

ARTICLE 1. "To see if the school district will vote to raise and appropriate the sum of \$1,582,180 gross budget, for the renovation of Hollis Primary School including architectural fees, professional service fees and any items incident to and/or necessary for said renovation and said sum to be in addition to any federal, state, or private funds made available therefore, and raise said sum in the following manner: a) transfer \$100,000 from the Hollis Primary School Building Improvement Account in the 1998-99 budget, b) authorizing the issuance of not more than \$1,482,180 of bonds or notes, in accordance with NH RSA Chapter 33 (Municipal Finance Act), and to authorize the school board to issue and negotiate such

bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the interest earned on the investment of these bond proceeds to be used for the above purpose. In addition, to raise and appropriate \$35,317 for the first years interest payment on the bond. The school board and budget committee recommend this appropriation.” (A two-thirds ballot vote required to pass this article).

An amendment was made by Cliff Conneighton and seconded by Steve Schmalz to have all day ballot voting on Article 1.

The motion was voted and passed by card vote.

Cliff Conneighton made a motion to pass over Article 1 which was seconded by Steve Schmalz.

The motion was voted on and passed by card vote.

ARTICLE 2. Motion by Cliff Conneighton “To see if the school district will vote to raise and appropriate a sum of \$155,309.63 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 1999-2000 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year’s salaries and fringe benefits. The school board and budget committee recommend this appropriation.” The motion was seconded by Julie Mook.

There was discussion on the motion, a card vote was held, Article 2 passed.

ARTICLE 3. Steve Schmalz made a motion “To see if the school district will vote to raise and appropriate a sum of \$49,904.41 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 1999-2000 school year which resulted from good faith negotiations with the support staff and which represents the negotiated increase over last year’s salaries and fringe benefits. The school board and the budget committee recommend this appropriation.” Julie Mook seconded the motion.

Steve Schmalz spoke on the motion, there were no questions. A card vote was held. Article 3 passed.

ARTICLE 4. Cliff Conneighton made a motion “To see if the school district will vote to raise and appropriate \$6,123,718 for the support of schools, for the payment of salaries of school district officers and agents and for the payment of statutory obligations of the district. The school board and budget committee recommendations are reflected on the posted budget.” Julie Mook seconded the motion.

Cliff Conneighton explained Article 4. There were many questions on the Article. Cliff addressed the questions, with Eileen Fucile and Ken DeBenedictis adding input as well. The Article was put to a card vote. Article 4 passed.

ARTICLE 5. Steve Schmalz made a motion "To see if the school district will authorize the Hollis School District to accept grants or funds from federal, state or other funding sources provided that there are no additional costs to the school district in receiving the initial grant. The school board and budget committee recommend this article.

There was discussion on the Article, a card vote was held. Article 5 passed.

ARTICLE 6. Cliff Conneighton made a motion "To see if the school district will authorize the Hollis School District to access future year and federal catastrophic aid funds in the event that special education costs exceed budget limitations." The school board and budget committee recommend this article.

There was no discussion on Article 6. A card vote was held. Article 6 passed.

ARTICLE 7. Julie Mook made a motion "To see if the school district will vote to approve the salaries of the school district officers as follows: Moderator \$0, School District Clerk \$60, Treasurer \$240, six School Board Members at \$300 each and the School Board Chair \$350". The school board and the budget committee recommend this appropriation.

Ray Vallee made a motion to read "four" school board members. The motion was seconded. The motion passed.

Article 7 was voted on as amended. Article 7 passed.

ARTICLE 8. The Article was presented by Dr. Squires for discussion only. "By Petition: Shall we adopt the provisions of RSA 40:13 to allow official ballot voting on all issues before the Hollis School District?" The Article is included on the Town ballot on March 9.

Basil Mason spoke in length for passage of the Article, citing a survey conducted by Northmark Group of Concord. Basil also traced the history of American progress in the voting process and strongly recommended that Hollis adopt this Article.

Several people spoke in opposition of the Article, including Julie Mook, Ralph Nicosia-Rusin, Sue Durham and Jim Belanger. Lorin Rydstrom said that the budget committee was against Article 7, although the committee was not unanimous in this decision.

Tom Enright pointed to the wording of the Article, explaining that it asks that we "allow official ballot voting on all issues". Tom pointed out that we already "allow" official ballot voting on any issue that it is deemed necessary. Tom also reminded people that this issue will be presented three times at the polls and urged everyone to be sure to vote all three times.

Basil Mason made a motion to move the question. A card vote was held. The question was moved.

Dr. Squires then reintroduced Article 1.

Ted Karwoski outlined the problems at the Elementary School. He presented a video tape which emphasized the severity of these problems and the need for immediate action. Gary Goodreau, the architect hired from Lavallee Brensinger then spoke in length about the renovation process.

Chris Hyde made three separate motions, which were seconded and passed by card vote to restrict reconsideration on Articles 2, 3 and 4.

Chris then made a motion to table Article 1. The motion was seconded and passed by card vote.

The meeting was then adjourned until the following evening at 8 p.m., at which time the results of the all day ballot vote would be announced.

The annual School District Meeting reconvened at 8 p.m. at the Hollis Upper Elementary School.

Dr. Squires announced the results of the Bond vote on Article 1.

535 total votes were cast indicating a 13% total turnout. On Tuesday night 73 Yes votes were cast and 9 No votes were cast. At the all day vote 356 Yes votes were cast and 97 No votes were cast.

Collective Totals:	429	Yes
	<u>106</u>	No
	535	total votes

357 votes were necessary to pass.

Steve Schmalz made a motion to close the meeting. John Andruszkiewicz seconded. The motion was voted on and passed. The meeting adjourned at 8:05 p.m.

Respectfully submitted,
Paula Makepeace
Hollis School District Clerk

HOLLIS SCHOOL DISTRICT BUDGET

	ACTUALS FY 98-99	ADOPTED FY 99-2000	PROPOSED FY 2000-2001	BUD COMM RECOMMEND FY 2000-2001
1100 REGULAR INSTRUCTION	\$2,298,369	\$2,624,362	\$2,640,143	\$2,640,143
1200 SPECIAL EDUCATION	\$634,374	\$700,549	\$727,993	\$727,993
1250 GIFTED EDUCATION	\$0	\$0	\$0	\$0
1260 ESL PROGRAM	\$0	\$0	\$17,800	\$17,800
1300 VOCATIONAL EDUCATION	\$0	\$0	\$0	\$0
1400 CO-CURRICULAR	\$3,137	\$4,750	\$3,995	\$3,995
2120 GUIDANCE	\$72,753	\$69,235	\$75,164	\$75,164
2130 HEALTH	\$68,805	\$68,287	\$72,172	\$72,172
2190 POLICE SERVICES	\$84	\$400	\$750	\$750
2210 IMPROVEMENT OF INSTRUCTION	\$102,652	\$75,967	\$72,130	\$72,130
2220 EDUCATIONAL MEDIA	\$115,129	\$129,080	\$111,881	\$111,881

	ACTUALS	ADOPTED	PROPOSED	BUD COMM RECOMMEND
	FY 98-99	FY 99-2000	FY 2000-2001	FY 2000-2001
2310 SCHOOL BOARD EXPENSE	\$14,807	\$99,089	\$100,991	\$100,991
2320 OFFICE OF SUPERINTENDENT	\$232,441	\$242,238	\$263,832	\$263,832
2400 OFFICE OF PRINCIPAL	\$304,631	\$312,700	\$328,589	\$328,589
2540 OPERATION OF PLANT	\$465,995	\$481,927	\$471,050	\$471,050
2550 TRANSPORTATION	\$170,019	\$176,410	\$211,097	\$211,097
2900 FRINGE BENEFITS	\$751,099	\$754,561	\$880,681	\$880,681
5000 DEBT SERVICE	\$450,793	\$445,993	\$802,609	\$802,609
5220 TRANSFER TO SPECIAL PROJECTS	\$0	\$0	\$0	\$0
5230 TRANSFER TO CAPITAL PROJECTS	\$82,477	\$35,317	\$0	\$0
5240 TRANSFER TO FOOD SERVICE	\$158,414	\$143,385	\$161,057	\$161,057
GRAND TOTALS	\$5,925,979	\$6,364,250	\$6,941,934	\$6,941,934

HOLLIS SCHOOL DISTRICT REVENUE

	APPROVED BY DRA 1998-99	APPROVED BY DRA 1999-2000	PROPOSED 2000-2001
REVENUE & CREDITS			
Unreserved Fund Balance	\$259,879	\$144,404	\$0
Catastrophic Aid	\$3,349	\$6,355	\$7,000
Building Aid	\$126,921	\$123,577	\$216,588
Kindergarten Aid	\$63,000	\$0	\$0
School Lunch	\$130,000	\$140,043	\$161,057
Federal Funds	\$3,500	\$3,500	\$81,303
Other State/Federal	\$0	\$0	\$0
Other Local Sources	\$35,645	\$13,500	\$13,500
Sale of Bonds	\$0	\$1,482,180	\$0
Transfer from Capital Projects Fund	\$0	\$100,000	\$0
Earnings on Investments	\$21,000	\$20,000	\$20,000
TOTAL REVENUE & CREDITS	\$643,294	\$2,033,559	\$449,448
DISTRICT ASSESSMENT	\$5,443,971	\$5,912,870	\$6,399,686

**FINANCIAL REPORT OF THE
HOLLIS SCHOOL BOARD
July 1, 1998-June 30, 1999**

Revenue All Funds

Fund Equity July 1, 1998	\$ 420,594.00
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Local Receipts:

Current Appropriations	\$ 5,443,971.00
Earnings on Investment	35,329.00
Lunch Program	147,853.00
Transfer from Capital Projects	121,000.00
Other Local Revenue	<u>14,743.00</u>

Total Local Revenue	\$ 5,762,896.00
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State and Federal Receipts:

Foundation Aid	0.00
Building Aid	\$ 126,921.00
Catastrophic Aid	3,349.00
Kindergarten Aid	65,250.00
Lunch Program	17,840.00
Federal Funds	<u>8,631.00</u>

Total State & Federal	\$ 221,991.00
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Total Revenue All Funds	\$ 5,984,887.00
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Total Amount Available All Funds	\$ 6,405,481.00
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Statement of Analysis of Changes in Fund Equity

Total Available All Funds	\$ 6,405,481.00
Less General Fund Expenditures	5,786,474.00
Less Other Fund Expenditures	292,146.00

Fund Equity June 30, 1998	\$326,861.00
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BALANCE SHEET

Fiscal Year Ended June 30, 1999

ASSETS

General Fund	\$ 375,838.00	
Special Revenue Fund	7,258.00	
Food Service Fund	49,510.00	
Capital Projects	22,278.00	
Agency Fund	18,784.00	
Long Term Debt	<u>3,636,361.00</u>	
Total Assets		\$4,110,029.00

LIABILITIES

General Fund	\$ 120,103.00	
Deferred Revenue	7,920.00	
Capital Projects	0.00	
Agency Fund	18,784.00	
Long Term Debt	<u>3,636,361.00</u>	
Total Liabilities		\$3,783,168.00

FUND EQUITY

General Fund	\$ 255,735.00	
Food Service Fund	48,848.00	
Capital Projects Fund	<u>22,278.00</u>	
Total Fund Equity	\$ 326,861.00	
Total Liabilities & Fund Equity		\$4,110,029.00

Certification

This is to certify that the information contained in this report was taken from the official records and is complete and correct to the best of our knowledge and belief. The accounts are kept in accordance with Section 17 of Chapter 71-A of the Revised Statutes Annotated for Local Education Agencies on file with the Administrative Procedures Act, and upon forms prescribed by the Department of Revenue Administration.

Cliff Conneighton Julie Mook

Paula Fordin

Stephen Schmalz

Joan Vaughn

Kenneth L. DeBenedictis, Superintendent of Schools

The books and records of the Hollis School District have been audited by the CPA firm of Plodzik and Sanderson, Concord, NH.

TEACHER ROSTER HOLLIS SCHOOL DISTRICT

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Eileen Fucile	25	Supervising Principal	Rivier	MEd
Mary Elizabeth McGuire	21	Assoc. Principal, HPS	Notre Dame College	MEd
Carol Thibaudeau	20	Assoc. Principal, HUES	Notre Dame College	MEd
Suzanne Alleca (LOA)	11	Grade R/1	So. Illinois Univ.	MS
Karen Amber	5	Grade 5	Rivier	MEd
Gail Ansaldo	11	School Nurse	Keene State	BA
Brenda Arel	5	Grade 4	Lesley	MEd
Greg Ashley	13	Grade 3	Antioch New England	MEd
Claudine Augello	23	Multi-age Grade 5/6	SUNY	MA
Jean Baker	2	Grade 2	UNH	BS
Mary Lee Barnard	5	Guidance	Rivier	MEd
Pamela Banks	15	Speech/Language Pathologist	U. Conn.	MA
Jan Beech	19	Grade 4	Lesley College	MEd
Richard Bothmer		Environmental Science (p-t)	North Texas State	MEd
Susan Caron	13	Special Education	Fitchburg State	BS
Lisa Cassidy	2	Grade 3	UNH	BS
James Colby	8	Computer	NH College	MS

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Patricia Collins	26	Special Education	Fitchburg State	MA
Lesha Colthart	14	Music	Western Conn. State	BS
Susan Connelly	8	Grade 6	Whittier	BA
Patricia Connolly	9	Reading Recovery	Plymouth State	MEd
Carol Cornell-Smith	1	Grade 2	Castleton	BA
Paul Curtis	29	Grade 5	Fitchburg State	BS
Elizabeth DiPrizio	4	Grade 6	Simmons	MA
Kelly Dow	2	Special Education	Rivier	BA
Claudia Dufresne	13	Rem. Reading	Fitchburg State	MEd
Sylvia Eggleston	27	Music	Syracuse Univ.	MEd
Darlene Fletcher	9	Grade3	Skidmore	BS
Patricia Flynn	3	Grade 6	Notre Dame	BA
Joan Fuller	7	Reading Recovery	Boston Univ.	EdM
Brenda Golia	4	Special Education	Plymouth	MEd
Phyllis Gray	30	Grade R/1	Rivier	MEd
Carolyn Gregsak	18	Special Education	Keene State	MEd
Ethelind Hanninen	15	Grade 3	Antioch (New England)	MEd
Cynthia Harris	3	Art (p-t)	Univ. Georgia	BFA
Linda Hartis	27	Learning Center	Notre Dame	MEd
Cheryl Herron	1st year teacher	Grade R/1	UNH	BA
Susan Homan (LOA)	9	Grade 3	Brigham Young	BS
Carole Jackson	25	Grade 2	Worcester State	MEd

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Dennis Kane	20	Kindergarten	U. Mass., Amherst	BA
June Keleher	22	SAIF	UNH	MEd
Karen Kelley	21	Multi-age Grade 5/6	Antioch (New England)	MEd
Patricia Kittredge	24	Grade R/1	Suffolk Univ.	BA
Bonnie Jean Kuras	10	Special Education	Notre Dame	MEd
Ellen Lencsak	5	School Nurse	Rockland C.C.	RN
Joan Leonard	11	Grade R/1	Univ. of VA	BA
Priscilla Levasseur	26	Grade R/1	Rivier	MEd
Virginia Lewis	5	Guidance	U. Colorado	MA
Cheryl Linscott	29	Grade 4	Plymouth State	MA
Janet MacFarland	21	Environmental Science (p-t)	U. Mass., Amherst	BA
Mary Magennis	23	Grade 4	Simmons	MA
Susan Manigan	25	Grade 2	Fitchburg State	MEd
Julie Ann Mara	5	Grade 3	Plymouth State	BS
Eileen Morris	3	Grade 2	UNH	BA
Mary Jo Naber	9	Kindergarten	Towson Univ.	BS
Amy Oles	15	Grade 5	Univ. of N. Iowa	BA
David Olszewski	14	Physical Education	Bridgewater State	BS
Cheryl Paradis	24	Grade 4	Keene State	BA
Constance Perry	13	Occupational Therapist	Tufts	MS
Marian Pickowicz	12	Reading Recovery	North Adams State	BS
Lorraine Plourde	4	Computer	Notre Dame College	BA

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Leslie Russell	14	Art	RI School of Design	MA
James Sandahl	34	Instrumental Music	Susquehanna Univ.	BS
Teresa Sargent	1	Grade 6	So. Connecticut State	MS
Lindsay Saxe	1	Grade R/1	UNH	MEd
Judith Schibanoff	7	Media	So. Connecticut State	BLS
Cynthia Schorer	1st Year Teacher	Spanish	Norwich Univ.	MA
Carol Smiglin	23	Grade 2	Antioch (New England)	MEd
Mary Ann Smith	20	Grade 2	Antioch (New England)	MEd
Lisa Spencer	1st Year Teacher	Special Education	Rivier	MA
Linda Szabunka	26	Grade 4	Fitchburg State	BA
Sharon Thompson	16	Grade 5	Keene	BSEd
Kathleen Walsh	7	Speech/Language Pathol.	Syracuse Univ.	MS
Linda Walsh	16	Learning Center	U. Conn.	MA
David Ward	23	Grade 3	U. Mass., Boston	BA
Linda Watson	15	Reading	Rivier	MA
Thomas Williamson	6	Physical Education (p-t)	Springfield College	BS
Tricia York	8	Speech Pathology	UNH	MA
Amy Young	6	Kindergarten	Boston Univ.	MEd
Amy Ziminsky	19	Grade R/1	Antioch (New England)	MA
Ellen Zorawowicz	17	Media	Citadel	MEd

HOLLIS SCHOOL COMMUNITY PRINCIPALS' REPORT

1999 - 2000

HOLLIS PRIMARY SCHOOL

36 SILVER LAKE ROAD

**HOLLIS UPPER
ELEMENTARY SCHOOL**

12 DRURY LANE

We are delighted to be able to take this opportunity to celebrate and outline some of the things occurring in your Hollis Elementary School Community. It is the people of Hollis who make this a wonderful setting for teaching and learning: the people of the community who vote at our Town Meeting in support of our budget, the community people and parents who give hours and hours of their time as volunteers, the business people who support us through their generous gifts, the parents who value education and work with us to ensure that their children are ready for school and exposed to a wide range of enriching activities, the staff members who through their professional dedication and expertise are consistently delivering quality education while they continue their journey as life-long learners, and finally all the 'little people' - our students - who come through our doors each day, brighten our lives, and remind us that there is no profession richer in intrinsic rewards than that of teaching.

MISSION and GOALS

Developed through the collaboration of our School Board, administration and members of the community our school's mission is as follows:

The Hollis Elementary School Community is dedicated to educating the whole student. It is our goal to nurture students and help them become well-rounded, self-respecting, friendly and sensitive individuals. We seek to provide a challenging curriculum with flexibility to meet the needs of each student. We recognize and respect different learning and teaching styles. Our high academic expectations for academic achievement are balanced with giving students a broader sense of the world and the desire to perform service to others.

The following 3-year overarching school goals were developed to support the goals of our School Board:

1. *To continue to explore, develop and implement consistent and connected curricula and differentiated teaching strategies that appropriately challenge each student to achieve at the highest level possible*

2. *To work with and support the Best Schools Leadership Team as they develop a system to gather and provide information on new programs and initiatives*
3. *To become more effective users and teachers of technology in a networked environment*
4. *To strengthen the Home-School connection*
5. *To implement Foreign Language into Grades 4-6 and work towards expansion of the program to K-3.*

CLIMATE

It has been said that there's no better predictor of academic success than the climate within schools. Our school climate affirms the building of character for every student. We work diligently to provide an effective learning climate that supports the efforts of our school board, SAU, teachers, students, and parents. Every student and parent/guardian is respected and embraced by the Hollis School Community. Entering one of our schools you are greeted with smiles and the welcoming faces of our school secretaries. Our school nurses and guidance counselors make significant contributions to our healthy school climate by their work with the Helpful/Hurtful policy, STAR program, 66 Club, and the Recess Club. The 66 Club recently earned money through apple picking to host a group of Hollis Seniors with a building tour, a Performing Arts show and a homemade lunch. The Seniors and students had a great time and are making plans to meet again. We look forward to our intergenerational connectors becoming a vital part of our school community. We view ourselves as a community of life-long learners and believe that our students are "our teachers, guides, challengers, lesson-builders, truth-tellers, heart healers, and our spirit polishers".

FOREIGN LANGUAGE at HUES

Our Upper Elementary School was one of only 47 schools nationwide to receive a competitive, multi-year federal grant to implement a foreign language program at the elementary level. A parent/staff committee, spearheaded by Kathleen Mortimer and Eileen Fucile, applied for the grant last February. It provides \$84,000 in funding for the first year and an additional \$140,000 over the next two years for staff and materials. In this first year all students in grades 4 thru 6 are being exposed to the languages and cultures of German, French, Japanese and Spanish speaking people. Celebrations and traditions from around the world are being studied while

songs and introductory dialogues are modeled and learned. A number of parents and members of the community have joined these classes to share their cultures and traditions with our students. Presently we are looking forward to the arrival of Mana Fujimōto in April. Mana will be participating with us in the STEP program (Sowing Together for Earthly Peace), a non-profit program that provides funds and support for young adults from Japan to visit America and share their culture. Mana will live with a Hollis family, work closely with our foreign language teacher and remain with us through the end of the school year. Next year our foreign language program will expand to involve the teaching of basic conversational Spanish at grades 5 & 6 while maintaining this year's cultural piece in grade 4.

CURRICULUM

A huge commitment has been made in our SAU and district to the continual development of outstanding curricula. Each of our nine curriculum task forces (Language Arts, Math, Science, Social Studies, Foreign Language, Technology, Fine Arts, Health, and Physical Education) is made up of an administrator, representatives from every school and often a parent or community member. These Task Forces meet monthly throughout the school year and also work one week during the summer. Their work includes the review, research and analysis of programs, State Frameworks, and instructional materials for the purpose of creating and adopting curricula that best meet the needs of our students.

Our school community takes the work and products of these Task Forces very seriously and has put in place many supports to insure these curricula are implemented consistently at each grade level. Language Arts and Math/Science Curriculum coordinator positions were created for Kindergarten through grade six. Support in the form of these two highly talented coordinators has had a tremendous impact on the efficacy with which our teachers implement curricula. Grade level team meetings are another extremely effective support we have implemented to break down the isolation of teaching and ensure curricula are taught and implemented well.

In addition to the creation and adoption of SAU and district curriculum frameworks, teachers at all grade levels were recently involved in piloting and selecting new commercially developed programs to support our language arts and mathematics curriculums. We are currently in the third

year of implementing Silver Burdett and Ginn's *Literature Works* and the first year of *Everyday Mathematics*. The high degree of challenge and the constructivist approach utilized in *Everyday Mathematics* appear to be excellent matches for our population of students. Our Science Task Force is hard at work writing a spiraling curriculum and developing 'kits' so that science is hands-on, process oriented, and problem solving based. Professionally staffed PC computer labs in each building are where our students are introduced to the skills and programs that form the core of their knowledge of technology. These skills, as they are taught in the lab, are regularly integrated into a variety of classroom curriculum projects and assignments.

BEST SCHOOLS LEADERSHIP INSTITUTE

We are very proud of the fact that our school community was selected as one of only 20 schools from throughout the state to be part of Governor Shaheen's first Best School Leadership Institute (BSLI). This institute has been designed to ensure that all learners are meeting high standards. Its goal is to build the capacity of people at the school and community level to make their schools the best that they can be. With so many new initiatives and programs underway within our schools, we felt that we needed to develop an evaluative process to measure how they are doing and see if they are having the positive impact on student learning we are expecting. To this end our 12-person team, comprised of parents, teachers, community members, school board members, and members of the administration, has begun work on a process to help us do just that. We realize that to improve instruction and learning we need to gather data, reflect on what's happening in our classrooms and come to a common understanding of what quality performance is and what is needed to achieve it. Our 3-year commitment to BSLI should assist us as we collect the data, evidence and input from staff and community members to assess and reevaluate new curricula and programs on a fair and regular basis. We are currently working on developing a process to evaluate new programs to understand how they are working and to identify ways to make adjustments to improve instruction and student learning.

TEACHING/LEARNING PROCESS

Excellence in teaching is viewed as an integral part of our organization and is valued highly by all members of our community of learners. Our staff

evaluation process and our program of staff development are just two of the many paths we travel toward this goal. The primary purpose of our newly developed Professional Staff Evaluation is to

"...improve teaching, and as a result, the quality of students' learning experiences. For evaluation to achieve its potential, the evaluator must accept the proposition that all professional staff are capable of becoming more effective and productive, and as professionals, are eager to do so. Success in this endeavor requires trust and support between the professional staff and the evaluator and a similar belief that observation, feedback and goal setting can improve effectiveness."

There are several key components that make our new evaluation plan somewhat unique. The first is that Professional Standards and Guidelines, collaboratively written by a committee of teachers and administrators, accompanies our Evaluation Plan. When the question, "What constitutes effective classroom instruction and management?" is asked, we are all on the same page with our answers! Recognizing that change is a complex process, a second key component is the overall design around a three-year period with both short and long term goal setting, observations, progress reports, conferences and assessments spaced throughout the 3-year period.

We also have established a SAU Mentor/Protégé program to insure the success of new members to our professional staff. Continuing contract teachers are invited to become Mentors by administrators and take part in a two-day summer training program led by an educational consultant who specializes in Mentor Programs. To facilitate Mentor/Protégé connections Mentors are assigned their Protégé as soon as possible after the hiring process. Protégé and Mentor feedback of this program has been extremely positive. People coming together to assist one another can't help but have a good outcome!

In planning Staff Development activities, we look to our school goals for direction and provide year-long workshops and activities to support their achievement. These workshops and activities are funded both through grants and line items in our budget. Last year's 2 part focus was on math problem solving and writing across the curriculum. This year our focus is *"...to develop and implement... differentiated teaching strategies that appropriately challenge each student to achieve at the highest level possible."* In each case we have explored and employed a variety of instructional methods to reach our goals. We research the literature and purchase current books on the topic

for every staff member. We contract specialists to present workshops, meet with teachers during team meetings, visit classrooms, teach 'model' lessons, provide us with new materials, and help us plan lessons. This comprehensive approach is typical of the way in which we explore new topics and embed rigor in all aspects of our curriculum!

STUDENT ACHIEVEMENT

Students in Grades 3, 4, and 6 Score Well on State and National Tests

Students in grades 3 and 6 are required by state law to participate in NH's Educational Improvement and Assessment Program. These tests are not the typical multiple choice tests assessing the memorization of facts, but are instead cumulative tests which require a great deal of writing and assess what students know and are able to do at the end of these grade levels. Third and sixth graders are assessed in Language Arts and Mathematics while sixth graders are also assessed in Social Studies and Science. We are very proud of the fact that last May's assessments reported our third grade students as scoring highest in the state while our sixth graders scored sixth overall in NH. Additionally our fourth graders take part each year in the California Achievement Tests (CAT) which show how well they are performing measured against other fourth graders nation-wide. This past year's results indicated that half of our students scored as well or better than 84% of students nation-wide with 10% scoring in the top 2% of the nation and 50% scoring in the top 17% nation-wide.

Besides academics we also promote self-discipline and character development so students leave us with a foundation in the skills and abilities necessary to become outstanding citizens of their personal and global world. Our guidance department's school-wide "Helpful-Hurtful" program teaches students to take responsibility for their own actions, how to deal with 'hurtful' actions of others and helps them understand how to affect change. A S.T.A.R. program (Stop, Think, Act, & Review) helps students by giving them an outline to use for their actions both in the social and academic venue. Service learning projects occur at all grade levels and are also coordinated school-wide throughout the year. In partnership with Hollis' police department, we provide the DARE program at grade 5 and have developed a "SPARK" program (Schools and Police Actively Reaching Kids) at grade 6 co-led each week by our SAP staff member and a Hollis

police officer. This innovative program provides a bridge between the DARE program and the drug and alcohol resistance program at the Jr. High while introducing our students to every police officer in Hollis. As a school we recognize perfect attendance and punctuality with certificates and prizes at all grade levels and award the Presidential Medals for Academic Achievement and Academic Improvement at our 6th grade promotional ceremony.

COMMUNITY/PARENT INVOLVEMENT

Quality schools have a true sense of community and are characterized by active parent involvement. We pride ourselves in working to recognize and celebrate all types of intelligences and creativity and highly value the parent and community support that helps us achieve that. The Hollis School Community is very proud of being an ongoing Blue Ribbon Award recipient for outstanding volunteer involvement. We are one of only 8 schools of 178 in the state to have achieved this distinction every year for the past 19 years since the inception of the award. Our sincere thanks to our PTA that works so diligently to support our schools by coordinating volunteers, committees and numerous enrichment programs. Additionally we are honored to have parents who come into our classrooms and present a variety of programs and classes that enrich our students' educational experience.

STAFFING CHANGES

We are pleased to have welcomed the following new staff members to our community:

Mary Jo Naber - K
Cheryl Herron - R/1
Carol Cornell-Smith - Gr. 2
Eileen Morris - Gr. 2
Darlene Fletcher - Gr. 3
Teresa Sargent Gr. 6
Judith Kinne - Library Aide
Elaine Prescott - K Aide
Lisa Spencer - Special Education
Fran McBee - ESL Tutor
Jim Colby - Computer Teacher
Kathleen Walsh - Speech/Lang.
Pathologist

Bill Aldrich - Computer Technician
Elaine Brown - Special Education Aide
Donna Taylor - Special Education Aide
Laura Loisel - Occupational Therapist
Ellen Zorawowicz - Media Specialist
Cynthia Schroer - Foreign Language
Susan Caron - Special Education
James Sandahl - Instrumental Music
Karen Favorite - Special Education Aide
Juleann McLaughlin - Special Ed. Aide
Patricia Hasychak - Special Ed. Aide
Lynda Petropoulos - Special Ed. Aide
Marion Pickowicz - Reading Recovery

Individual staff members who have assumed
other responsibilities are:

Sharon Thompson - Gr. 5

Claudia Dufresne - Reading Specialist

Pat Connelly - Reading Specialist

We are excited about all the wonderful opportunities for teaching, learning and growth that are available to us and are proud of the work being done in our schools through the collaboration of community, staff and parents. Thank you to all who are a part of our celebration of the joy of childhood and the wonder of learning.

Respectfully Submitted,

Eileen M. Fucile, Supervising Principal
Beth McGuire and Carol Thibaudeau,
Associate Principals

Report of the Superintendent of Schools Kenneth L. DeBenedictis, Ed.D.

The SAU 41 schools of Hollis and Brookline are enjoying a most productive period of increased learning opportunities for students. *The Hollis Brookline Annual District Report*, March, 2000, recently circulated throughout both communities, provides a most comprehensive review of all initiatives. To briefly summarize here, our efforts have focused on five areas: curriculum renewal, facilities improvement, professional development, technology integration and accountability.

Eleven task committees including over 100 parents, teachers, administrators, school board members and students are involved in reviewing, assessing and rewriting curriculum. A very detailed plan focuses the work and sequences the restructuring. Integration within the schools, training of staff and monitoring and assessment of program progress are the critical steps that guide the process. The SAU web site www.SAU41.k12.nh.us provides detailed information concerning this very active work and other related summaries about programs in all schools.

The population increases in our schools continue to challenge us to provide appropriate space for learning. Several projects are underway to meet the projected numbers described in the Annual District Report:

- The Brookline Upper Elementary project is 50 percent complete with an August 1 availability within our goals. This new grades 5-6 building should provide for our elementary needs for the next 5-6 years.
- Extensive renovation was provided at Hollis Primary School this past summer. Significant improvements were made with heating, ventilation, window systems, electrical, plumbing, ADA compliance and improvements in the clinic and cafeteria kitchen. During the summer of 2000, all carpeting will be replaced, additional lighting improved and classroom areas repainted.
- A new classroom addition is necessary at Hollis Brookline High School. The expected population of 720 students in September 2001 cannot be met in our facility that can accommodate 600. A detailed plan with all associated costs will be widely discussed in several reports prior to the March, 2000 District Meeting.

- The SAU Board has endorsed and encouraged the creation of a Middle School Study. Expanding space needs of our grades 6-8 population and the most appropriate way to educate them will drive the work. A status report is due in May with a final report in December, 2000.

Professional development of staff is an ongoing program. To enable teachers to fully incorporate curriculum and instructional improvements, a formalized teacher training effort is in place. On site professionals, curriculum specialists and coordinators plan with teaching teams to support individual growth. The individual school reports included in both the Town Report and *Annual District Report* more specifically describe these developments.

Technology advancements are having great impact. Dick Mehlhorn, SAU Network Administrator works closely with our two district wide technicians and the SAU Technology Task Committee to develop and create improved connections with curriculum. Network extensions and the upgrading of equipment has enhanced student access. A new project based assessment program at grades 3-6-8-9 is helping to determine student skills growth and needs for program improvement.

Accountability is critically important in all that we do. We are pleased, for example, with the positive trends we are observing with New Hampshire Educational Assessment and Improvement Program, the California Achievement Tests and the high school SAT results. Our elementary school portfolio work demonstrates student success over time and our involvement with the statewide Best Schools Leadership Institute has enormous potential for all SAU schools.

The SAU Professional Staff Improvement Plan more fully described in the *Annual District Report* incorporates very specific procedures in three major areas: standards for teaching excellence, goal setting based assessment and professional mentorship. The comprehensive plan is the backbone for professional growth that will have significant impact on our schools.

In conclusion, I am very pleased with the growth experienced in these five areas over the past few years. Teaching and learning opportunities will continue to develop as a result of the commitment by staff and continued support by the greater community.

Report of the Director of Special Education

Congruent with the federal mandates of IDEA '97 and the New Hampshire Standards for the Education of Handicapped Students, School Administrative Unit (SAU) #41 continues to coordinate special education programs and related services to meet the unique needs of educationally coded students throughout Hollis and Brookline. The special education department currently services 251 students ranging from 3 to 21 years of age. This constitutes approximately 10.77% of the overall student body, which remains below the 13.8% average for public schools across New Hampshire.

The salient goal of special education is to assure all children have an "appropriate educational experience." This means that when students have significant deficits in the learning process, resulting in delayed achievement relative to their intellectual functioning and grade level, the school system provides services to address the factors adversely impacting academic performance. Special education interventions are twofold: remedial services to enhance growth in the child's deficit area(s) and compensatory services to facilitate the student's successful engagement with his/her regular classroom instruction. For example, if a student has significant difficulty learning to read, the special services personnel provide both reading programs to enhance the child's reading skills as well as supportive assistance to classroom experiences so that his/her acquisition of knowledge taught in the regular classes is not prevented by their learning difficulties.

Under the parameters of IDEA '97 and the state's "inclusionary" guidelines, all efforts are made to appropriately service students within the "least restrictive setting", that being regular education classes with their peers. We are continuing to work on enhancing the integration of special education and regular education instructional strategies to further address the heterogeneity of learning styles within our regular classes.

All three districts have continued to expand remedial programs to more comprehensively service a greater diversity of student needs within our schools, thus reducing the number of alternative placements. The special education department, in conjunction with the Coop administration, has established an alternative high school program to further address student

needs within district. In addition, a remedial reading specialist has been employed to complement the services of our learning disability specialists.

The special education process involves numerous formal meetings accompanied by an extensive number of documents to assure the adherence to federal and state regulations. The department staff has completed an unprecedented fifth consecutive year of 100% compliance with all documents and procedural safeguards. As a result, each district has received its maximum entitlement for federal funds.

The special education budgets reflect all expenditures for in-district programs and related service therapies including staff salaries, instructional materials, evaluation and placement services, out-of-district tuition and specialized transportation costs. The department is pleased to report that overall SAU wide special education budgets have been notably stable, with an actual reduction in average cost per student, while continuously expanding our diversity of services to an increasing population.

Respectfully submitted,
Robert R. Kelly, M.A.

**HOLLIS/BROOKLINE COOPERATIVE SCHOOL
DISTRICT**

ANNUAL REPORT

for the Year Ending June 30, 1999

Hollis Brookline Junior High School
Patricia Lewis Goyette, Principal

Hollis Brookline High School
Dr. Frank Bass, Principal

**HOLLIS/BROOKLINE COOPERATIVE SCHOOL
DISTRICT
SCHOOL OFFICERS**

**Hollis/Brookline Cooperative School Board
1999-2000**

Mrs. Marygrace DiGiacinto	Term Expires 2000
Mr. Thomas Enright	Term Expires 2000
Mr. Glenn Bolduc	Term Expires 2001
Mr. Stephen Simons	Term Expires 2001
Mrs. Lou-Ann Parodi	Term Expires 2001
Mr. Timothy Bevins	Term Expires 2002
Mr. Basil Harris, Jr.	Term Expires 2002

	Clerk
Mr. Timothy Bevins	Treasurer
Mr. James Belanger	Moderator

SAU #41 Administration

Dr. Kenneth L. DeBenedictis	Superintendent of Schools
Mrs. Lee Ann Blastos	Business Administrator
Mr. Robert R. Kelly	Special Education Director

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT WARRANT

The State of New Hampshire

To the inhabitants of the School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire, qualified to vote in District Affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THURSDAY, THE SIXTEENTH DAY OF MARCH, 2000, AT 7:00 O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

1. To elect all necessary school district officers for the ensuing terms by official ballot on March 14, 2000.
 - Election of two (2) members of the School Board from Hollis for the ensuing three years.
 - Election of the School District Moderator for the ensuing year.
 - Election of two (2) members of the Budget Committee from Hollis for the ensuing three years.
2. To see if the school district will vote to raise and appropriate the sum of \$3,200,000.00 for construction and original equipping of an addition to Hollis Brookline High School including architectural fees, professional service fees and any items incident to and/or necessary for said construction and said sum to be in addition to any federal, state, or private funds made available therefore, and to authorize the issuance of not more than \$3,200,000.00 of bonds or notes, in accordance with NH RSA 33 (Municipal Finance Act), and to authorize the school board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the interest earned on the investment of these bond proceeds to be used for the

above purpose. And to raise and appropriate \$99,807.00 for the first year principal and interest payment on the bond. The school board and budget committee recommend this appropriation. (A two-thirds ballot vote required.)

3. To see if the school district will accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year. The school board and budget committee recommend this article.
4. To see if the school district will authorize the Hollis/Brookline Cooperative School District to access future year and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board and budget committee recommend this article.
5. To see if the school district will vote to raise and appropriate a sum of \$154,188.00 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2000-2001 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. The school board and budget committee recommend this appropriation.
6. To see if the school district will vote to raise and appropriate a sum of \$59,670.00 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2000-2001 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. The school board and budget committee recommend this appropriation.

7. Adoption of RSA 31:95-c Authorizing the Retention and Application of Funds Generated From Fees for Student Participation in Athletic Programs.

‘...Shall we adopt the provisions of RSA 31:95-c to restrict all revenues from fees for student participation in athletic programs for the purpose of defraying the cost of athletic programs? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Hollis/Brookline Cooperative Athletic Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue. ...’

To be voted by secret ballot at the District Meeting. The school board recommends this action.

8. To see if the school district will vote to raise and appropriate \$9,944,092.00 for the support of schools, for the payment of salaries of school district officers and agents and for the payment of statutory obligations of the district. The school board and budget committee recommend this appropriation.
9. To see if the school district is in favor of changing the term of the moderator from one year to three years, beginning with the term of the moderator to be elected at next year’s regular school district meeting. To be acted on by official ballot on March 14, 2000.
10. To transact any other business which may legally come before said meeting.

GIVEN UNDER OUR HANDS AND SEALS AT SAID HOLLIS
ON THIS 17th DAY OF FEBRUARY, 2000.

Thomas Enright, Chair
Timothy Bevins
Glenn Bolduc
Marygrace DiGiacinto
Basil Harris
Lou-Ann Parodi
Stephen Simons
SCHOOL BOARD

A true copy of the Warrant Attest:

Thomas Enright, Chair
Timothy Bevins
Glenn Bolduc
Marygrace DiGiacinto
Basil Harris, Jr.
Lou-Ann Parodi
Stephen Simons
SCHOOL BOARD

SCHOOL WARRANT
The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)

Polls Open at 8:00 AM - Will not close before 7:30 PM
(BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL (HOLLIS) AND BROOKLINE ELEMENTARY SCHOOL (BROOKLINE) IN SAID DISTRICT ON THE FOURTEENTH DAY OF MARCH, 2000, SEVEN O'CLOCK AND EIGHT O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose a Moderator for the ensuing year.
2. To choose two members of the School Board for the ensuing three years (from Hollis).
3. To choose two Budget Committee Members for the ensuing three years (from Hollis).

Given under our hands and seals at said Hollis, New Hampshire on this 16th day of February, 2000.

Thomas Enright, Chair
Timothy Bevins
Glenn Bolduc
Marygrace DiGiacinto
Basil Harris, Jr.
Lou-Ann Parodi
Stephen Simons
SCHOOL BOARD

A true copy of the warrant - Attest:

Thomas Enright, Chair
Timothy Bevins
Glenn Bolduc
Marygrace DiGiacinto
Basil Harris, Jr.
Lou-Ann Parodi
Stephen Simons
SCHOOL BOARD

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT MEETING

March 4, 1999

Hollis Brookline High School

Hollis, NH

The Annual District meeting of the Hollis Brookline Cooperative School District was called to order by Moderator James Belanger at 7:05 p.m. on Thursday, March 4, 1999. After the National Anthem was sung by Lauren Rosenberg and Missy Johnson, Moderator Belanger introduced Dr. James Squires, District 12 State Senator. Dr. Squires reported that the NH House had on that afternoon, passed the Hager-Below proposal to address the Claremont II issue. It will now be sent to the Senate.

Moderator Belanger reviewed the rules for the meeting and Article 1 would be opened, presented and voting commence. During the time voting was taking place, administrators' reports would be presented.

He then read Article 1: "To see if the school district will vote to raise and appropriate the sum of \$900,000 for the purpose of completing the construction of the auditorium and classroom addition at the high school and to authorize the issuance of not more than \$900,000 of bonds or notes, in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33), and to authorize the school district to issue and negotiate such bonds or notes and to determine the rate of interest thereon. In addition, to raise and appropriate \$21,190.50 for the first years interest payment on the bond. The school board and budget committee recommend this appropriation (two-thirds ballot vote required to pass this article)."

Article 1 was moved by Tom Enright and seconded by Tim Bevins.

Mr. Enright proceeded with his presentation. He noted that in order to receive state aid for the construction of the auditorium, it was necessary to bond the \$900,000. He stated that the issuance of the bond would have zero tax impact to the district.

He then introduced Ann Conway, Co-chair of the Auditorium Committee, without whom the project would not have materialized. Mrs. Conway announced that as of this week the goal of \$900,000 had been exceeded and currently there was \$906,000 in the bank. She thanked her co-chair, Mike Bosowski and committee members and contributors from Hollis and Brookline. Mr. Ted Karwoski, Chair of the Building Committee was introduced and he reported on the status of the construction. He announced that the first performance in the new auditorium will be May 6-8.

The polls were opened at 7:47 p.m. for one hour for ballot voting.

Moderator Belanger announced that Hannah Onoroski was not only the VFW District 6 winner of the essay, "What Freedom Means to Me," but was also the state winner. Her essay will now be judged at the national level. He then introduced Supt. Ken DeBenedictis who, in turn, introduced Pat Goyette, Principal of Hollis Brookline Junior High and Dr. Frank Bass, Principal of Hollis Brookline High School. Mrs. Goyette announced that the junior high was one of three finalists for this years Excellence in Education Award. Dr. Bass spoke about new initiatives and highlighted activities of the school's "veteran" teachers.

The School Board and Budget Committee members were then introduced, and Coop Board Chair Tim Bevins provided a brief report on District activities from the school board's perspective.

Moderator Belanger stated that because Article 2 was related to Article 1, he would entertain a motion to take it out of order and place it after Article 8. This required a 2/3 majority. Moved and seconded, motion carried with 2/3 majority card vote.

Moderator Belanger then read Article 3: "To see if the school district will vote to raise and appropriate a sum of \$126,835.66 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 1999-2000 school year which resulted from good

faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. The school board and budget committee recommend this appropriation."

Article 3 was moved by Basil Harris and seconded by Tom Enright.

Mr. Harris thanked all members of the teachers' association and highlighted the outcome of the negotiations, which included: a two year contract, 2.5 percent salary increase with no change between steps and salary lanes, an early retirement incentive, discussion to establish a sick bank, and an increase in premium payments for dental from \$45 to \$60 per month for two-person and family plans. Funding is for the first year of the two-year contract. A vote was taken and the motion carried by teller card.

Moderator Belanger read Article 4: "To see if the school district will vote to raise and appropriate a sum of \$55,203.10 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 1999-2000 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. The school board recommends this appropriation. The budget committee had not made a recommendation at press time."

Article 4 was moved by Steve Simons and seconded by Basil Harris.

Mr. Simons presented the results of the support staff negotiations which included: a two year contract, 2.5 percent salary increase, elimination of the attendance bonus, an addition of a new employee category, Building Senior Secretary, and a retirement incentive. Bill Matthews of the Budget Committee noted that the contract had not yet been ratified by the time the Warrant went to press, but the Budget Committee recommends this article. A vote was taken and the motion carried by teller card vote.

Moderator Belanger read Article 5: "To see if the school district will vote to approve the salaries of the school district officers as follows: Moderator \$0, School District Clerk \$90, Treasurer \$360, six School Board Members at \$450 each and the School Board Chair \$600. The school board and budget committee recommend this appropriation.

Article 5 was moved by Sarah Kirby, seconded by Tim Bevins and passed by teller card vote.

Article 6: It was moved by Raymond Valle and seconded by Tim Bevins to place Article 6 after Article 2. Motion carried by 2/3 teller card vote.

Moderator Belanger read Article 7: "To see if the school district will authorize the Hollis/Brookline Cooperative School District to accept grants or funds from federal, state or other funding sources provided that there are no additional costs to the school district in receiving the initial grant. The school board and budget committee recommend this article."

Marygrace DiGiacinto moved and Steve Simons seconded Article 7. Motion carried by teller card vote.

Moderator Belanger read Article 8: "To see if the school district will authorize the Hollis/Brookline Cooperative School District to access future year and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board and budget committee recommend this article."

Article 8 was moved by Tim Bevins and seconded by Basil Harris.

Mr. Bevins stated that Article 8 is a housekeeping article which must be on the warrant each year. Motion carried by teller card vote.

Moderator Belanger announced the results of the ballot voting on Article 1. A total of 143 votes were cast; 98 votes were necessary for two-thirds vote. There were 137 Yes votes and 6 No votes. Article 1 passed.

Article 2 was read by the Moderator: "To see if the school district will vote to raise and appropriate the sum of \$82,000 for the purpose of reducing the cost of construction of the Hollis Brookline auditorium and classroom addition and to authorize the transfer/use of that amount from the June 30, 1999 fund balance for this purpose. (This amount is equivalent to the interest earned on the bond proceeds transferred to the general fund on or before July 30, 1999.) The school board recommends this appropriation."

Article 2 was moved by Tim Bevins and seconded by Tom Enright.

Mr. Enright presented the article and stated that he had a request to amend the motion per the Division of Revenue Administration (DRA). Instead of "reducing" the cost of construction, the amendment would read "completing" the cost of construction.

It was moved by Tim Bevins and seconded by Steve Simons to amend the motion. Motion carried by teller card vote.

Mr. Enright stated this article was necessary to close out the high school construction account and transfer the funds to the auditorium account. A vote was taken and passed by teller card vote.

Raymond Valle moved to restrict reconsideration of this article. John Andruszkiewicz seconded, and the motion carried by teller card vote.

Article 6 was read by Mr. Belanger: "To see if the school district will vote to raise and appropriate \$9,104,456 for the support of schools, for the payment of salaries of school district officers and agents and for the payment of statutory obligations of the district. The school board and budget committee recommend this appropriation."

Article 6 was moved by Tim Bevins and seconded by Basil Harris.

Mr. Bevins presented the overall budget noting that the key budget driver is the district's increasing enrollment. The increase in the budget is 5.5 percent over last year, 85 percent of which is due to increased enrollment. Mr. Matthews, Budget Committee Chair,

presented the projected tax impact which is \$0.65/thousand in Hollis and \$1.27/thousand in Brookline.

A vote was taken and Article 6 carried by teller card vote. Raymond Valle moved to restrict reconsideration of this article. John Andruszkiewicz seconded, and the motion carried by teller card vote.

Article 9 is a Petition article: "Shall we adopt the provisions of RSA 40:13 to allow official ballot voting on all issues before the Hollis/Brookline Cooperative School District? This Warrant Article is for discussion only."

It was moved and seconded to limit debate on this article to one-half hour. Motion carried with 2/3 teller card vote, and the discussion commenced at 9:15 p.m.

Basil Mason spoke in favor of RSA 40:13 (Senate Bill 2). No other voters were present to speak in support of Senate Bill 2; therefore, the Moderator allowed several individuals to speak against this law. Mr. Mason addressed the meeting for a final time and the debate ended at 9:45 p.m.

Article 10: "To transact any other business which may legally come before said meeting."

There was no further business to come before the meeting. Tim Bevins moved and Steve Simons seconded the motion to adjourn. Motion carried by teller card vote, and the meeting adjourned at 9:47 p.m.

Respectfully submitted

Doris T. Lindgren
School District Clerk

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT BUDGET

	ACTUALS FY 98-99	ADOPTED FY 99-2000	PROPOSED FY 2000-2001	BUD COMM RECOMMEND FY 2000-2001
1100 REGULAR INSTRUCTION	\$2,815,075	\$3,131,236	\$3,425,631	\$3,425,631
1200 SPECIAL EDUCATION	\$993,497	\$1,170,634	\$1,144,366	\$1,144,366
1250 GIFTED EDUCATION	\$3,725	\$4,700	\$4,700	\$4,700
1260 ESL PROGRAM	\$0	\$0	\$42,698	\$42,698
1300 VOCATIONAL EDUCATION	\$62,373	\$76,000	\$76,000	\$76,000
1400 CO-CURRICULAR	\$155,800	\$187,245	\$227,268	\$227,268
2120 GUIDANCE	\$226,938	\$258,217	\$245,997	\$245,997
2130 HEALTH	\$80,666	\$84,315	\$84,542	\$84,542
2210 IMPROVEMENT OF INSTRUCTION	\$161,104	\$163,610	\$145,425	\$145,425
2220 EDUCATIONAL MEDIA	\$166,286	\$173,103	\$172,538	\$172,538

	ACTUALS	ADOPTED	PROPOSED	BUD COMM
	FY 98-99	FY 99-2000	FY 2000-2001	FY 2000-2001
2310 SCHOOL BOARD EXPENSE	\$24,981	\$27,997	\$27,997	\$27,997
2320 OFFICE OF SUPERINTENDENT	\$204,269	\$224,551	\$251,973	\$251,973
2400 OFFICE OF PRINCIPAL	\$341,353	\$386,702	\$409,980	\$409,980
2540 OPERATION OF PLANT	\$670,695	\$585,702	\$624,537	\$624,537
2550 TRANSPORTATION	\$234,869	\$257,577	\$263,659	\$263,659
2900 FRINGE BENEFITS	\$1,043,577	\$1,154,842	\$1,173,761	\$1,173,761
5000 DEBT SERVICE	\$1,165,935	\$1,177,620	\$1,377,637	\$1,377,637
5220 TRANSFER TO SPECIAL PROJECTS	\$39,612	\$0	\$5,000	\$5,000
5230 TRANSFER TO CAPITAL PROJECTS	\$2,453,763	\$1,003,190	\$0	\$0
5240 TRANSFER TO FOOD SERVICE	\$231,807	\$222,361	\$240,383	\$240,383
GRAND TOTALS	\$11,076,325	\$10,289,685	\$9,944,092	\$9,944,092

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT REVENUE

REVENUE & CREDITS	APPROVED		APPROVED		PROPOSED 2000-2001
	BY DRA	BY DRA	BY DRA	BY DRA	
	1998-99	1999-2000	1999-2000	2000-2001	
UNRESERVED FUND BALANCE	\$209,106	\$88,948		\$0	
DRIVER EDUCATION	\$10,000	\$10,000		\$10,000	
CATASTROPHIC AID	\$89,764	\$70,493		\$70,493	
BUILDING AID	\$362,448	\$240,228		\$421,168	
VOCATIONAL EDUCATION	\$500	\$1,500		\$1,000	
CHILD NUTRITION	\$233,423	\$233,423		\$240,383	
EARNINGS ON INVESTMENTS	\$30,000	\$15,000		\$15,000	
ATHLETIC FEES	\$7,750	\$7,100		\$0	
OTHER LOCAL SOURCES	\$30,295	\$28,336		\$60,738	
RUTH WHEELER TRUST FUND	\$0	\$0		\$1,000	
HOLLIS TRUST FUND	\$6,284	\$6,284		\$6,284	
FEDERAL FUNDS	\$4,100	\$33,440		\$64,000	
SALE OF BONDS	\$1,130,000	\$900,000		\$0	
TRANSFER FROM CAPITAL PROJECTS FUND	\$380,000	\$85,422		\$0	
PRIVATE CITIZEN CONTRIBUTIONS	\$900,000	\$172,167		\$213,408	

	APPROVED BY DRA 1998-99	APPROVED BY DRA 1999-2000	PROPOSED 2000-2001
TOTAL REVENUE & CREDITS	\$3,393,670	\$1,892,341	\$1,103,474
DISTRICT ASSESSMENT	\$7,523,642	\$8,397,344	\$8,840,618
TOTAL APPROPRIATIONS (see note below)	\$10,917,312	\$10,289,685	\$9,944,092

NOTE: Total Proposed Appropriations for FY2000-2001 does not include all Warrant Articles.

**HOLLIS/BROOKLINE COOPERATIVE SCHOOL
DISTRICT**

GENERAL FUND RECEIPTS

For Year Ending June 30, 1999

Fund Equity July 1, 1998 \$ 408,665.00

Local

Current Appropriations \$ 7,523,642.00

Earnings on Investments 34,070.00

Other 70,642.00

TOTAL LOCAL \$ 7,628,354.00

State/Federal

Building Aid \$ 362,448.00

Catastrophic Aid 90,774.00

Other 48,776.00

TOTAL STATE/FEDERAL \$ 501,998.00

TOTAL REVENUE \$ 8,130,352.00

TOTAL AMOUNT AVAILABLE \$ 8,539,017.00

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT

STATEMENT OF ANALYSIS OF CHANGES IN FUND EQUITY

For Year Ending June 30, 1999				
	General	Special Projects	Capital Projects	Food Service
Fund Equity 7/1/98	\$ 408,665.00	\$ 46,083.00	\$ 435,512.00	\$ 3,682.00
Revenue	8,130,352.00	36,453.00	2,537,939.00	250,981.00
Expenditures	8,351,143.00	39,612.00	2,918,868.00	231,807.00
Fund Equity 6/30/99	\$ 187,874.00	\$ 42,924.00	\$ 54,583.00	\$ 22,856.00

BALANCE SHEET

All Fund Types and Account Group, June 30, 1999

ASSETS

	<u>General Fund</u>	<u>Total Funds</u>
Cash and Equivalents	\$ 151,672.00	\$ 341,483.00
Receivables	141,148.00	483,905.00
Other Debits—General Long-Term Debt		11,265,185.00
TOTAL ASSETS	\$ 292,820.00	\$12,090,573.00

LIABILITIES & FUND EQUITY

Payables	\$ 104,946.00	\$ 329,967.00
General Obligation Debt Payable		11,175,185.00
Compensated Absences Payable		90,000.00
Deferred Revenue		505.00
Reserved for Special Purposes		65,780.00
Reserved for Endowments		186,678.00
Reserved for Encumbrances	98,927.00	98,927.00
Unreserved Fund Balance	88,947.00	143,531.00
TOTAL LIABILITIES & FUND EQUITY	\$ 292,820.00	\$12,090,573.00

CERTIFICATE

This is to certify that the information contained in this report was taken from the official records and is complete and correct to the best of my knowledge and belief. The accounts are kept in accordance with Section 17 of Chapter 71-A of the Revised Statutes Annotated and regulation Chapter Rev 1100, Financial Accounting for Local Education Agencies on file with the Administrative Procedures Act, and upon forms prescribed by the Department of Revenue Administration.

Timothy Bevins

Glenn Bolduc

Thomas Enright

Marygrace DiGiacinto

Basil Harris, Jr.

Lou-Ann Parodi

Stephen Simons

Kenneth L. DeBenedictis, Ed.D., Superintendent

The books and records of the Hollis/Brookline Cooperative School District have been audited by the CPA firm of Plodzick and Sanderson, Concord, NH.

TEACHER ROSTER

HOLLIS/BROOKLINE JUNIOR HIGH SCHOOL

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Patricia Lewis Goyette	31	Principal	UNH	MEd
Leah Adamowicz	1st Year Teacher	Mathematics	Keene State	BA
Deirdre Adams	20	School Nurse	UNH	BS
Eileen Ball	15	Media	Univ. of RI	MA
Margaret Beale	20	Social Studies	Syracuse Univ.	MLS
Peggy Ann Bolduc	19	English	Bethany College	BA
David Bond	19	Science	Univ. of MA	MA
Gayle Bottcher	24	Physical Education	Univ. of Bridgeport	MSEd
Stephen Capraro	7	Social Studies	St. Anselm College	BA
Carolyn Ciccio	27	English	Mt. St. Mary College	MA
Jeanne Cleveland	20	Biology	Northeastern Univ.	MEd
Lauren Dokas	16	Mathematics	UNH	MS
Carolyn Evans	21	Science	Boston Univ.	BS
Cynthia Foss	15	Speech/Language	Univ. of ME	MA
Joseph Gruce, III	4	Computer	Duquesne Univ.	MA
Margaret Gruppосо	22	English	Univ. of MA (Amherst)	BA
Patricia Hecht	16	Psychoeducational Evaluator	Michigan State Univ.	Ph.D.
Dean Jahns	23	Mathematics	St. Cloud State Univ.	BS
Ronald Johnston	16	PE/Health	UNH	MS

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Janet Lash	5	Spanish	Regis College	BA
Jacqueline Lucas	27	Reading	Westfield State College	MA
Barry Lyle	14	History	Univ. of MA	BS
Deborah McGinley-Williams	11	Guidance	Antioch New England	MA
Melanie Madden	20	Special Education	Rivier	MEd
Rosemary Mezzocchi	22	Mathematics	Northeastern Univ.	BA
Jean Morrow	23	Guidance	Northeastern Univ.	MEd
Audra Nolin	8	Spanish	Notre Dame College	BA
Christine Page	3	Special Education	Fitchburg State	MEd
Sandra Papadeas	10	Art	UNH	BS
Paul Picariello	20	IA-Tech Ed	Fitchburg State	MEd
Louise Rankins	28	French	Rivier	MEd
Anne Richard	4	Special Education	Rivier	MEd
Bharti Sarvaiya	6	Family & Consumer Science	M.S. Univ. of Baroda	MS
Patricia Smith	10	Reading	Worcester State	BS
Charles Twichell	30	Social Studies	UNH	MEd
A. Nancy Wood	36	Remedial Reading	Plymouth State	MA
Sharon Zarin-Strout	34	Music	Pennsylvania State	BS

TEACHER ROSTER

HOLLIS/BROOKLINE HIGH SCHOOL

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Frank Bass	22	Principal	Boston College	PhD
Robert Ouellette	4	Assistant Principal	NH College	MBA
William Adario, Jr.	28	Special Education	Boston Univ.	MEd
Rebecca Balfour	7	Social Studies	Beloit College	BA
Barbara Boucher	10	Media/Library	U Rhode Island	MLS
John Boucher	1	Physics	U Mass., Lowell	BS
Abigail Brannen Wilson	2	Family & Consumer Science	SUNY, Oneonta	BS
Patricia Brannen	5	Guidance	Rivier	MEd
Jody Brown	16	French	Middlebury	MEd
Rodney Clark	8	Science - Biology	Fitchburg State	MEd
Bonnie Del Signore	8	Mathematics	Brown Univ.	BA
Carol Dochstader	24	Guidance	Rivier	MEd
Vina Duffy	16	Mathematics	Keene State	BEd
Roderick Ferland	32	Music	Boston Univ.	MA
Cynthia Diane Foss	15	Speech/Language	Univ. of ME	MA
Michael Fox	33	English	Middlebury	MA
Elizabeth Hanscom	1st Year Teacher	Spanish	Holy Cross	BA
Mark Illingworth	14	Mathematics	Univ. of VA	BS
Mary Kelley	19	Guidance	Rivier	MEd

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Laurel Kenworthy	6	Psychotherapist	New York Univ.	MSW
Deborah Kissell	3	English	Univ. of NH	BA
John Kittredge	27	Anatomy/Physiology	Suffolk Univ.	MEd
Elias Korcoulis	36	Physical Education	Keene State	BEd
Jane Lavigne	18	School Nurse	New England College	BS
Lindsay Lankin	17	School to Careers Coordinator	Temple Univ.	MA
Brigitte MacMillan	2	Art/Photography	Rivier College	BA
M. Frances McBee	10	ESL Specialist	Notre Dame College	MA
Jean Maguire	23	Business Education	Notre Dame College	BA
Richard Manley	21	Social Studies	Northeastern Univ.	MA
Brian Maynard	29	Physics	Suffolk Univ.	MEd
Helen Melanson	31	English/Social Studies	Dartmouth	MA
Richard Melillo	9	Psychotherapist	Antioch New England	MA
Joel Mirchell	33	Social Studies	Dartmouth	MA
Susan Mooers	2	Mathematics	U. Southern Maine	MS
J. William Neller II	23	Social Studies	UNH	MAT
Vanessa Newell	1st Year Teacher	English	Colby College	BA
Amy Packard	1st Year Teacher	Special Education	Bethany College	BA
Victoria Parady-Guay	18	Physical Education	Plymouth State	BS
Cynthia Plantecoste	4	French	Middlebury College	MA
Stacey Plummer	5	Mathematics	Univ. of Rochester	BA
Joseph Quinn	16	Computer Technology	Fitchburg State College	BS

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Kristen Roy	8	Spanish	SUNY, Cortland	BSEd
Ron Rupp	12	Chemistry	Univ. of NC	BA
Chris Saunders	8	Social Studies	Franklin Pierce College	BA
Stacey Sawyer	1st Year Teacher	Studio Art/Technology	Univ. of NH	BA
Christine Smith	7	Special Education	Rivier	MEd
Jeanne Smith-Cripps	25	Art	MA College of Art	MS
Sherry Spofford	3	Biology	Rivier College	MEd
Toni Taylor (LOA)	4	Mathematics	Keene State	BA
Frank Tkaczyk	18	Special Education	UNH	BA
Robin Tulloch	22	English	Keene State	MA
Kevin Verville	1st Year Teacher	Physical Science	Plymouth State	BS
Linda Wheeler	27	French/Spanish	Univ. of ME	BA
Julie Whitcomb	12	Health Education	Pottdsam College	BA
Charles Williams	11	Special Education, Phys. Ed.	Antioch New England	MEd
Michael Williamson	19	English	Cambridge Univ.	MA

ANNUAL REPORT
1999-00
HOLLIS/BROOKLINE JUNIOR HIGH SCHOOL

As the principal of Hollis/Brookline Junior High School, I am both pleased and proud to submit this report to the citizens of Hollis and Brookline.

ENROLLMENT

At present there are three hundred seventy-two (372) students. In my three-year tenure that is an increase of one hundred and thirty-two (132) students. One hundred percent of available space is being utilized by our staff and student body.

STAFFING

We are proud to welcome the following new staff members:

Miss Leah Adamowicz - Math Teacher
Mrs. Sandra Baughn - Instructional Aide
Mr. Stephen Capraro - Social Studies Teacher
Mrs. Claudia Dufresne - Reading Specialist (part time)
Miss Robyn Higgins - Instructional Aide
Mr. Ronald Johnston - Physical/Health Education (part time)
Mrs. Pamela Kokosa - Instructional Aide
Mrs. Melanie Madden - Special Education Teacher
Ms. Deborah Manna - Instructional Aide
Mrs. Deborah McGinley-Williams - Guidance (1 day per week)
Mr. Rick Melillo - Therapist
Mrs. Gail Rasmussen - Instructional Aide
Mr. Richard Raymond - Technology Specialist
Mrs. Joan Vaughn - Food Service

We also recognize Mr. Dick Mehlhorn as our Technology Network Specialist.

TEAMING RESTRUCTURE

Presently we are in our second year of formal interdisciplinary Teams. Smaller communities of learners, schools within schools, have been

designed to better meet the needs of the emerging adolescent. Teams of teachers meet daily to connect curriculum objectives, parent conference, discuss student issues and meet with support staff.

Creative scheduling addressed the issue of class size and communication between specialists and core team members. Teachers of art, industrial arts, family and consumer science and computer/health became integral team members, therefore increasing all four person teams to five. These specialists are able to meet with the team daily. Specialists then rotate with another team each quarter.

EXCELLENCE IN EDUCATION

Hollis/Brookline Junior High School was recognized as a finalist for the Excellence in Education Award. The State Department of Education selects one elementary, middle and secondary school based on excellence in the following areas: curriculum, teaching/learning process, student achievement, community/parental involvement, leadership/decision-making and climate.

The ten page application highlights a clearly articulated curriculum that allows for meaningful integration; (examples include Loyalist vs Patriot debate-English and History, Johnny Tremain Power Point Presentation-English and Technology, Research Projects-Science and Library Information Skills, Science Fair-English and Science, career Awareness-Guidance and Family and Consumer Science.)

It, too, acknowledges the relationship of our new SAU 41 Teacher Evaluation Plan and the teaching/learning process. Varied instructional strategies and authentic assessment are primary discussions in post conferences.

Strengths of our candidacy for the award came with parent involvement. The PTSA remains strong supporting continuous volunteer opportunities, fund raising efforts and meaningful parent education.

TECHNOLOGY

The integration of technology as a learning tool is a vital part of our students' education. Our open lab, provided by the Walker Foundation, is

used throughout each day by content teachers and their students. The function of the instructional lab, with our computer teacher, remains two-fold. The first is to provide specific computer instruction to seventh grade students. The second is to assist faculty with the integration of technology.

Our web page has become activated. Most recently teams have created pages that post daily homework assignments. Also our *Knightly News* is available. Visit us at www.hbjhs.k12.nh.us.

SUMMARY

With genuine pride I recognize and applaud the staff of Hollis/Brookline Junior High School. Together we continue to embrace change for the purpose of meaningful intellectual, social, emotional and physical growth in our young adolescents.

Respectfully submitted,

Patricia Lewis Goyette
Principal

ANNUAL PRINCIPAL'S REPORT HOLLIS BROOKLINE HIGH SCHOOL

As we enter the new century, we remain excited and enthusiastic over the growth and development of Hollis Brookline High School and its relationship with the towns of Hollis and Brookline. While we continue to add and create several exciting new initiatives and programs designed to meet the challenges of our diverse and rapidly growing populations, academic integrity and challenge continue to be the bedrock of our mission. Respect, responsibility, and a growing sense of pride have emerged as powerful elements within our student body. Students are taking on greater responsibility for their learning, as well as playing a more active role in defining our vision and mission and thus raising the level of standards for all who participate in this place called school.

We are especially pleased with the many new faculty and staff that have joined our school community bringing added energy and enthusiasm to a very committed and dedicated group of professionals. These include: Mrs. Stacey Plummer and Mrs. Susan Mooers, in Mathematics, Mrs. Debbie Kissell, Ms. Vanessa Newell, and Mrs. Kathy Pohlman-Sommisch in English, Mrs. Becky Balfour and Mrs. Natasha Pidvyssotski in Social Studies, Mrs. Sherry Spofford, and Mr. Kevin Verville in Science, Ms. Elizabeth Hanscom in Foreign Language, Mr. Rick Melillo in Counseling/Special Education, Mr. Charlie Williams, Ms. Amy Packard, and Ms. Christine Smith in Special Education, Mrs. Fran McBee in ESL, Mrs. Lesha Colthart in Chorus, and Mr. Joe Quinn and Ms. Stacey Sawyer in Computer Science.

Our population is currently at 568 students with projections in the next four to five years reaching in excess of 900 students. As our population grows, so do programs, initiatives and opportunities. Our after school programs including clubs, activities, organizations, sports, and performing arts have nearly tripled in the last year. Both students and faculty are involved and engaged in a wide variety of activities promoting a well-balanced educational community. In the fall we initiated a new Freshmen Orientation providing an opportunity for new students to become acclimated to their new school. There is a synergy afoot in our programming efforts that has mushroomed into other areas in the building and the communities of Hollis and Brookline. Highlights include our computer technology labs and their growing connection with all disciplines

and reaching into the community through adult education opportunities. The addition of the auditorium offers increased opportunities for performing arts and has provided a wide spectrum of academic courses, activities, and program opportunities not just for our students but for our communities as well.

Foreign exchange travel has become an integral part of our curriculum. Our English Exchange Program was a large part of our Spring 1999 and Fall 1999 student experience. Students from Hollis Brookline visited the Hastingsbury School in Bedford, England last March and hosted their counterparts here in Hollis this past October. In addition, our Wellness program has also helped provide a nice transition for students entering the ninth grade. We are now a Team-Nutrition School focusing on nutrition education and positive health choices. We look forward to the expansion of our Wellness program to include a variety of healthy life style choices. Wellness is a program that has been expanding over the past several years and we are very excited about new initiatives that will incorporate many of the wellness concepts into our physical education program. In a few short years, physical education as we know it will be obsolete. As we move into the millenium, healthy life style choices will be more important than ever. The Wellness Task Force at the high school, including Mrs. Abby Brannen, Mr. John Kittredge, and Mrs. Julie Whitcomb have spearheaded this effort. As a result of their research we have introduced new programs geared to balancing the students' physical, emotion, social and intellectual needs. These programs include the ropes course, adventure based activities, yoga, aerobics, and dance, and other means to achieve physical and emotional well being.

New initiatives for the 1999-2000 academic year also include an increased attention to Asian Studies. Helen Melanson, in collaboration with the China Network, Primary Source, and the New Hampshire Humanities Council, has immersed our students in the history, art, literature and culture of China and Tibet. Part of this experience led to a special assembly featuring Lobsang Sangay from Tibet. We were also able to offer a regional workshop for New Hampshire teachers on the Art and Poetry of Dynastic China. The culmination of all of these different events has led to Helen Melanson's invitation to travel to China for two weeks in April. We are very excited about this opportunity both for Mrs. Melanson and our high school.

Teaching our students to use current technology and to translate that to every day issues and practice is extremely important. Our Physics Department has been instrumental in developing curricular applications such as rocket launches, motion experiments, innovations in harmonics, and bridge construction. This year Hollis Brookline High School was pleased to host the State Bridge Building Contest. New courses offered this year in our computer labs include C++, Web Design, and Adobe Photoshop. Advanced Placement C++ will be offered next fall. In addition, as part of our community outreach, some of our more advanced students will be working in the Hollis town hall this Spring on Web Design, another small group of students will work with senior citizens on computer setup and software applications.

Community Service has grown to become one of the most vibrant activities in the building. The newly formed Parent Teacher Student Association (PTSA) has connected the communities of Hollis and Brookline with the high school by providing a wonderful sharing of talent, expertise, and support. Our student leadership organizations including Student Council, Advisory Council, Interact, Peer Outreach, World of Difference, and others has taken an active role within the building to promote outreach opportunities with the communities, which have become an expected standard within the building. School and community spirit has blossomed within our walls.

The commitment of our towns to provide the best possible education for the students we serve has become the hallmark of SAU #41 and we are especially proud to serve in a district that supports education with such high standards. We look forward to the continued growth and expansion of educational resources and the continued support of our students, faculty, and communities.

Respectfully submitted,
Franklyn G. Bass, Ph.D.
Principal

HOLLIS BROOKLINE HIGH SCHOOL

1999 GRADUATES

Megan Rose Amber	Laura Katherine Hacker #
Ryan P. Archambault	Alexander Wilson Harris #+
Wayne S. Benner +	Nicola Joanne Huns
Cesar Bidese*	Melissa Beth Johnson #+
Laura G. Bigelow #	Alyssa L. Joslyn
Misty Lee Bishop	Craig William Kimball #
Lea Cohen Boisvert	Shane Jarride Kinney
Kaylen Nicole Brassard	Stephania Lea Kinney
Eliot D. Brisk	Sarah Elizabeth Kirby #
Randall C. Brown	Anna Joan Klein
Frank David Burbee	Brannon Michael Klein #
Eric David Burkholder	Chad A. Knight
Tatiana Carcamo*	Brooke M. Ledoux
Travis Cassias	Maya Rachel Levine #
Danielle Elizabeth Choquette	Sara Rachel Liebling
Sheri Marie Christman	Shelby Anne Lisofsky
Brian Matthew Ciofrone	Kass Liana Litwin #
Sean Patrick Conroy	Joshua A. Maske
John Andrew Constantian	Christopher P. McEleney
Mark John Costello	Christopher W. McGowan
Jonathan Barrett Davies	Katie Lyn McNulty
Zachary M. Densmore	Robert H. Miller
Bella Dombaev*	Heather M. Monette
Alicia Dow	Shana Marie Mongan
Michael Dow	Cheryl Anne Murray #
Meredith Hight Edmunds #	Laurianne Nicoulin*
Jaima Lee Elliott	Jonathan Todd Niquette +
Aaron J. Fessenden	Kathleen Oliva
James Robert Fleck	Heidi Ann Packard #+
Melina Marie Gammans +	Elizabeth Anne Parke
Timothy John Ganos	Rex C. Parker
Lylé Reuben Getto	Janine A. Pedro
Sarah Louise Godshall #+	Abbie Plaskov
Diane Elizabeth Grillo #	Thomas Robert Prest

Amy Joy Rattin #
Jared Rosenberg
Eric Christian Schifone
Nadine Schneider #
Melissa Mary Simpson
Kathleen Marie Smith
Caroline McCoy Spaulding #+
Kent G. Springfield
Dennis Peter Stopas
Joshua R. Sullivan
Michael Paul Sylvester
Swapna Rao Takkallapelli
Matthew John Tamposi
Mariana Tanaka*
David P. Thibault, Jr.

Amy Tozier
James Mark Turner
Amy-Lee Verfaillie
Amanda Atherton Vormelker
Heather Lee Vormelker
Stacy Brooks Webb
Ryan Allen Welts
Kelly Jean White
Brooke Davis Whitworth #+
Lyndsay Bartrum Wrightson #

Key:

National Honor Society
+ Tri-M Music Honor Society
* Foreign Exchange Student

**HOLLIS BROOKLINE HIGH SCHOOL
GRADUATION AWARDS
JUNE 13, 1999**

NATIONAL HONOR SOCIETY

Laura Bigelow
Alicia Dow
Meredith Edmunds
Sarah Godshall
Diane Grillo
Laura Hacker
Alexander Harris
Melissa Johnson
Craig Kimble
Sarah Kirby

Brannon Klein
Maya Levine
Kass Litwin
Cheryl Murray
Heidi Packard
Amy Rattin
Nadine Schneider
Caroline Spaulding
Brooke Whitworth
Lindsay Wrightson

TRI-M MUSIC HONOR SOCIETY

Wayne Benner
Melina Gammans
Sarah Godshall
Alexander Harris

Melissa Johnson
Jonathan Niquette
Heidi Packard
Caroline Spaulding

BOOSTER CLUB AWARDS

Jonathan Niquette
Kelly White

BOOSTER CLUB LEADERSHIP AWARDS

Alexander Harris
Brooke Whitworth

CAVALIER OF THE YEAR AWARD

Melina Gammans

HOLLIS WOMEN'S CLUB VALEDICTORIAN BOOK AWARD

Laura Hacker

ANNUAL RUTH E. WHEELER SCHOLARSHIP

Caroline Spaulding

WARREN H. TOWNE MEMORIAL SCHOLARSHIP

Melissa Johnson

ATHLETE-CITIZEN-SCHOLAR AWARDS

Laura Hacker

Alexander Harris

ED BERNA MEMORIAL SCHOLARSHIP

Kass Litwin

COACH KORCOULIS SCHOLARSHIP

Melissa Johnson

TEAM PLAYER OF THE YEAR AWARDS

Aaron Fessenden

Heidi Packard

ANNUAL STUDENT GOVERNMENT SCHOLARSHIP

Kass Litwin

HOLLIS EDUCATION ASSOCIATION SCHOLARSHIP

Wayne Benner

NANCY ARCHAMBAULT RATTA MEMORIAL SCHOLARSHIP

Lea Boisvert

ANNUAL JOHN M. DOLL MEMORIAL SCHOLARSHIP

Amanda Vormelker
Lindsay Wrightson

ATRIUM DODDS SCHOLARSHIP

Kass Litwin

HOLLIS BROOKLINE SCIENTIFIC WOMEN'S SCHOLARSHIP

Alicia Dow

COLONIAL GARDEN CLUB OF HOLLIS SCHOLARSHIP

Maya Levine

HOLLIS WOMEN'S CLUB SCHOLARSHIP

Kass Litwin

HOLLIS WOMEN'S CLUB VOCATIONAL SCHOLARSHIP

Joshua Maske

BROOKLINE WOMEN'S CLUB SCHOLARSHIP

Alicia Dow
Sarah Godshall
Janine Pedro

LAURIE HARRIS MEMORIAL SCHOLARSHIP

Sarah Godshall

HOLLIS HISTORICAL SOCIETY BOOK AWARD

Kent Springfield

BROOKLINE HISTORICAL SOCIETY BOOK AWARD

Jonathan Niquette

ALAN FRANK MEMORIAL AWARD

Amy Rattin

MCENNIS EDUCATION AWARD

Wayne Benner

DOLLARS FOR SCHOLARS AWARDS

Alexander Hraris

Melissa Johnson

Maya Levine

Kass Litwin

Caroline Spaulding

PRINCIPAL'S AWARDS

Leadership – Laura Hacker

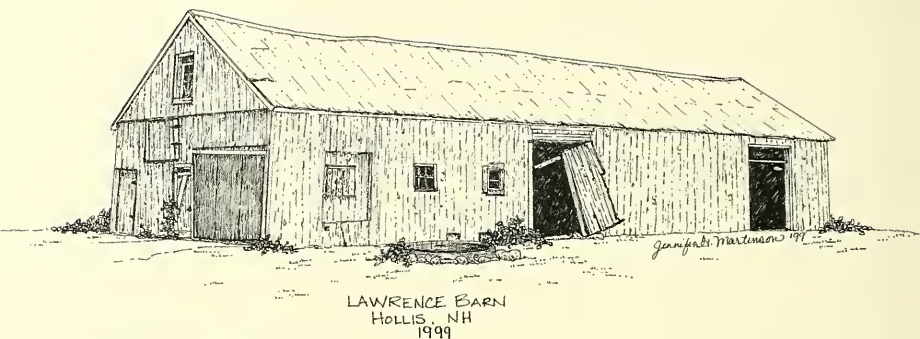
Service – Sarah Kirby

Academics – Laura Bigelow and Nadine Schneider

COLLEGES THAT ACCEPTED HOLLIS/BROOKLINE HIGH SCHOOL GRADUATES 1999

American University	Johnson State College
Arizona State University	Keene State College
Bates College	Lehigh University
Boston University	Messiah College
Brandeis University	Mount Holyoke College
Bryn Mawr College	Mount Saint Mary College
Bucknell University	Muhlenberg College
Case Western Reserve University	New England College
Cedarville College	New England Institute of Technology
Champlain College	New Hampshire College
Clark University	New Hampshire Community Technical College, Concord
Clarkson University	New Hampshire Community Technical College at Nashua
Colby College	North Adams State College
Colby-Sawyer College	Northeastern University
College of the Atlantic	Northeastern University
Connecticut College	Norwich University
Dakota Wesleyan University	Ohio State University
Daniel Webster College	Oregon State University
Dean College	Pace University, Pleasantville/Briar
Denison University	Paul Smith's College
Drew University	Pennsylvania State University, Altona
Fort Lewis College	Pennsylvania State University, Erie
Framingham State College	Purdue University
Franklin Pierce College	Quinnipiac College
George Washington University	Quinsigamond Community College
Gettysburg College	Rensselaer Polytechnic Institute
Gordon College	Rivier College
Goucher College	Roger Williams University
Green Mountain College	Rollins College
Grinnell College	Rutgers State University
Hampshire College	Sacred Heart University
Hesser College	Saint Joseph's College
Hood College	
Husson College	
Illinois Institute of Technology	
Johnson and Wales University	

Saint Joseph's University	University of New Hampshire
Smith College	University of New Hampshire,
Southern Vermont College	Manchester
St. Anselm College	University of New Hampshire,
St. Michael's College	Thompson
State University of New York,	University of North Carolina,
Oswego	Greensboro
Suffolk University	University of Pittsburg
Susquehanna University	University of Rhode Island
Syracuse University	University of Richmond
Tufts University	University of Rochester
Tulane University	University of Southern Maine
University of Connecticut	University of Toronto
University of Dallas	University of Vermont
University of Delaware	Vassar College
University of Hartford	Western New England College
University of Massachusetts,	Western Washington State
Amherst	University
University of Massachusetts, Lowell	Wheaton College
University of Miami	Worcester Polytechnic Institute
University of New England	Word of Life Bible Institute



The Lawrence Barn - Depot Road *(dismantled - October, 1999)*

Believed to have been built ca. 1780 by the Josiah Blood family, and added on to in 1810, using medieval and early 19th century timber-framing techniques, this unique structure was recognized by the Hollis Heritage Commission as a rare, double English style barn, one of perhaps only a half-dozen remaining in New England.

Although it has now been dismantled and temporarily stored, its ultimate fate still remains in the balance.

This antique treasure, that has been standing on Depot Road for over 200 years, is as old as our country and may well have been built by the same hands that fought for our freedom in the Revolution. It deserves respect and recognition—not only for its exceptional craftsmanship and its connection to our Town's agricultural heritage, but also as a testimonial to the courage, fortitude and industry displayed by our forefathers.